RICHMOND COUNTY BOARD OF SUPERVISORS
December 12, 2019

MINUTES

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 12th day of December, 2019, thereof in the Public Meeting Room of the County Office Building.

Present:
F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Robert B. Pemberton, Member
J. David Parr, Member
William C. Herbert, II, Member

Also Present:
R. Morgan Quicke, County Administrator
Liz Hylan, Admin. Asst.
Hope D. Mothershead, Planning/Zoning
Dr. Smith, Richmond County Public Schools
Stephan B. Smith, Sheriff
Mitch Paulette, Chief of Emergency Services
David Thomas, Asst. Chief RCVFD
Kristie Brann, Treasurer
Approximately 100 others

CALL TO ORDER

Chairman Sanders gave the invocation, and led in the Pledge of Allegiance.

PUBLIC COMMENT

Chairman Sanders thanked everyone for coming out. Chairman Sanders read a few comments prior to beginning Public Comment. Chairman Sanders noted it is the intention of the Board of Supervisors to hear the comments of anyone that wishes to speak. Chairman Sanders mentioned per the by-laws and public comment policy adopted by the Board of Supervisors, public comment is limited to three minutes per person, and will be monitored so that the Board can hear from everyone. Chairman Sanders asked the citizens to be respectful of the opinions of all as they address this important topic.

Chairman Sanders asked if anyone has signed up for public comment that would like to speak on anything other than the Second Amendment. After no other comment, Chairman Sanders opened the Public comment period for Second Amendment.
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Ken Gordьn asked to make a motion to move the Board of Supervisors meetings to 7:30 p.m. so more people could show up. Chairman Sanders stated the Board of Supervisors meets every second Thursday morning at 9 a.m.

Mr. Quicke read a resolution supporting the Second Amendment.

Mr. Herbert presented another resolution regarding the Second Amendment to be considered.

Ryan Gass thanked the board for taking the time to listen to the citizen’s side and hearing the pro 2A Sanctuary Resolution. Mr. Gass mentioned he is a firearms instructor. Mr. Gass noted the proposed legislation bills would further restrict the rights of Virginian’s. Mr. Gass mentioned there are a total of 61 Counties throughout the Commonwealth that are now 2A Sanctuary’s. Mr. Gass commented to please show up in Richmond January 20th to hopefully prevent the legislation from happening.

Ken Kirk a resident of Northumberland County mentioned the values and traditions are under assault right now from Richmond. Mr. Kirk noted the traditions of hunting the ability to try to stop this at the grass roots they do not want children to be taught gun safety. Mr. Kirk mentioned in 54 years he has never heard of an American Refugee. Mr. Kirk also mentioned the reason why is the Bill of Rights that was granted by God and the Constitution as the Bill of rights protects people from the Government intrusion, and the Second Amendment puts the teeth and backbone within the Bill of Rights.

Vince Pilchar on Canal Road, stated that it’s actually about rights, and everyone’s right to be able to have a constitution to have the right to speak, the right to meet, the right to bear arms. Mr. Pilchar noted to take a right away is wrong and supports the second amendment.

Bert Packet mentioned when you take one right away the rest will follow.

E.B. Settle, Spring Hill Road, reemphasized the 2nd Amendment states the right of the people to keep and bear arms, shall not be infringed. Mr. Settle mentioned that right was not given by the Government, it was given by God, and citizens have the right to defend themselves. Mr. Brown noted he has confidence in the Board to do the right thing.

Jim Brown a resident of Richmond County for 12 years, and retired police officer, mentioned he will be speaking in regards to gun control. Mr. Brown noted gun control only affects law-abiding gun owners. Mr. Brown mentioned Virginians need to stick together to oppose gun control and support criminal control.

Ben Stith notes he supports 2nd Amendment and believes our rights cannot be infringed by a Government that would seek to disarm any citizen for any right. Mr. Stith mentioned 2nd Amendment was put in place to protect yourself from the Government and wants to stand up for rights that was given to him not by the Government but by God. Mr. Stith noted the Government should not be able to infringe on any part of the Second Amendment rights.
Cory Lucas mentioned he believes the people in Richmond do not see the big picture. Mr. Lucas noted he saw what The Board wrote and spoke and he hopes the Board stands by it.

