RICHMOND COUNTY BOARD OF SUPERVISORS
November 14, 2019

MINUTES

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 14th day of November, 2019, thereof in the Public Meeting Room of the County Office Building.

Present:
F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Robert B. Pemberton, Member
J. David Parr, Member
William C. Herbert, II, Member

Also Present:
R. Morgan Quicke, County Administrator
Liz Hylan, Admin. Asst.
Hope D. Mothershead, Planning/Zoning
Dr. Smith, Richmond County Public Schools
Stephan B. Smith, Sheriff
Mitch Paulette, Chief of Emergency Services
Kristie Brann, Treasurer
Jennifer Delano, Commissioner
Fred Pearson, Pearson’s Appraisal
Approximately 12 others

CALL TO ORDER

Chairman Sanders gave the invocation, and led in the Pledge of Allegiance.

SPECIAL RECOGNITION- NATIONAL ADOPTION MONTH PROCLAMATION

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to accept the following Resolution to declare November, 2019 as adoption Month.”

A RESOLUTION TO DECLARE NOVEMBER, 2019 AS ADOPTION MONTH IN RICHMOND COUNTY, VIRGINIA

WHEREAS, children are key to the state’s future success, prosperity and quality of life; and

WHEREAS, the citizens of Richmond County recognize that all children and older youth need love, support, security, a place to call home and deserve safety, permanency and wellbeing; and

WHEREAS, supportive, loving families can help a child or older youth transition past traumatic experiences and reach their full potential; and
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WHEREAS, the citizens of Richmond County see that all children and older youth have a right to connections with their biological family; when birth families are unable to meet the ongoing needs of children born to them, adoptions which are humane, honest and rooted in the understanding that adoption does not erase a child’s connection to the family into which they were born are the best alternative; and

WHEREAS, the citizens of Richmond County must come together as a community to support and celebrate Virginia’s adoptive families and raise awareness about the number of children and older youth who are still waiting in the custody of local departments of social services; and

WHEREAS, there are no restrictions on who can adopt based on race, ethnicity, religion, sexual orientation or expression, gender identity or marital status; and

WHEREAS, there is always a need for parents who are willing to adopt siblings, older youth and young people with complex medical and behavioral needs; and

WHEREAS, there are numerous individuals, nonprofit organizations and public servants who are dedicated to finding forever families for children and older youth in foster care who are waiting to be adopted.

THEREFORE, BE IT RESOLVED, that the Richmond County Board of Supervisors hereby declare November, 2019 as Adoption Month in Richmond County, Virginia.

Date: November 14, 2019

F. Lee Sanders, Chairman
Richmond County Board of Supervisors

Mr. Pemberton recognized Vanesa Livingstone along with Katie Chilton from Social Services with a resolution for National Adoption Month.

SPECIAL PRESENTATION

Chairman Sanders presented Richard Thomas with a longevity award from the Virginia Association of Counties for his ten years of dedicated service to County Government.

MONTHLY STAFF REPORTS

RICHMOND COUNTY PUBLIC SCHOOLS

Dr. Smith shared with the Board a brief presentation of his trip to Finland.

Dr. Smith noted he was selected to participate in an exchange program this past summer in Finland.

Dr. Smith mentioned it was a 6-day trip and three of those days were spent learning about how Finland educates youth.
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**SHERIFF**

Sheriff Smith reported for October 2019: 802 calls for service; 327 civil papers; 40 arrests with 66 warrants served; and 46 traffic summonses.

Sheriff Smith mentioned Warsaw fest and Octoberfest went well.

Sheriff Smith noted the office was involved in the RAM (Regional Area Medical Event) at the Elementary School, and all went well. Sheriff Smith mentioned approximately 500 people attended.

Sheriff Smith reported that as to the animal control division, there were 30 calls for service in October 2019, 10 animals intake, 3 dogs currently in the shelter, and 16 adoptions and returns.

