



Richmond County FY2018-2019 Budget



**BOARD OF SUPERVISORS
MARCH 19, 2018
RECOMMENDED BUDGET
R. MORGAN QUICKE, COUNTY ADMINISTRATOR**

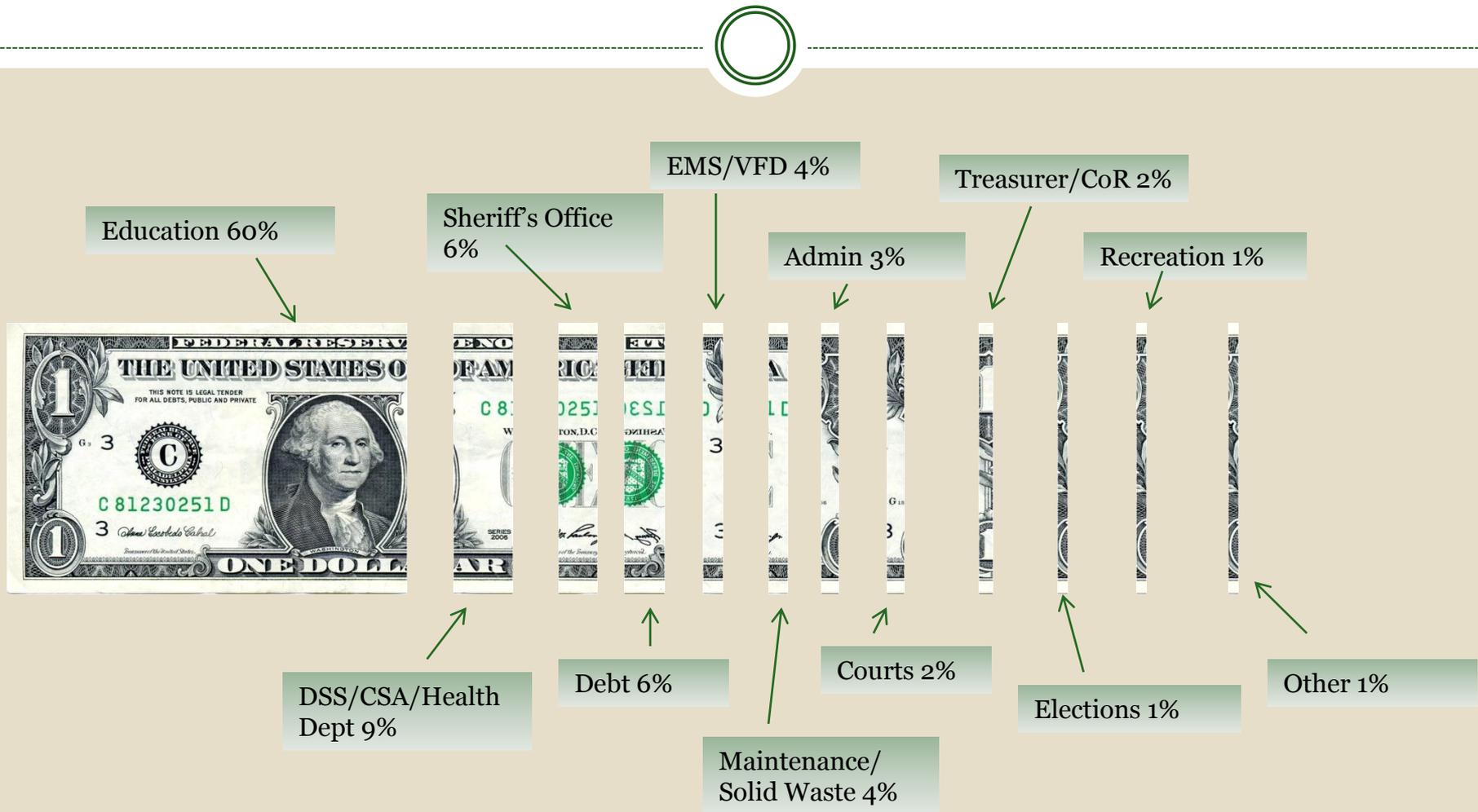


What Do We Fund?



- Employees
 - Salaries, Benefits, Insurance
- Education – K-12 & Community College
- Judicial Facilities
 - Judges, Clerks and Attorneys
- Mental Health – MP/NN CSB
- Jails and Detention
- Social Services/Health Department
- At-Risk Youth/Foster Children
- Recreation
- Libraries
- Museums
- Conservation
- Public Safety – Fire, Police and Rescue
- Emergency Management
- Emergency Radio Systems
- County Dispatch
- Animal Control
- County Records
- Buildings and Property
- Information Technology
- Assessment and Collections
- Elections and Voter Registration
- Building Inspections/Code Compliance
- Erosion and Sediment Control/Stormwater Management
- Land Use/Planning/Zoning
- Solid Waste and Recycling
- Public Transit – Bay Transit
- Economic Development
- Regional Programs and Partnerships
 - NN Food Bank, Rapp. River Basin, The Haven, Menokin, Remote Area Medical, Planning District Commission
- Cooperative Extension

How Are Your Tax Dollars Spent?



FY19 Budget Priorities



- Continued Investment in Employees
 - Benefits and Compensation
 - Salary realignments
 - Consistent monitoring of County Health Insurance and other deferred benefits.

- Continued Investment in the County
 - Fund Balance
 - ✦ Continue focus of building our un-assigned cash reserves to 15%, or \$3,500,000.

 - Capital Improvement Plan Funding
 - Facilities Maintenance and Vehicle Replacement
 - Continue High Service Delivery through all programs
 - Invest in needed departments, programs, agencies, etc.