Jonathan Barrett stated he supports the 2A Sanctuary. Mr. Barrett mentioned he is tired of hearing guns are killing are children. Mr. Barrett noted it is not the guns, it’s the people. Mr. Barrett noted the law that been drafted is being introduced by people that don’t have citizens interest or safety in mind. Mr. Barrett mentioned we the people in order to provide a more perfect union need to stand against those politicians who are hours away and have no clue about our way of life.

Heather Bedford noted she is a Westmoreland County resident but has family in Richmond County. Ms. Bedford mentioned the Virginia Constitution and National Constitution are very clear stating shall not be infringed. Ms. Bedford noted gun control endangers people and doesn’t save anybody. Ms. Bedford stated she supports passing the Sanctuary status.

Mark Tures noted he is an U.S. Veteran and thanked those others for their service. Mr. Tures mentioned he supports the 2nd Amendment.

Kenny Gordon mentioned guns make you feel secure in your homes and if you take that away you will feel less protected than what we do now. Mr. Gordon stated he is for 2nd Amendment.

Doug Bryant noted he supports the Resolution. Mr. Bryant mentioned criminals do not abide by laws. Mr. Bryant also mentioned it doesn’t matter how many laws are passed they will still acquire guns and they can most likely illegally. Mr. Bryant noted he hopes the Board supports this resolution.

Rob Smith stated he feels the 2nd Amendment is the most important amendment in the U.S. Constitution. Mr. Smith noted the right to Bear Arms protects the people. Mr. Smith also noted if the County accepts this resolution, we are saying we will not enforce an unconstitutional law.

Becky Rigel commended the Board of Supervisors for saying the prayer and Pledge of Allegiance before the meeting starts. Ms. Rigel mentioned in other areas it’s wrong to say the Pledge of Allegiance and say a prayer and that’s been taken away in many areas. Ms. Rigel noted we don’t want to start with taking guns away. Ms. Rigel mentioned she is for the 2nd Amendment.

Kevin Kline noted he is 150% or more in favor of the 2nd Amendment Sanctuary. Mr. Kline mentioned according from research there are more deaths for obesity than there are firearms. Mr. Kline noted he hopes the Board of Supervisors passes this resolution.

Sheriff Smith thanked everyone attending and noted he appreciates everyone’s comments. Sheriff Smith mentioned this is a hot topic amongst all the Sheriff’s in the State of Virginia. Sheriff Smith noted some of the Sheriff’s including himself had been introduced a proclamation for all the Sheriff’s to join in and sign. Sheriff Smith stated he signed the proclamation November 26th, 2019.
Mr. Herbert commented he does support the Second Amendment and the right for Richmond County people to bear arms. Mr. Herbert noted some of the wording in the proposed Resolution bothers him. Mr. Herbert mentioned he does not want the citizens to think that the Board of Supervisors of Richmond County or any County can determine what laws are Constitutional and what laws are not. Mr. Herbert noted those laws are up to the State Supreme Court and the Federal Supreme Court.

Mr. Herbert mentioned anyone with concerns about this issue need to be at the State level where the laws are made, forged, and composed.

"On a motion made by F. Lee Sanders the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to adopt the following resolution approved as presented through the County Attorney."

RESOLUTION OF THE RICHMOND COUNTY BOARD OF SUPERVISORS SUPPORTING THE SECOND AMENDMENT

WHEREAS, the Second Amendment of the United States Constitution reads: “A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed”; and,

WHEREAS, Article I, Section 13, of the Constitution of Virginia provides “that a well regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed; that standing armies, in time of peace, should be avoided as dangerous to liberty; and that in all cases the military should be under strict subordination to, and governed by, the civil power;” and,

WHEREAS, legislation considered at the state and federal levels potentially could have the effect of infringing on the rights of law-abiding citizens to keep and bear arms, as guaranteed by the Second Amendment of the United States Constitution; and,

WHEREAS, the Richmond County Board of Supervisors wishes to oppose the passage of any bill containing language which would unlawfully infringe the rights of the citizens of Richmond County to keep and bear arms or unconstitutionally restrict the Second Amendment rights of the citizens of Richmond County; and,

WHEREAS, the Richmond County Board of Supervisors wishes to express its deep commitment to the constitutional rights of all citizens of Richmond County to keep and bear arms; and,