Sheriff Smith reported to date $6,387.85 has been donated to the Animal Shelter.

Sheriff Smith mentioned the shelter received a donation from Mark Kleinschmidt at the Food Bank. Sheriff Smith noted the food and accessories totaled $3,000 if bought by the Shelter.

Sheriff Smith noted they have entered into a relationship with the Calvert County Humane Society to take some of the shelter hounds and puppies. Sheriff Smith reported Calvert County Humane Society has taken 5 of those hounds.

Sheriff Smith mentioned the Shelter has four volunteers on a regular basis as well as the athletic department that comes in on Saturday for volunteer hours.

Sheriff Smith noted he was also contacted recently by the Special Education teacher about bringing in some of the students to learn life skills involving the animals. Sheriff Smith mentioned two children have been coming three days a week for two hours under the supervision of the teacher. Sheriff Smith noted the teacher put together a program for the students to socialize with the animals and has heard great feedback with how much it has helped those children.

**TREASURER**

Kristie Brann, Treasurer, shared trial balances with the Board members and noted that the uncollected real estate tax amount for 2019 $ 7,107,668.57.

Mrs. Brann mentioned personal property taxes were billed out October 24th. Mrs. Brann reported since November 1st $ 966, 530.56 has been collected for 2019 taxes.

**COMMISSIONER**

Mrs. Delano reviewed the 2019 personal property book compared to the 2018 book.
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Mrs. Delano mentioned the overall total for tax change is $92,200.06. Mr. Quicke noted this was about a 3.5% increase from last year’s numbers.

PLANNING/ZONING/LAND USE/BUILDING

Mrs. Mothershead reported 20 new Building projects beginning in October 2019, with $2,998.09 fees collected and total construction cost of $898,228.94, and 6 Zoning permits were issued.

Mrs. Mothershead mentioned the Wetlands Board is scheduled to meet on November 21st to consider a shoreline project covering eight properties along Bamboo Lane.

Mrs. Mothershead noted Anti- Litter committee met on November 12th and discussed ways to engage some of the local businesses to help with cutting down on plastic bags that are being distributed. Mrs. Mothershead mentioned the committee also began working on some details for the Spring clean-up event.

Mrs. Mothershead noted the Planning Commission met November 12th and began discussion on the topic of Amish Schools/ Privy Allowance. Mrs. Mothershead mentioned the Commissioners will continue discussion at the December meeting.

Mrs. Mothershead mentioned she has recently been contacted by a solar company about a large-scale solar facility in Richmond County. Mrs. Mothershead noted there is an area in the lower part of the County (near Maon Road/ Cedar Grove Road/ Ridge Road) that the company is studying for this type of facility. Mrs. Mothershead mentioned the area potentially encompasses 1,500 acres and the very early plans detail a 127 MW facility. Mrs. Mothershead noted to date, no formal applications have been received but County staff intends to work through the application process with the solar company and the Planning Commission. Mrs. Mothershead mentioned the solar company has indicated that they intend to hold a public Q & A session, wherein adjoining property owners, as well as the general public, will be able to get concerns answered. Mrs. Mothershead noted ultimately a recommendation will be forward to the Board for review.

Mrs. Mothershead mentioned tire collection at the dumpsites are continuing to be high. Mrs. Mothershead reported since the last meeting the Newland site has collected 176, Farnham 137, and Indianfield 219. Mrs. Mothershead also noted many tires at Indianfield have been dumped directly on the pile, therefore, they are not included in that number.

Mr. Herbert asked how the dumpsites monitor the Richmond County residences that are dropping off tires. Mrs. Mothershead mentioned the tire drop off is supposed to be Richmond County residence only with a four tire limit drop off. Mr. Quicke noted there is not a way to know who is or isn’t a residence but the attendants that work the dump are pretty familiar with who are residence and who are not.
EMERGENCY SERVICES

Chief Paulette addressed the Board and gave the following report for the month of October 2019: Richmond County Department of Emergency Services ran 123 calls for service with 77 transports in October. Total collected revenue recovery for the month was $38,447.42.