FY19 Budget Priorities



- “Financial Resiliency”

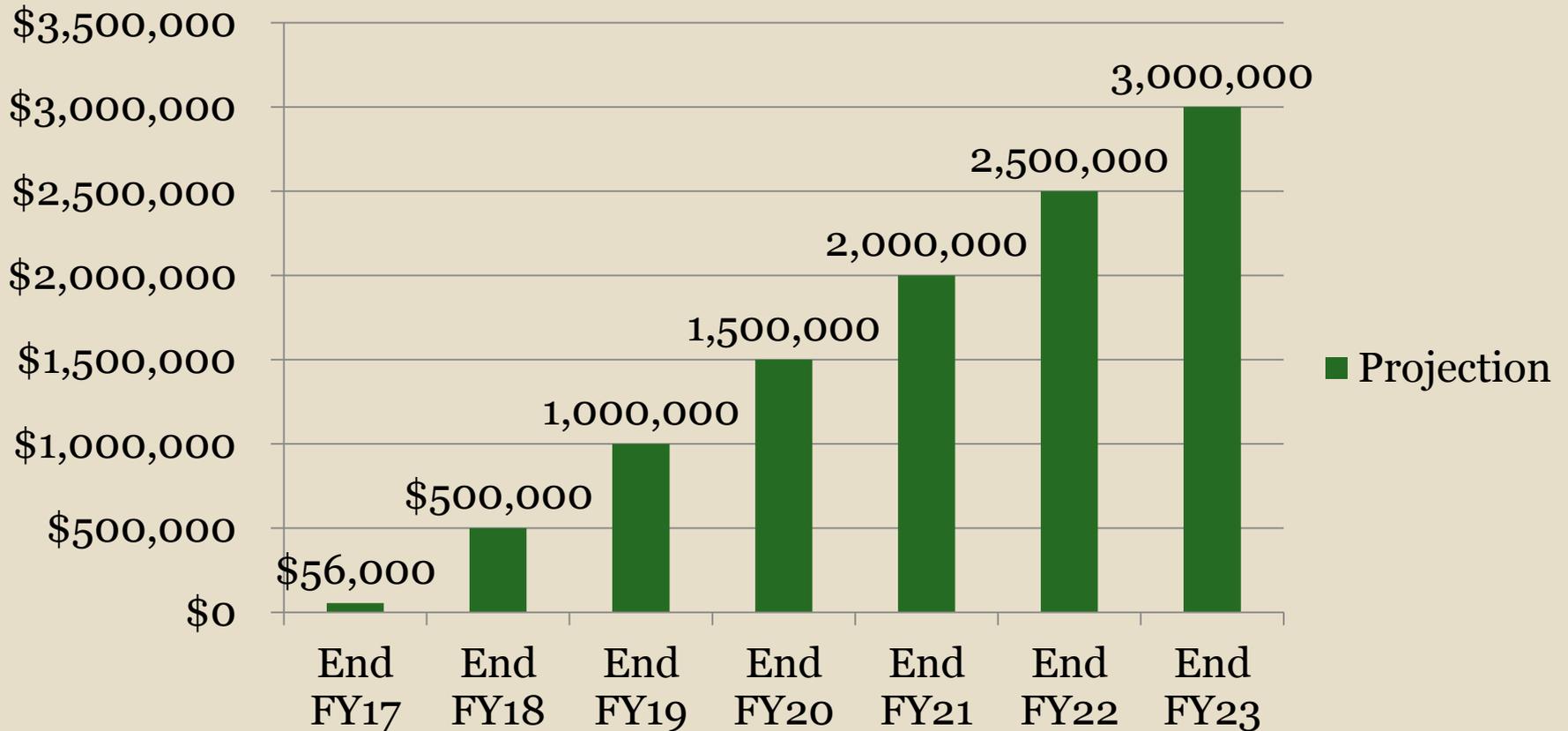
- ✦ Continue to build conservative budgets that implement needed changes, yet keep us sustainable and recession proof.
 - Well built budgets with adequate cash levels = lower impact to taxpayers should economic factors change.

“Continue to invest in ourselves, so others will invest in us as well”

5 Year Un-Assigned Fund Balance Projection



Projection



FY19 Recommended Tax Rates



- No recommended changes to FY19 Tax Rates
 - \$0.70/\$100 – Real Estate
 - \$3.75/\$100 – Personal Property
 - \$0.40/\$100 - Machinery and Tools
 - \$3.50/\$100 - Merchants Capital
- \$0.03 Tax Increase of FY17 (+\$225,000) to still be dedicated towards:
 - \$150,000 – Undesignated Fund Balance
 - \$75,000 - Capital Improvement Plan
- Personal Property Tax Relief (PPTRA) “Car Tax”
 - Recommended rate of 50% - No change from FY18

RE Tax Levy – Comparison



Regional Real Estate Tax Rates - Seven Year Look Back

	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19
Essex County	0.60	0.84	0.86	0.86	0.88	0.88	0.88	
Lancaster County	0.40	0.39	0.50	0.54	0.54	0.54	0.59	
Mathews County	0.47	0.47	0.47	0.54	0.54	0.54	0.575	
Middlesex County	0.46	0.46	0.48	0.53	0.53	0.53	0.56	
Northumberland County	0.40	0.43	0.42	0.49	0.49	0.54	0.56	
Richmond County	0.67	0.67	0.67	0.67	0.67	0.70	0.70	0.70
Westmoreland County	0.46	0.48	0.48	0.52	0.52	0.60	0.61	
Regional Average	0.49	0.53	0.55	0.59	0.60	0.62	0.64	

****Reassessment Year****

FY19 Recommended Revenue Projections



<u>Category</u>	<u>Approved FY18</u>	<u>Recommended FY19</u>	<u>Difference</u>
Local Sources	\$10,204,476	\$10,416,837	\$212,361
State Sources	\$11,552,840	\$12,062,601	\$509,761
Federal Sources	\$1,530,935	\$1,421,549	(\$109,386)
Non Rev/ Trans	\$1,371,067	\$1,448,645	\$77,578
TOTAL	\$24,659,318	\$25,349,632	\$690,314

- **This represents a 2.8% increase over the approved FY18 Budget**

FY19 Recommended Revenue Projections



- Local Sources-

- Real Estate - \$5,450,000 No change

- ✦ Although overall RE value within the County has increased, about .50% in 2017 (FY18), our overall percent budgeted is still too high. Projected for FY19 is also .50%.
- ✦ 2017 – 97.2%
- ✦ 2018 – 96.6%
- ✦ Goal – 95% - 96%