WHEREAS, the Richmond County Board of Supervisors wishes to express its opposition to any law that would unconstitutionally restrict the rights of the citizens of Richmond County to bear arms under the Second Amendment; and,

WHEREAS, the Richmond County Board of Supervisors wishes to express its intent to oppose, within the limits of the Constitutions of the United States and the Commonwealth of Virginia, any efforts to unconstitutionally restrict such rights, and to use reasonable legal means at its disposal to protect the constitutional rights of the citizens to keep and bear arms, including, its power to not appropriate public funds to violate such rights, and its recognition of citizens' right to petition for redress of grievances.
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF RICHMOND COUNTY, VIRGINIA:

That the Board of Supervisors hereby expresses its intent to uphold the Second Amendment rights of the citizens of Richmond County and its intent that public funds of the County not be used to unlawfully restrict Second Amendment rights or to aid in the unnecessary and unconstitutional restriction of the rights under the Second Amendment of the citizens of Richmond County to bear arms; and

That the Board of Supervisors hereby declares its intent to oppose unconstitutional restrictions on the right to keep and bear arms through such reasonable means as may be approved by the Board hereafter; and,

That the Board of Supervisors hereby declares Richmond County, Virginia, as a "Second Amendment Sanctuary."

__________________________ Date: December 12, 2019
F. Lee Sanders, Chairman
Richmond County Board of Supervisors

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the Board of Supervisors of the County of Richmond, Virginia hereby certifies that the Resolution set forth above was adopted during an open meeting on _________________, 2019, by the Board of Supervisors with the following votes:

Aye:
Nay:
Abstentions:
Absent:
Attested this ___ day of _____________, 2019.
By: ____________________________
Clerk, Board of Supervisors

SPECIAL RECOGNITION

Owen Kues introduced himself and noted he is with Boy Scout Troop 333, and has attended the Board of Supervisors meeting to earn his Citizenship in the Community Merit badge.

MONTHLY STAFF REPORTS

RICHMOND COUNTY PUBLIC SCHOOLS

Dr. Smith thanked RCVFD, Sheriff’s Department, and all others that had a quick response and attention to the fire alarm that went off at the High School. Dr. Smith mentioned it was not a fire but a sensor.

Dr. Smith mentioned recently he had read that the zip code you were born and raised in plays a significant factor in our successes as adults.
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Dr. Smith shared recent experiences from the students with the 22572 zip code. Dr. Smith noted in preparation of the holiday season and Fall season on November 14th the students from RHS had some artwork, that was featured at the Virginia Service Recognition Awards presented by the Governor.

Dr. Smith mentioned on November 25th the Junior class made a campus visit to Mary Washington College to give students exposure to what is beyond their high school years.

Dr. Smith noted the leadership students recently participated in the Food Bank as well as a can food drive that collected 911 cans of food for the food pantry and food bank locally.

Dr. Smith mentioned the athletic program has had great success this past fall with golf, volleyball, cross-country, theatre, and football.

Chairman Sanders congratulated Dr. Smith, Dr. Brown, and the School Board on their recent award.

SHERIFF

Sheriff Smith reported for November 2019: 835 calls for service; 202 civil papers; 33 arrests with 51 warrants served; and 77-traffic summons.

Sheriff Smith noted other than election November was a quiet month. Sheriff Smith mentioned the Office participated in the Turkey Trot run on Main Street.

Sheriff Smith mentioned the Office is preparing for the Warsaw Christmas Parade, December 14th weather depending.

Sheriff Smith reported that as to the animal control division, there were 35 calls for service in November 2019, 9 dogs currently in the shelter, and 25 adoptions and returns.

Sheriff Smith reported to date $6,692.85 has been donated to the Animal Shelter.

Sheriff Smith noted another donation was received from Mark Kliendsmidt and the food bank of food and accessories that totaled approximately $3,000.

Mr. Thomas reported a group of pigs that has been close to the road in the Farnham area. Sheriff Steve noted the office has been monitoring the situation.

Mr. Quicke mentioned the generator from the old EMS building has been moved and installed at the Animal Shelter.

TREASURER

Kristie Brann, Treasurer, reported the uncollected real estate tax amount as of November 30, 2019 is $ 3,570,521.20.
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Mrs. Brann mentioned since December 1st $2,796,287.22 has been collected and as of December 12th the uncollected tax amount is $ 774,233.98

Mrs. Brann noted compared to the current year taxes to last December it is approximately $6,700 difference more uncollected.