Chief Paulette noted October has been a busy month with calls and with the installation of smoke detectors. Chief Paulette reported to date 92 smoke detectors in 20 homes have been installed with more being installed daily.

Chief Paulette mentioned the installations of the new radio system are getting close to being finished. Chief Paulette noted on October 17th the mobile radios in the Sheriff’s Office vehicles, Town PD, and Fire Department vehicles were re-programmed as well as all of the portable radios. Chief Paulette mentioned all EMS vehicles still need to be finished as well as the Town of Warsaw’s portables.

Chief Paulette noted on October 23rd himself along with Chris Jett met with Bill Crouch, Deputy Manager of Wilna, and his staff to go over maps of the Refuge properties as well as points of ingress and egress into the properties if there was ever a need for emergency services to access these locations.

Chief Paulette mentioned on October 31st, himself along with the on duty crews attended the trunk of treat event in the town park on Main Street.

Chief Paulette updated the Board with the status of the new Radio System. Chief Paulette mentioned all the radios had to have re-programming and everything is complete.

Sheriff Smith noted dispatchers are scheduled to start training in the next few weeks.

MR. FRED PEARSON, PEARSON’S APPRAISAL- 2020 GENERAL REASSESSMENT UPDATE

Mr. Pearson updated the board with the 2020 Reassessment process.

Mr. Pearson mentioned the assessment teams have been out visiting homes and properties in the County. Mr. Pearson noted the teams have picked up any new construction and made some changes to some of the older homes.

Mr. Pearson mentioned the County will only see about a 1% or 2% increase overall.

Mr. Pearson noted reassessment notices would be sent out soon. Mr. Pearson mentioned a hearing would be set up as early as December. Mr. Pearson noted he tries to make sure all property owners get a fair assessment.

Mr. Pearson noted after the hearing a local Board of Equalization would meet if property owners feel their concerns have not been addressed.
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Mr. Quicke mentioned the Board of Equalization has been completed. Mr. Quicke noted a letter was sent to Judge Mckenney and he has certified the Board of Equalization for 2020.

Mr. Quicke mentioned the new Board members would need to be trained through the Department of Taxation. Mr. Quicke noted once the members are trained the hearing will be scheduled.

**MRS. KATHY CLARK- NNSWD- HOUSEHOLD HAZARDOUS WASTE DAY- UPDATE**

Mrs. Clarke from the Northern Neck Soil and Water Conservation District updated the Board from the annual Household Waste Day that was held October 26th at Indianfield Convenience Center.

Mrs. Clarke mentioned the Household Waste Day was the 10th annual event and was held 9 a.m. -2 p.m.

Mrs. Clarke reported to date including the 2019 event 48,309 pounds of household hazardous waste has been collected. Mrs. Clarke noted the past two years the collection of electronic waste is a combined 2,483 pounds.

Mrs. Clarke mentioned this was a record event with a total of 63 vehicles yielding 11,210 pounds of hazardous waste and 1,418 pounds of electronic waste. Mrs. Clarke noted the hazardous waste has doubled from what has been collected in the past years.

Mrs. Clarke mentioned the night before the event she received a phone call from the vendor (MXI) there truck had broken down 10 miles off 295 outside of Mechanicsville.

Mrs. Clarke noted after receiving word the truck could not be repaired in time for the event and a few phone calls two local farmers agreed to help drive to Mechanicsville to pick up the trailer and project manager and transport back to Indianfield. Mrs. Clarke mentioned she would like to recognize Wes Mundy, with Mundy Family Farms, and Robert Lee Taylor who went above and beyond the call of service in representing Richmond County in helping making this event successful.