2015 Taxable Real Estate -	\$790,652,228	
2016 Taxable Real Estate-	\$797,423,154	+0.80%
2017 Taxable Real Estate-	\$801,277,988	+0.50%
2018 Taxable Real Estate-	\$806,177,191	+0.50% (Projected)

- Public Service - \$510,000 +\$70,000

- Personal Property- \$1,685,987 +\$85,987

- ✦ Project 6% increase to Personal Property for FY19
 - FY17 – 5.50%
 - FY18 – 8.00%

FY19 Recommended Revenue Projections

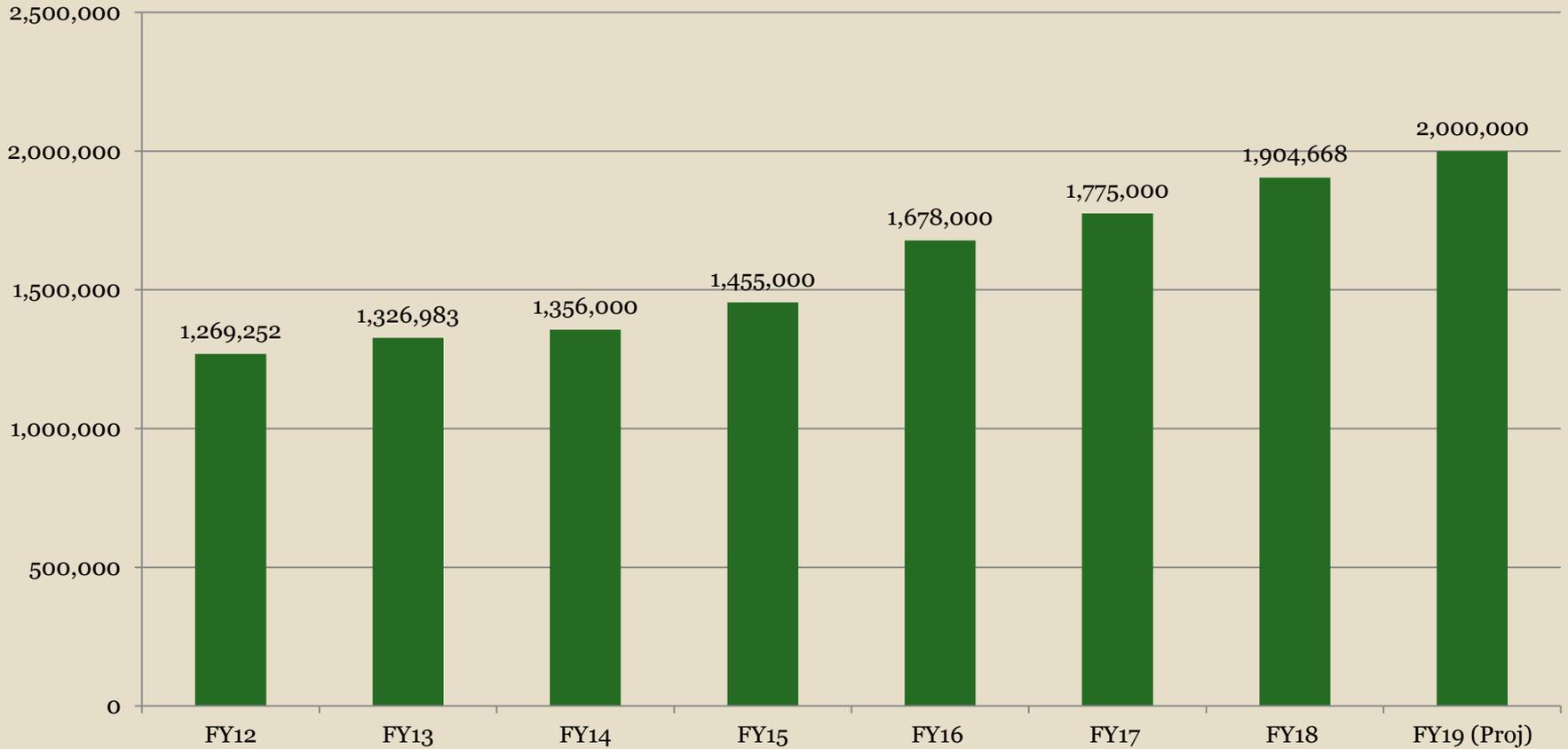


• Mobile Home Taxes -	(\$3,000)
• Mach .& Tools Taxes-	+\$4,000
• Merchants Capital Taxes-	+\$3,000
• Penalties and Interest -	+\$7,000
• Local Sales Tax-	+\$25,000
• Interest on Deposits-	+\$9,000
○ Cash Balance up + Investment in VIP and LGIP daily liquidity programs – 1.50%	
• Revenue from Property Lease-	+\$11,374
○ Anticipation of Walnut Street Facility being leased	
• Federal PILT (USFWS)	+\$4,183
• EMS Billing -	+\$10,000