Mrs. Brann commended her staff on all their hard work.

COMMISSIONER

Mrs. Delano thanked her staff along with the Treasurer’s Office staff on their hard work. Mrs. Delano thanked Chris for working hard and getting the system back up one morning when they were down during their busy time.

Mrs. Delano updated the Board with the 2020 General Reassessment. Mrs. Delano mentioned 6,680 reassessment notices were mailed Friday, December 6th to all the taxable land owners. Mrs. Delano also mentioned the secretary from Pierson Appraisal has been in the office taking phone calls and walk ins from concerned citizens who have questions in regards to their re assessment.

Mrs. Delano noted Fred has started hearings December 11th and will continue them through the following weeks. Mrs. Delano mentioned the last day to call and contest will be Monday, December 23rd. Mrs. Delano noted the Board of Equalization would be the next step if someone can’t meet with Fred or has met with Fred and still not satisfied.

Mrs. Delano mentioned an overall increase in taxable value of roughly 1.4%. Mrs. Delano noted this is very preliminary and does not include any new construction that hasn’t been assessed yet, any new split off and mergers or any changes to the land use program.

PLANNING/ZONING/LAND USE/BUILDING

Mrs. Mothershead reported 15 new Building projects beginning in November 2019, with $1,505.21 fees collected and total construction cost of $ 400,324.00 and 7 Zoning permits were issued.

Mrs. Mothershead noted the Anti-litter Committee has been awarded a $500.00 grant from DEQ that will be used to pay for an informational skit at the Elementary/ Middle School after the first of the year. Mrs. Mothershead also noted they would use that time to distribute litter management educational materials to the students in hopes they take it home to share with others.

Mrs. Mothershead updated the Board with the Complete Count Commission. Mrs. Mothershead mentioned she has participated in several phone conferences with the Virginia CCC. Mrs. Mothershead noted many ideas have been shared such as advertising on public transportation and
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art contests in the school. Mrs. Mothershead mentioned The Virginia Complete Count Commission has also encouraged localities to promote Census jobs in the area.

Mrs. Mothershead noted tire collection remains steady. Mrs. Mothershead mentioned since the last meeting there have been 130 tires collected in Newland, 57 in Farnham, and 113 in Indianfield.

Mrs. Mothershead noted the Planning Commission met Monday, December 9th and continued discussion on vault privy allowance. Mrs. Mothershead mentioned there was a moratorium placed in October in privy allowance in Richmond County. Mrs. Mothershead noted the result of the conversation and research from the Planning Commission during the November and December meetings was a recommendation to continue to allow vault privies as long as hand washing was made available with an outside hydrant. Mrs. Mothershead noted the vote on this recommendation was 7-2 with a concern of the water source being used for hand washing being testing periodically.

Mr. Quicke mentioned an application was received from Strata Solar for a special exception to build and construct a 127mw solar farm in Richmond County. Mr. Quicke noted himself along with Mrs. Mothershead will start reviewing the application. Mr. Quicke mentioned Strata Solar will be at the next scheduled Planning Commission meeting in January to formally introduce there selves and go over there intentions for this project. Mr. Quicke noted Strata Solar has also scheduled three public community meetings that will be located in the Public Meeting room.

Mr. Quicke noted once the Planning Commission hears and goes through a work session with Strata Solar in January, it will be up to the Planning Commission in how they want to proceed.

Mr. Quicke mentioned this is the first solar project the County has seen and the goal is manage it well. Mr. Quicke noted they have reached out to Resource International to help with site plan review and inspections on site to help Richard English.

Mr. Quicke noted there is another small solar project being proposed in the County but is nothing official at this time.

Mr. Herbert asked when the Amish install the hydrant for washing hands does that affect their way of life. Mrs. Mothershead mentioned she believes the outside hydrant for hand washing is something they see at many of their schools.

Mr. Thomas asked if it states in the ordinance there can’t be any running water to the site. Mrs. Mothershead noted there can’t be any running water to the structure.

Chairman Sanders asked this topic to be added to the January agenda.
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EMERGENCY SERVICES

Chief Paulette addressed the Board and gave the following report for the month of November 2019: Richmond County Department of Emergency Services ran 135 calls for service with 78 transports in November. Total collected revenue recovery for the month was $25,925.29.