Mrs. Clarke noted next year’s Household Hazardous Waste event is scheduled for Saturday, October 24th, 2020. Mrs. Clarke mentioned it is in discussion about the possibility of growing this event into more than just a hazardous waste event and possibly collaborating with the Sheriff’s Office for drug take back, paper shredding, the lions club, or any other groups that recycle.

Mrs. Clarke thanked the Board for supporting the Household Hazardous Waste event.
PUBLIC COMMENT

Mrs. Clarke expressed her concern as a Richmond County citizen and a resident of the Jones Creek/Newland area.

Mrs. Clarke mentioned there has been a large amount of activity on Jones Creek Road the past several years, and most of it is not the normal residents or ones that ride down to just check the river. Mrs. Clarke noted these folks are up to no good. Mrs. Clarke mentioned she has been in close contact with the Richmond County Sheriff’s Office with increased patrol in that area, but things do not seem to get any better.

Mrs. Clarke asked the County for support in hopes to come together as citizens, leaders, and discuss a way eliminate some of these issues.

Chairman Sanders mentioned setting up a meeting for citizens and along with Sheriff Smith to discuss some of these issues and concerns.

OLD BUSINESS

RICHMOND COUNTY GOALS- 2020

Mr. Quicke reviewed the list of proposed goals for 2020.

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to adopt the following 2020 proposed goals.”

RICHMOND COUNTY GOALS – 2020

- Continue to improve Fund Balance and Finances of Richmond County, through conservative budgets and management of taxpayers’ dollars.
  - End FY20 with an unassigned fund balance of $1,300,000. Estimated FY19 unassigned fund balance is $800,000
  - Strive to reach unassigned fund balance of 15% of yearly operating budget by end FY23.
  - Continue to produce conservative and efficient budgets for Richmond County, while enhancing the services and programs that Richmond County Citizens expect.

- Continue to maintain and improve the buildings, facilities and properties owned by the County through proper maintenance and funding.
  - Roof of County Office Building – Continue to Monitor and Maintain.
  - Have Trim and Doorways Painted at Circuit Court and Old Clerk’s Office.
  - Have Trim and Doorways Painted at County Administrator’s Office.
  - Roof Replacement – 152 Walnut Street, the Haven and 460 Main Street, Richmond County Agriculture Extension.

- Continue to maintain and improve the IT infrastructure of Richmond County, through proper maintenance and funding.
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- Improve IT network for all County functions. Initiate formal RFP Process by March 1, 2020 for Fall 2020 implementation
  - Current balance - $140,000 – Proposed FY21 contribution -$15,000
- Implement new County Server Project.
- Implement new Planning and Zoning Software to help better actively track permitting and inspections.
- Implement new data imaging program for Department of Social Services.

- Continue to fund the Richmond County Capital Improvement Plan through yearly cash contributions.
  - History of CIP Contributions:
    - FY14 - $0
    - FY15 - $0
    - FY16 - $25,000
    - FY17 - $75,000
    - FY18 - $83,500
    - FY19 - $100,000
    - FY20 - $125,000
    - FY21 - $150,000

- Work to find a re-use of the old EMS facility, or market for sale to the general public.

- Continue to market property at the Richmond County Commerce Park for sale.
  - Work to design options to maximize land at current Commerce Park through Road and Utility Expansions.
  - Continue to explore the VDOT Grant options for Economic Development Road Building Money

- Work to Master Plan and Design the new 43 acres of Commercial Property owned along the Route 3 By-Pass, in order to maximize use and potential of the site.

- Strive to put a renewed focus on Economic Development throughout the County and the Town of Warsaw, and continue to advertise the attractiveness of the Enterprise Zone as well as work to create more local development incentives.

- Continue to work on the Planned Pedestrian Trail project through better design and planning, while continuing to work with granting agencies such as VDOT, DCR and Federal Funding to bring in maximum outside funding for the project.

- Continue Code Enforcement on blight – (junk cars, junk boats, structures, appliances, etc)

- Finalize review of Richmond County Comprehensive Plan, which was adopted in 2013.