Personal Property Tax Collection History and Projection



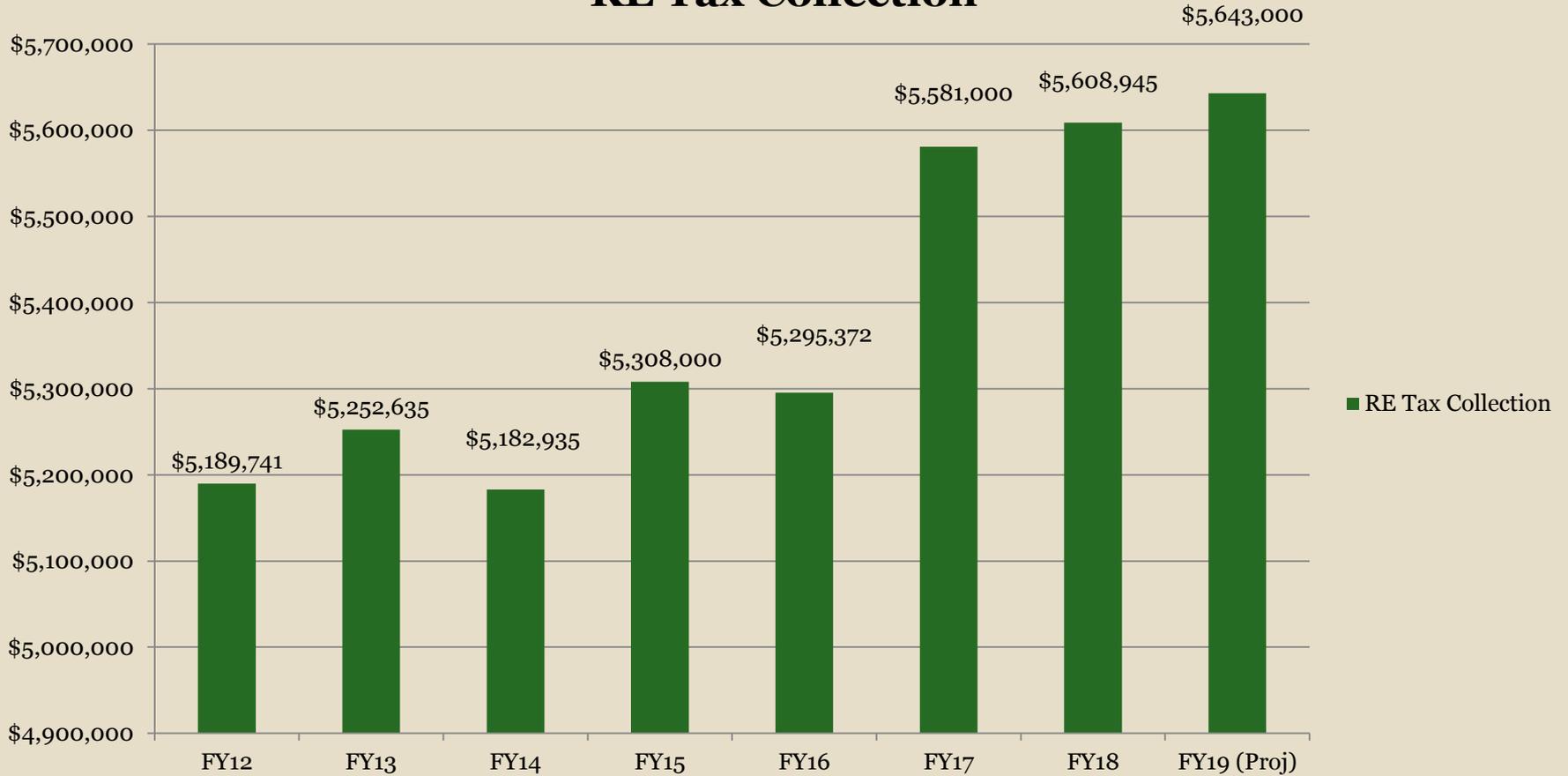
Personal Property



Real Estate Tax Collection History and Projection



RE Tax Collection



Annual New Construction History and Projection



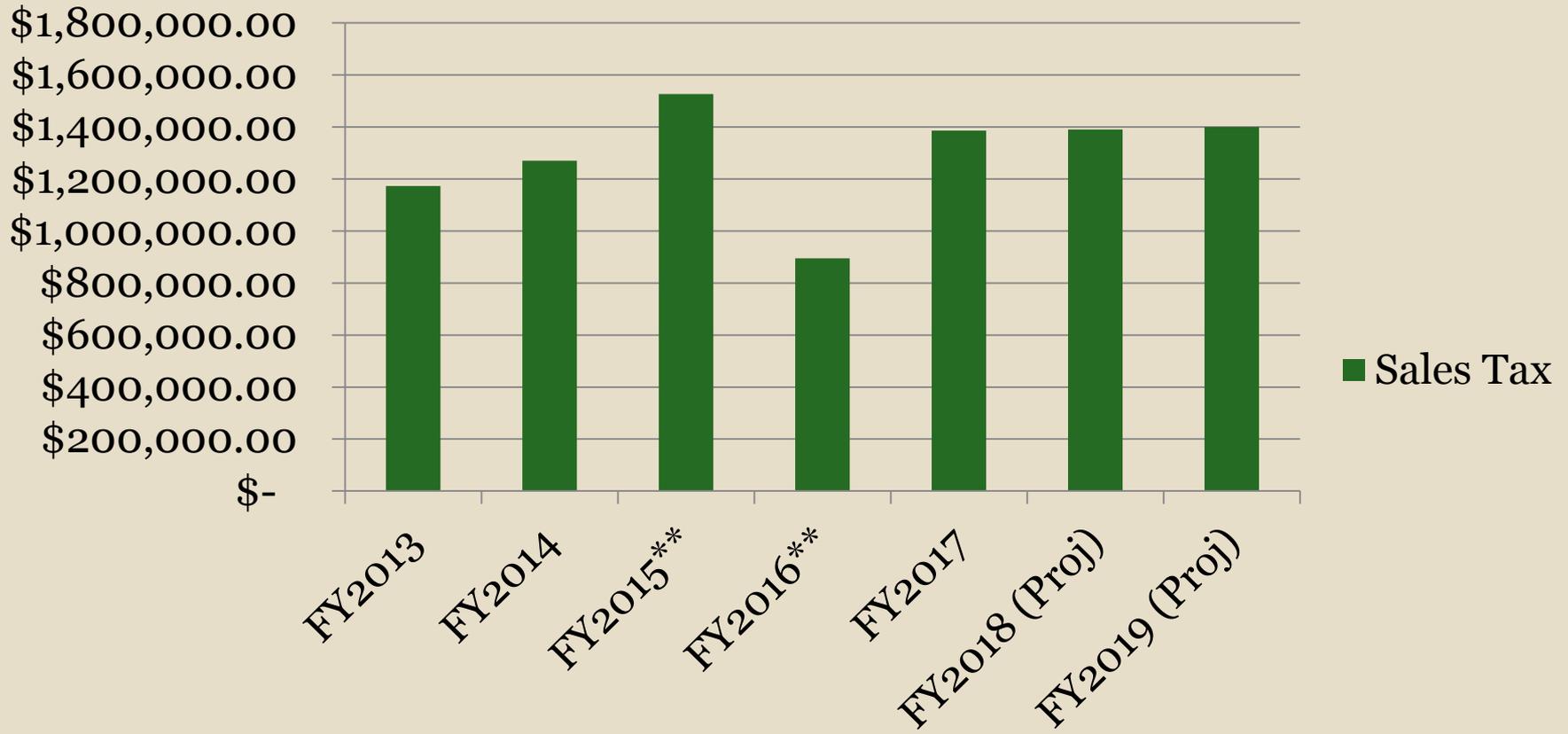
New Construction



Local Sales Tax History and Projection



Sales Tax



FY19 Recommended Expenditures



CATEGORY	Approved FY18	Recommended FY19	Change +/-
General Government/Admin	\$2,844,075	\$2,924,298	\$80,223
Judicial Administration	\$596,036	\$598,039	\$2,003
Public Safety	\$2,690,697	\$2,737,217	\$46,520
Public Works	\$960,605	\$996,212	\$35,607
Health and Welfare	\$2,283,052	\$2,402,519	\$119,467
Education	\$14,750,177	\$15,105,194	\$355,017
Parks, Recreation & Culture	\$145,289	\$155,289	\$10,000
Community Development	\$258,070	\$262,121	\$4,051
Non-Departmental	\$130,317	\$168,742	\$38,425
TOTAL	\$24,658,318	\$25,349,632	\$691,314

Richmond County Employee Statistics



- Employees by Department

	<u>Full-Time</u>	<u>Part-Time</u>
○ Administration	1	1
○ Building, Planning, Zoning, E/S	4	
○ Finance	1	
○ IT	1	
○ Maintenance	2	3
○ Registrar	1	2
○ Emergency Services	8	18
○ Sheriff's Office/Dispatch/Animal Control	22	10
○ Commissioner of Revenue	3	
○ Treasurer	4	
○ Clerk of the Circuit Court	3	