Chief Paulette mentioned the department had another busy month with calls and events. Chief Paulette noted the R.A.M. event was November 1st, 2nd, 3rd and only had 1 patient that needed transport from the event. Chief Paulette mentioned they were also present at the Turkey Trot 5K on the 23rd at the Warsaw Town Park to lend assistance to any one that needed it and thankfully there were no reported injuries.

Chief Paulette noted the department has been installing smoke detectors all month and have started seeing a slowdown in requests. Chief Paulette reminded the public that the department would be doing their best to keep units in stock so they can put them up as needed. Chief Paulette reported to date 54 smoke detectors are left out of an initial 350.

Chief Paulette mentioned he has been involved with the update of the Radiological Emergency Response Plan. Chief Paulette noted this is a coordinated effort between Dominion Power, Virginia Department of Emergency Management (VDEM), and all localities that fall within the 50 mile ingestion pathways for the North Anna Nuclear Power Station. Chief Paulette noted this update will involve multiple online webinars, meetings with local hazard planners and meetings with Dominion and VDEM staff all culminating in a large scale drill in August of next year. Chief Paulette mentioned Richmond County has the distinction of being 1 of only 3 county’s that are located within 50 mile ingestion pathway for all 3 nuclear power stations in the area, Surry NPS, North Anna NPS and Calvert Cliff’s NPS.

Chief Paulette noted the EMT - basic class had tremendous response this year and are looking forward to the start of Class in January. Chief Paulette reported to date 12 students have signed up.

Chief Paulette mentioned Riverside Tappahannock Hospital recently turned away patients due to the extent of their injuries. Chief Paulette noted those patients were then transported to MCV hospital, which they are seeing a lot more frequently.

Chief Paulette noted anyone who is a Richmond County resident can get smoke detectors installed.

Mr. Quick commended Chief Paulette on his hard work and dedication to EMS.

Mr. Quicke reported the Sheriff’s Office is 100% working on the new Radio System. Mr. Quicke noted Fire and Rescue should transition over soon.
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**RICHMOND COUNTY VOLUNTEER FIRE DEPARTMENT**

Asst. Chief Thomas reported November 2019 Richmond County Fire Department ran 26 calls for service with Company 1 (Warsaw) ran 17 calls with 0 EMS assist, Company 2 (Farnham) ran 3 calls with 0 EMS assist, and Company 3 (Newland) ran 6 calls with 2 EMS assist.

Asst. Chief Thomas noted December 22nd the Fire Department will be riding around Town with Santa on the firetruck.

Asst. Chief Thomas mentioned the Fire Department looks forward to the new Radio System and being trained.

**FY19 AUDIT PRESENTATION- AARON HAWKINS-ROBINSON, FARMER AND COX**

Mr. Hawkins gave a brief report on the FY19 audit.

Mr. Hawkins mentioned on the financial report there was a change to the accounting principle. Mr. Hawkins noted this was a new accounting standard that was implemented this past year. Mr. Hawkins mentioned it just changed the terminology on what you call long term obligations and debt. Mr. Hawkins noted for the County the only thing affected by this was a small USDA loan which now has to be called a direct borrowing.

Mr. Hawkins noted the general fund had a fund balance of $1,164,047 in which about $480,000 was unassigned.

Mr. Hawkins mentioned tax levy being collected for the year is around 96.53%.

Mr. Hawkins noted there were no issues with Federal compliance testing.

Mr. Hawkins mentioned he continues to stress the importance for implementing the financial accounting system and every year it seems to be getting closer to achieving and pursuing that.

Mr. Quicke noted the financial accounting system is top priority for calendar 2020.

Mr. Hawkins thanked the staff for making the audit an efficient process.

**OLD BUSINESS**

**EMS BILLING- WRITE OFF INCOME LIMITS**

Mr. Quicke mentioned it has been asked by the billing agency located at the PDC to discuss increasing our write off limits for EMS transports. Mr. Quicke noted the County’s billing rates compared to other localities nearby are low.

Mr. Quicke mentioned this is private pay for EMS services once insurance if any has picked up there portion and then it is sent back to the citizens to pay what is left.
Mr. Quicke noted there is no hard bill sent to citizens everything is an in house process with an option to set up payment plans.

