

CLERK'S OFFICE OF THE  
**CIRCUIT COURT OF RICHMOND COUNTY, VA**

FIFTEENTH JUDICIAL CIRCUIT  
P.O. BOX 1000

**WARSAW, VA 22572**

(804) 333-3781

HON. R. MICHAEL MCKENNEY, JUDGE  
CHERYL B. "SHERRY" PIERSON, CLERK  
SUSAN M. MARSH, CHIEF DEPUTY CLERK  
CATHERINE H. CLARK, DEPUTY CLERK

TERMS OF COURT  
FOURTH MONDAY IN JANUARY,  
APRIL, JULY AND OCTOBER

Effective June 15, 2020, Richmond County Circuit Court will be open to the following people for research in the record room:

1. Title Searchers;
2. Attorneys;
3. Surveyors; and
4. Real Estate Agents.

However, the following conditions must be followed:

1. Only two people at a time in the record room. The maximum of your stay will be one hour if someone else is waiting.
2. You **MUST** wear a mask at all times.
3. You will have your temperature taken before entering the office.
4. You will be asked a series of questions:
  - a) Have you visited any foreign countries; and if so, where;
  - b) Have you traveled within the United States since the COVID-19 pandemic began;
  - c) Have you been diagnosed with, or have had contact with anyone who has been diagnosed with COVID-19;
  - d) Have you had, or have a fever, cough or shortness of breath within the last two weeks;
  - e) Have you resided with or been in close contact with anyone who has had the symptoms in (d) above.

Please knock when you get to the office and we will assist you at that time.

We will continue to serve the public from the door, by phone and e-mail to the best of our abilities.



Cheryl B. "Sherry" Pierson, Clerk