○ Commonwealth Attorney	3	
○ <u>Social Services</u>	<u>13</u>	
○ Total	66	34

**AVG FY18 Employee Compensation - \$40,602 (Excluding Constitutional Officers and Admin)

**AVG FY17 Employee Compensation - \$38,312 (Excluding Constitutional Officers and Admin)

Richmond County Employee Statistics



- Raise History (Does not include RCPS) –
 - FY14- 2%
 - FY15- 0%
 - FY16- 0%
 - FY17- 1% (12/1/2016)
 - FY18 - 2% (12/1/2017)
 - FY19- Proposed Bonus -12/15/18 - \$225 FT/\$125 PT
 - Cost - \$21,000

- Continue longevity and retention plans for Richmond County Sheriff's Office and Richmond County Department of Emergency Services - \$5,000

- County's response to high turnover positions and departments?
 - ✦ Sheriff's Office – Deputies - (FY17 average \$39,659 – FY18 average \$42,803)
 - ✦ EMS – Medics – (FY17 average \$36,075 – FY18 average \$43,285)

Richmond County Employee Statistics



- **FY19 Bonus for Full Time and Part Time Employees-**
 - Cost - \$21,000
 - \$225 – Full Time
 - \$125 – Part Time
 - ✦ Employed as of 9/1/2018
 - By giving an FY19 Bonus instead of a Raise, the \$21,000 will be able to be used with State Funds for a FY20 raise to be effective July 1, 2019

- **FY19 Health Insurance –**
 - 0% Increase to County Health Insurance Costs
 - Annual County costs for Health Insurance = \$415,000