Mr. Herbert asked Chief Paulette if the County changes the limits to what is requested, how much does that affect the revenue that is collected. Chief Paulette noted he does not think it will affect the revenue each month. Chief Paulette explained 9/10 of the revenues come from insurance billing.

Mr. Quicke reported in November $25,925 off of billing was collected. Mr. Quicke mentioned $936 of that came from private pay. Mr. Quicke also mentioned to date through November $293,000 has been charged, $153,000 has been received and 53% collection.

Mr. Herbert noted the citizens deserve the best, and proposes joining the other counties as requested with the limit change.

Chairman Sanders mentioned going with the proposed new write off limits and looking back at it again next year.

Mr. Quicke noted what the Board proposes today will have to go through a public hearing for ordinance amendment.

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to change the current write off limits to match other counties requested by PDC and send to public hearing in January 9th, 2020."

**NEWBUSINESS**

**LOAN RESOLUTION- USDA POLICE CAR- FISCAL YEAR 2021**

Mr. Quicke mentioned the County received a $35,000 loan from USDA for the purchase of a new police car for the Sheriff’s Office. Mr. Quicke noted this is the loan/ grant program that also comes along with a $21,000 grant from USDA. Mr. Quicke also noted this would be for the two police cars that will be purchased each July.

Mr. Quicke noted since 2014 approximately $167,000 has been received in grants from the USDA for the purchase of patrol cars for the Sheriff’s Office. Mr. Quicke mentioned it breaks down to about six free cars over that time.

Mr. Quicke mentioned recently a $16,000 grant was also received from USDA for the upcoming purchase of a new Chief’s vehicle for Emergency Services, which also through the Capital Improvement Plan will be a July 2020 purchase.

Mr. Quicke noted Rescue Squad assistance funds will also be applied for through the State for other grant funding for the Chief’s vehicle to keep local dollars out as much as possible.
“On a motion made by Richard E. Thomas, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to adopt a loan resolution of $35,000 from USDA for the purchase of new police cars, including a $21,000 grant (See Exhibit I).”

**FY21 PROPOSED BUDGET SCHEDULE**

Mr. Quicke reviewed the FY21 proposed budget schedule.

Mr. Quicke noted budget request letters were sent out to the departments and agencies recently. Mr. Quicke mentioned to date several request have been received back but primarily will come back in January.

Mr. Quicke noted the budget adoption will follow the schedule of the past few years which has seemed to work pretty well.

Mr. Quicke mentioned budget presentations will begin March 12th from departments and agencies from 1-5 p.m. with four possible work sessions scheduled if needed throughout the month of March and April, a public hearing scheduled for the budget April 3rd, and Thursday May 14th will be budget adoption at the regular scheduled monthly Board meeting.

“On a motion made by Richard E. Thomas the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to accept the following FY21 proposed budget schedule.”

**FY21 Budget Adoption Schedule**

Friday, December 6, 2019 – Budget Request Letters submitted to Departments

Friday, January 24, 2020 – Department Budget Requests due to County Administrator

Friday, February 21, 2020 – FY21 Budget Requests and proposed Capital Improvement Plan (CIP) given to Board of Supervisors

Thursday, March 12, 2020 – FY21 Budget Presentations from Departments (1:00 – 5:00 PM)

Monday, March 16, 2020 – FY21 Budget/CIP Worksession (6:00 PM)

Monday, March 23, 2020 – FY21 Budget/CIP Worksession (6:00 PM)

Monday, March 30, 2020 – FY21 Budget/CIP Worksession (6:00 PM)

Thursday, April 9, 2020 – FY21 Budget/CIP Worksession (1:00 or 6:00 PM)

Thursday, April 23, 2020 – FY21 Budget/CIP Public Hearing (7:00 PM)

Thursday, May 14, 2020 – FY21 Budget/CIP Adoption (7:00 PM)
PROPOSED AGREEMENT-RCLL UTILITY BILL

Mr. Quicke noted Richmond County Little League along with Northern Neck Electric have recently contacted the County regarding their utility bill.

Mr. Quicke mentioned when the Little League installed the larger lights at the facility, it put them into a larger billing category through the Co-op, meaning more expensive utility bills. Mr. Quicke noted the Co-op has the ability to charge lesser amount to the little league, should the utility bill be in the County’s name due to SCC regulations they must follow, and how Counties are coded versus other uses.