FY19 CSA Expenditure Overview

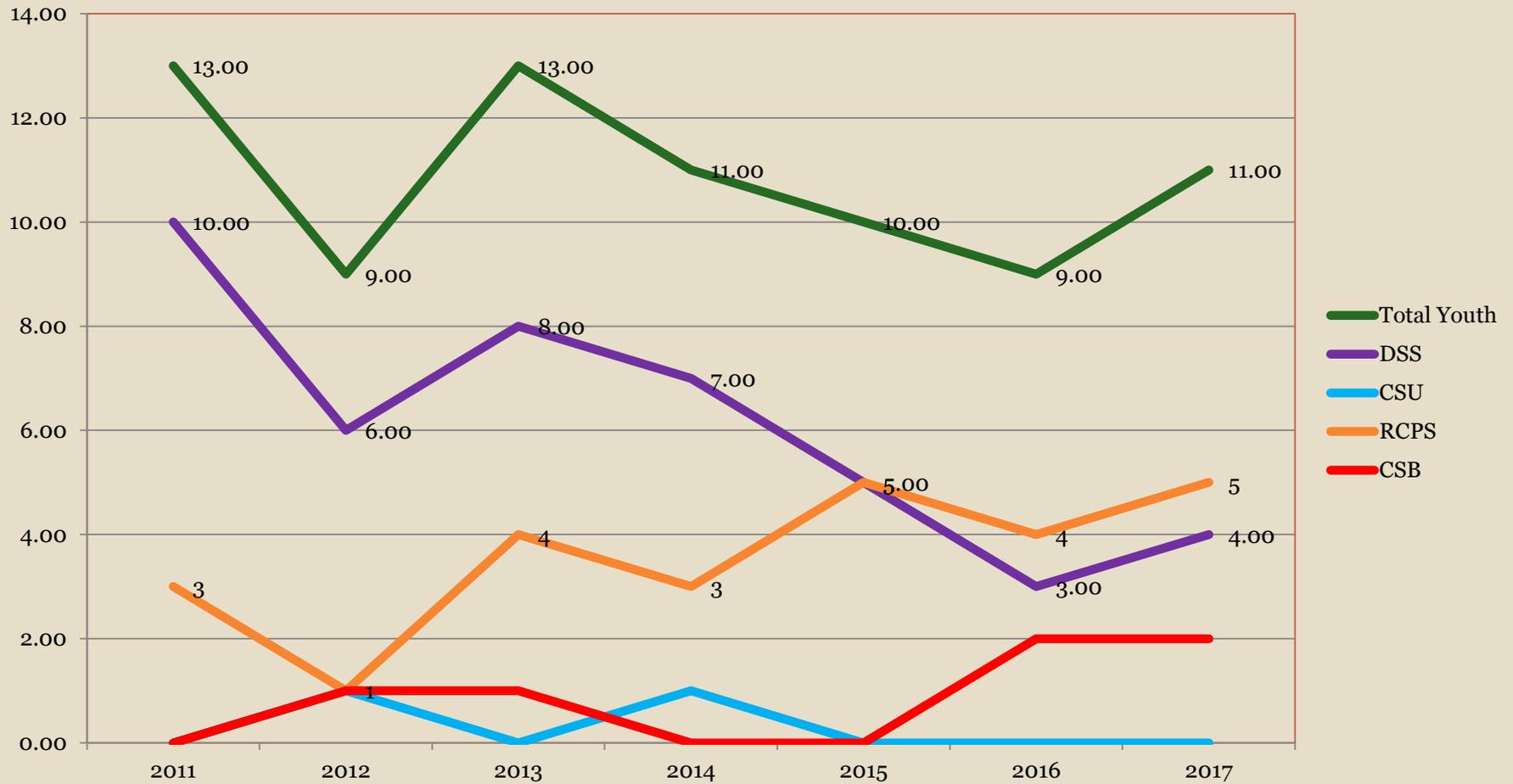


- **Comprehensive Services Act (CSA)**
 - Increase of \$62,000 from \$338,000 to \$400,000
 - ✦ Split of funding is roughly 70% State – 30% local
 - State - \$280,000 – Local - \$120,000
 - Issue of statewide significance

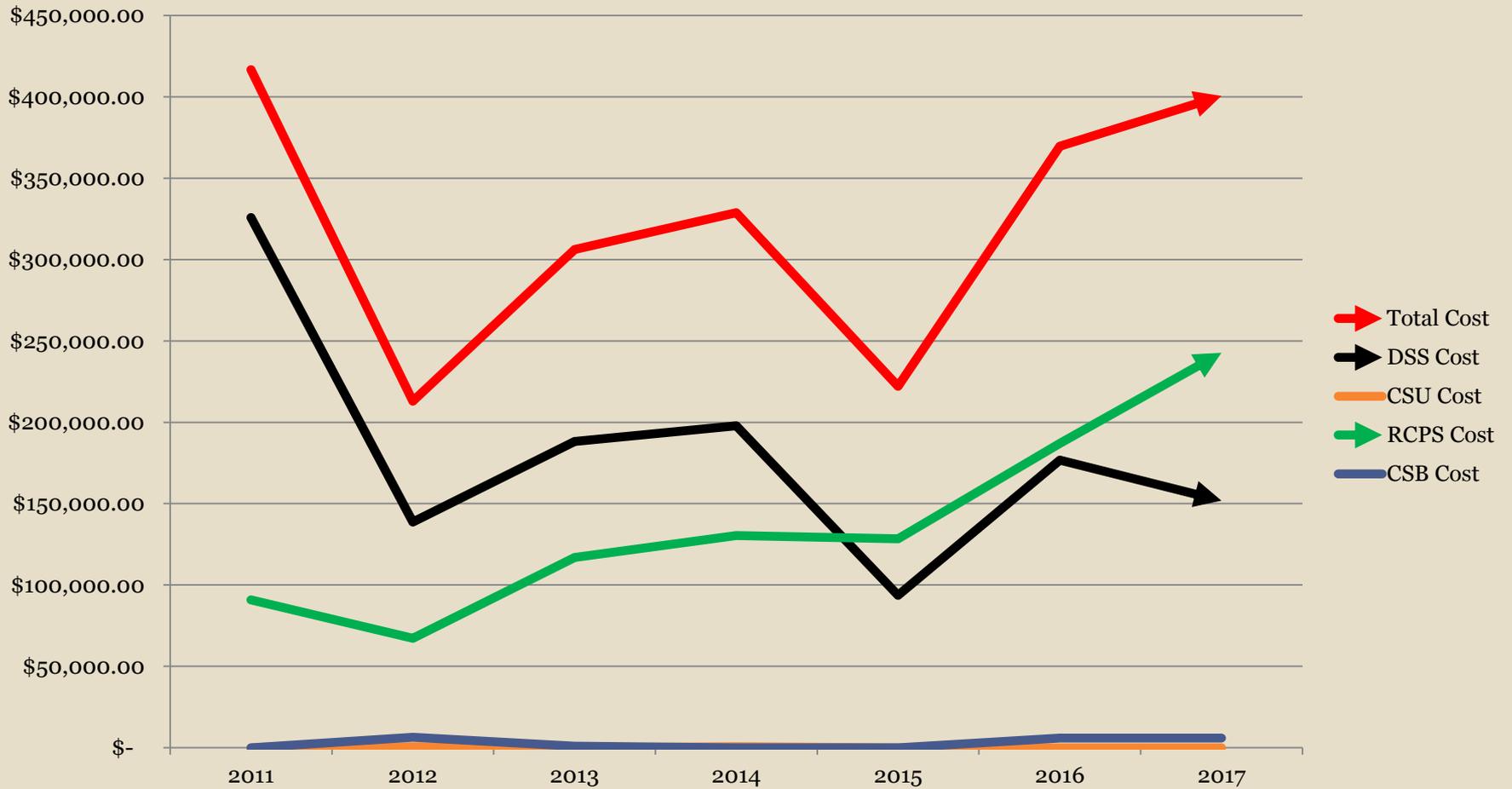
CSA Costs



CSA – Youth Served



CSA – Cost by Agency



Richmond County Public Schools



- Revenue Projections –

<u>Category</u>	<u>2017-2018</u>	<u>2018-2019 Proposed</u>	<u>Difference</u>
State Funds	\$8,388,435	\$8,789,233	\$400,798
Federal Funds	\$754,718	\$641,149	(\$113,569)
Other Funds	\$125,077	\$151,000	\$25,923
Local Funds**	\$4,781,727	\$4,781,727	\$0
Total	\$14,049,957	\$14,363,109	\$313,152
Food Service	\$689,720	\$731,375	\$41,655

\$4,781,727 includes the County contribution of \$46,000 to the Virginia Preschool Program (VPI).