Mr. Quicke noted as the Little League Park is actually owned by the County, it would be permissible to have the bill in the counties name, with the County paying the bill. Mr. Quicke mentioned the Little League has agreed to enter into a MOU with the County to reimburse the utility costs each month. Mr. Quicke noted NNEC has estimated that cost savings associated with the different billing category could save the Little League more than $4,000 annually.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to allow Mr. Quicke to work with Richmond County Little League and the NNEC to change the utility billing to the County, and establish an MOU with the Little League for monthly reimbursement.”

ELECTRONIC SUMMONS SYSTEM- $5 FEE-DISCUSSION

Mr. Quicke noted Sheriff Smith has asked to bring up for discussion along the Board members the Electronic Summons System. Mr. Quicke mentioned the Code of Virginia allows for each locality to adopt an ordinance that would permit the Courts of the County to collect a $5 fee on applicable court cost solely to fund software, hardware and associated equipment costs for the implementation and maintenance of an electronic summons system.

Mr. Quicke noted the Treasurer would hold fines in a separate account for the use of the money for qualifying purchases after the appropriation of the money from the Governing Body.

Mr. Quicke mentioned this would be a project that would allow the Sheriff’s Office to have a fund from Court’s from the citizens that go to court under qualifying reasons. Mr. Quicke noted it would allow $5 of court cost be collected and added to a dedicated fund to implement buy, purchase, and improve software services.

Chairman Sanders asked what an electronic summons exactly is. Sheriff Smith explained these are summons that not only come from their office but also comes from Virginia Game and Inland Fisheries, VA State Police, and Town of Warsaw. Captain Johnson mentioned Southern Software has included the $15,000 software for e-summons through the new cab system, making all new summonses will be issued from the car directly to the Courts eliminating paper copies. Captain Johnson noted all money collected will go towards anything e-summons related with cost on the County.
“On a motion made by Richard E. Thomas the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to accept and move forward with the e-summons system recommendation and discuss at a public hearing on January 9, 2019 at 7:00 p.m.”

ONGOING PROJECTS

BOARD APPOINTMENTS

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to recommend Becky Marks, to the 2020 Complete Count Committee, District 4.”

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to recommend Michael Taylor, to the Richmond County Public Library Board.”

Mr. Quicke noted it was a concern of Pastor Michael Taylor having a PO Box in Hayes, VA. Mr. Quicke mentioned he reached out to the Chairman of the Public library and verified Mr. Taylor is a resident of Richmond County.

MONTHLY APPROPRIATIONS- RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; To approve the January 2020 appropriation of Richmond County Department of Social Services for $85,000.00.”

MONTHLY APPROPRIATIONS- RICHMOND COUNTY SCHOOL BOARD

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; To approve the January 2020 appropriation of Richmond County School Board for $1,410,178.00.”

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“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to approve the minutes from November 14th, 2019 meeting as presented.”
OTHER BUSINESS

Mr. Thomas reported a beaver dam issue on Beaver Dam Road. Mr. Thomas also reported some low shoulders around the County. Mr. Thomas wished everyone a Merry Christmas and Happy New Year.

Mr. Parr congratulated Richmond County Public Schools and School Board on their accomplishments. Mr. Parr wished everyone a Merry Christmas.

Mr. Herbert mentioned after meeting with Chief Paulette and discussing the new radio system, he feels there should be a way for the rescue squad to have information and ways to contact the child or guardian of an elderly patient with any issues or problems the squad comes upon to make them aware. Mr. Herbert wished everyone a Merry Christmas.

Mr. Pemberton noted recently he has been approached with citizens talking about the difficulty of paying both Real Estate and Property taxes at the same time. Mr. Pemberton requested Mr. Quicke, Mrs. Delano, and Mrs. Brann get together and discuss the options for twice a year billing on the Real Estate side. Mr. Pemberton wished everyone a good Christmas.

Chairman Sanders thanked Mr. Parr for helping with the audio and extra speakers and Company 3 for the use of their equipment for the meeting. Chairman Sanders wished everyone a Merry Christmas.

Mr. Quicke invited the Board to the Staff Christmas luncheon held Wednesday December 18th in the Public Meeting Board.

Mr. Quicke reminded the Board of those who have not completed there one hour conflict of interest training needs to be done by December 31st, 2019.