Richmond County Public Schools



- Notable Expenditure Changes -RCPS

○ Salary Improvements (Teachers - Step +2% - Others 2%)	\$145,948
○ Virginia Retirement System-	(\$38,695)
○ Bus Purchase-	\$90,000
○ Behavior Specialist-	\$56,720
○ Athletic Trainer-	\$20,000
○ Regional Programs -	\$73,839
○ Expenditure Increases -	\$347,812

FY19 Expenditure Overview - RCPS

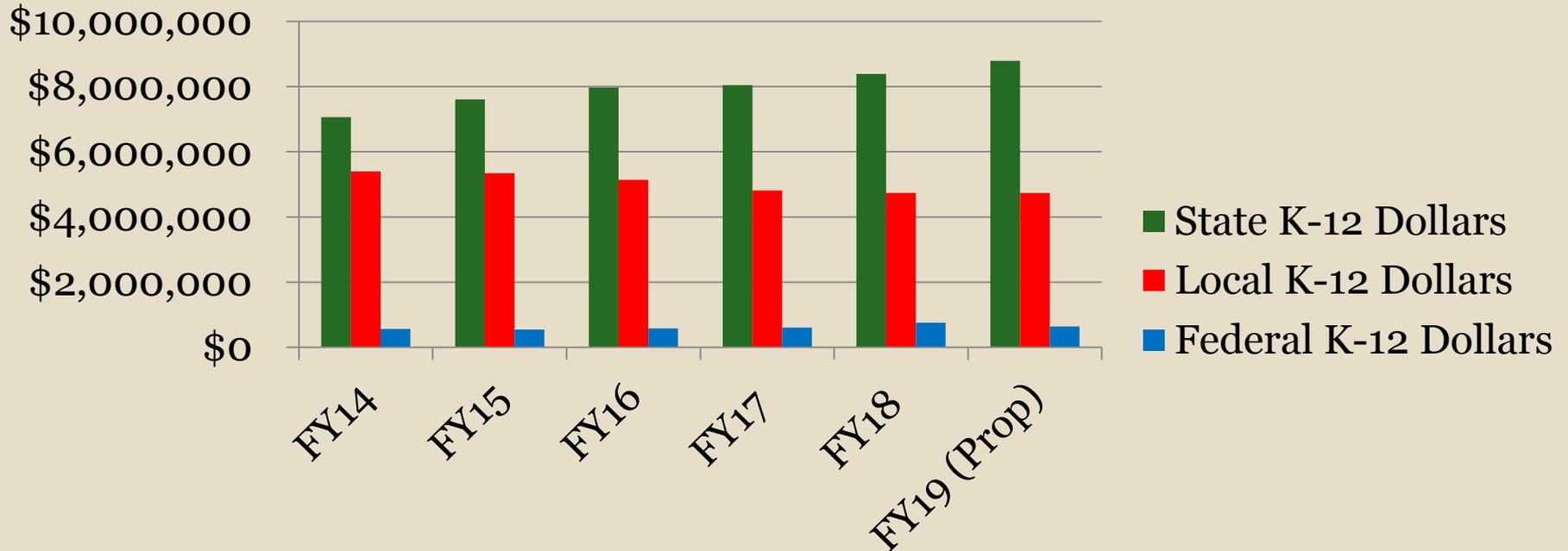


History of Local Contribution

FY14	\$5,396,230	
FY15	\$5,336,230	(-1%)
FY16	\$5,136,982	(-3.5%)
FY17	\$4,810,727	(-6%)
FY18	\$4,735,727	(-1.5%)
FY19 (R)	\$4,735,727	(0%)