CLOSED SESSION

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: as permitted by Virginia Code Section 2.2-3711(A)(1), a personal matter involving the salary or other compensation for a specific employee or employees."

CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC SESSION:

"On a motion made by Robert B. Pemberton, the Board voted by roll call: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: that the Board certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion."
ACTION FROM CLOSED SESSION

"On a motion made by Robert B. Pemberton, the Board voted by roll call: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to approve a supplement to the salary of three (3) employees, in a total amount of $6,000, effective for the remainder of FY20."

RECESS

Chairman Sanders recessed the meeting until 1:00 p.m. for 2020 Organizational Meeting

1:00 P.M. - RECONVENE FOR 2020 ORGANIZATIONAL MEETING

<table>
<thead>
<tr>
<th>Present:</th>
<th>F. Lee Sanders, Chairman</th>
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<tbody>
<tr>
<td></td>
<td>Richard E. Thomas, Vice-Chairman</td>
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<td>J. David Parr, Member</td>
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<td>William C. Herbert, II, Member</td>
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<td>Robert B. Pemberton, Member</td>
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<tr>
<td>Also Present:</td>
<td>R. Morgan Quicke, County Administrator</td>
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<td>Hope D. Mothershead, Planning/Zoning</td>
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ELECTION OF CHAIRMAN- 2020 CALENDAR YEAR

"On a motion made by William C. Herbert, II, the Board voted: Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to nominate F. Lee Sanders as Chairman for the Calendar year 2020." (F. Lee Sanders abstained from voting)

ELECTION OF VICE-CHAIRMAN- 2020 CALENDAR YEAR

"On a motion made by J. David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to nominate Richard E. Thomas as Vice-Chairman for the Calendar year 2020."

RE-ADOPTION OF RICHMOND COUNTY BOARD OF SUPERVISORS BY-LAWS AND PUBLIC HEARING PROCEDURES

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to re-adopt the Richmond County Board of Supervisors by-laws and public hearing procedures."
BOARD OF SUPERVISORS MONTHLY MEETINGS

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to set calendar year 2020 Board of Supervisors meetings for the 2nd Thursday of each month, with the meeting to begin at 9:00 a.m. and with all advertised public hearings to be held at 7:00 p.m. on the same day, unless otherwise scheduled."

AUTHORIZED TO SIGN COUNTY CHECKS

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to authorize the Chairman or Vice Chairman, Treasurer, and County Administrator to sign county checks."

BOARD APPOINTMENTS

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint Richard Thomas, Robert B. Pemberton, and F. Lee Sanders to the Northern Neck Planning District Commission."

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint F. Lee Sanders and Richard E. Thomas (alternate) to the Northern Neck Planning District Commission Executive."

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint Robert B. Pemberton to the Richmond County Department of Social Services Board."

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint F. Lee Sanders to the Northern Neck Regional Jail Representative."


"On a motion made by Robert B. Pemberton the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint F. Lee Sanders as Richmond County Emergency Services Director."
“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint R. Morgan Quicke as Emergency Services Deputy Director.”

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint Mitch Paulette, as Chief of Emergency Services.”

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint R. Morgan Quicke as Richmond County Emergency Services Deputy Coordinator.”

OTHER BUSINESS

There is no other business.

ADJOURNMENT

After no further business, Chairman Sanders adjourned the meeting.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors
A RESOLUTION OF THE Board of Supervisors

OF THE Richmond County

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS Sheriff's Vehicles 2020

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the Richmond County (Public Body)

(heretofore called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of $35,000.00 pursuant to the provisions of the Code of Virginia; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (heretofore called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached to, each construction contract and subcontract involving in excess of $10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.
11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.

12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.

13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.

14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
   (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophic.
   (b) Repairs of or replacing short-lived assets.
   (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.

16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.

17. To accept a grant in an amount not to exceed $21,000 under the terms offered by the Government; that the County Administrator and Board Chair of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas 5 Nays 0 Absent 0.

IN WITNESS WHEREOF, the Board of Richmond County has duly adopted this resolution and caused it to be executed by the officers below in duplicate on this 12th day of December, 2019.

(SEAL)

Attest:

R. Morgan Quick, County Administrator

By F. Lee Sanders, Chairman - Board of Supervisors