History of State Contribution

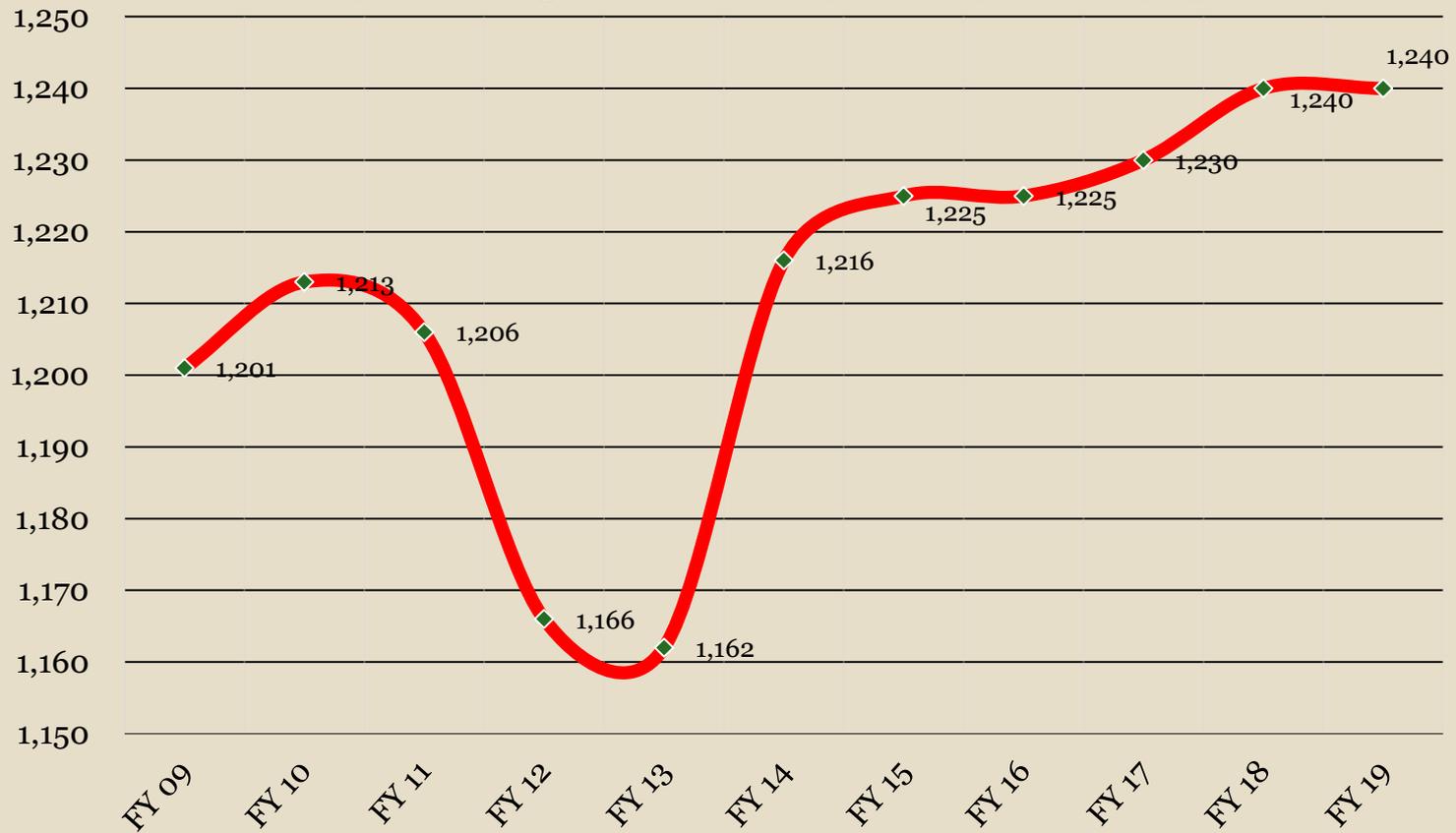
FY14	\$7,063,000	
FY15	\$7,603,000	(+6.9%)
FY16	\$7,964,000	(+4.9%)
FY17	\$8,162,000	(+2.5%)
FY18	\$8,388,000	(+2.5%)
FY19 (R)	\$8,789,233	(+4.5%)



Richmond County Public Schools



AVERAGE DAILY MEMBERSHIP



FY19 – Other Recommendations



- Sheriffs Office -Salaries- + \$35,000
 - Full implementation of FY18 Salary Realignment

- Commonwealth's Attorney - + \$3,000
 - Federal Interpretation Services

- EMS Auxiliary Program - + \$2,000
 - Funding to help the new Auxiliary Program

FY19 – Other Recommendations



- **Part Time EMS Pool - +\$24,000**
 - Increase to PT budget to continue to help accommodate the “On-Call” program, which allows the County to be staffed with two units 24-7-365. The “On-call” unit is between the hours of 7:00pm-7:00am.
- **Ambulance Fund- +\$3,000**
 - Increase annual contribution from \$47,000 to \$50,000
- **Housing of Dogs- +\$12,000**
 - Increase annual budget for Westmoreland County Contract. Annual contract is \$43,838 + medical costs. Current budget is \$38,000
- **Solid Waste - +\$15,000**
 - Increase budget to accommodate new contract. \$600,000 - \$615,000.
 - Changes to hours could provide for \$5,000 - \$20,000 savings

FY19 – Other Recommendations



- **Indianfield Operations - +\$10,000**
 - New item – Hazardous Waste Day and Tire Day are events that in the past have been paid from the Solid Waste Budget. These two events costs us roughly \$10,000 each year to make available for the Citizens of the County, with the help of NNSWCD.
- **General Insurances + LODA +\$5,000**
 - LODA – Line of Duty. State Program shifted to localities years ago to fund Public Safety employees killed or injured in the Line of Duty.
- **Contingency Fund- +\$2,000**
 - Increase Contingency Fund from \$6,000 - \$8,000. This number is still extremely low, so incremental yearly increases is advised to help us continue building financial resiliency.

FY19 – Other Recommendations



- Drug Court- +\$6,000
 - Creation of Drug NNK Drug Court with other Localities

- Broadband - +\$4,000
 - Investment into Broadband initiative – PamunkeyNet

- Bay Transit - +\$18,925
 - Add additional 1/2 Bus for Richmond County Service

- Public Library - +\$4,000
 - Continue to increase yearly funding to reach state minimum

- CSB- +\$2,000
 - Continue to increase yearly funding to reach state minimum

Fiscal Year 2019-2023 Capital Improvement Plan



- FY19 Recommendations

UPS Battery Replacement – Dispatch -	\$15,000
CAD/Records Management – Dispatch -	\$75,000
Central Accounting Software -	\$50,000
Two Patrol Vehicles – Sheriff-	\$60,000
Vehicle – Administration-	\$20,000
Vehicle – Building Inspections-	\$20,000
Vehicle – Animal Control-	\$25,000
Tractor – Indianfield -	\$12,500
Zero Turn Mower – Maintenance -	\$7,500
Total -	\$285,000

Fiscal Year 2019-2023 Capital Improvement Plan



- Balance Sheet-

○ Yearly Cash Deposit + Sheriff Budget -	\$135,000
○ CIP Fund -	\$44,000
○ Debt -	\$0
○ Grant/Other	\$106,000
○ Total -	\$285,000

Fiscal Year 2018-2019



Questions, Comments?

- Remaining Worksessions:
 - Monday, April 9, 2018 – 6:00 P.M.
 - Thursday, April 12, 2018 – 1:00 P.M. or 6:00 P.M.
 - Thursday, April 19, 2018 – 7:00 P.M. – Public Hearing
 - Thursday, May 10, 2018 – 7:00 P.M. – Budget Adoption