- Review Richmond County Code of Ordinances for updates and amendments.

- Review County Permit and Review Fee’s for potential updates.

- Work to support Richmond County Electoral Board and Richmond County Registrar through four (4) 2020 Elections.

- Work to support the finalization of the 2020 General Reassessment through the Board of Appeals Process.
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- Support the work and initiatives of the Richmond County Anti-Litter Committee, as they continue to create programs and opportunities for citizens to get involved in keeping Richmond County clean of roadside litter and trash.

- County Broadband Expansions
  - Continue to work with Atlantic Broadband within areas of the County that are currently un-served.
  - Work with NNPDC and Atlantic Broadband on VATI Grant Application

- SmartScale – Route 360 and Newland Road Turn Lane Improvements
  - Work with VDOT through the SmartScale process to identify solutions to improve the Route 360/Newland Road intersection through west bound turn lanes.

- EMT-B Course and Auxiliary Program
  - Offer one EMT-B course each year to continue training individuals for a career in the EMS field.

- Continue to support all volunteer and community organizations including the: Richmond County Volunteer Fire Department, YMCA, Little League, Public Library, Free Health Clinics, The Haven, Bay Transit, Healthy Harvest Food Bank, Rappahannock Community College, Warsaw-Richmond County Main Street, Warsaw – Richmond County Chamber of Commerce and others.

INDIANFIELD CONVENIENCE CENTER- REBUILD PROPOSALS

Mr. Quicke mentioned over the past few weeks he has been working with Resource International on improvements needed at the Indianfield Convenience Center. Mr. Quicke noted the catalyst for the project is the deteriorating concrete pad that houses the compactor.

Mr. Quicke noted as discussion began about the re-build of the concrete pad, they also discussed different site layouts that would provide for a more streamlined and efficient center. Mr. Quicke mentioned Indianfield is the largest and most used site.

Mr. Quicke mentioned the current compactor pad sits in the middle of the site, and allows vehicles to drive to either side of the compactor to offload their trash, and at this point, the cars meet each other towards the rear of the site, going opposite directions.

Mr. Quicke reviewed the three potential options for this site:

1. Re-build compactor pad at current site in the middle of the facility.
   a. This option would not allow the current compactor site to be used during construction; therefore adding substantial costs to our waste management bill due to the increased cost of hauling open top containers that hold on average 2 tons compared to the compactor that holds on average 10 tons.

2. Re-build compactor pad 17’ to the right of current site.
   a. This can be done within existing pavement conditions.
   b. This option allows the current compactor site to be used during construction.

3. Re-build compactor pad 22’ to the right of current site.
   a. Additional paving will be required to accommodate this option.
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b. This option frees up the most space in the middle of the site for ease of access.
c. This option allows the current compactor site to be used during construction.

Mr. Quicke mentioned after reviewing the three options, the recommendation for moving forward with this site reconstruction would be option 2. Mr. Quicke noted this option would fully utilize the current asphalt conditions, move the compactor site further right on this site, eliminate the crisscross traffic pattern towards the rear and provide more open space in the center. Mr. Quicke mentioned this option would also allow the current compactor site to stay open longer, eliminating the need for extended open top container use, which is a more expensive disposal option for the County.

Mr. Quicke noted if approved this would be a Winter/ Early Spring construction period.

The Board gave Mr. Quicke consensus to move forward with option 2.

NEW BUSINESS

2020 GENERAL ASSEMBLY LEGISLATIVE AGENDA

Mr. Quicke reviewed a list of items that are considered top priorities for Richmond County in 2020:

- Body worn camera funding, it was enacted that every Commonwealth’s Attorney office shall fund an Assistant Commonwealth Attorney for the purpose of reviewing body camera footage, up to 75 cameras.
- School Resource Officer funding for SRO programs.
- Increased funding to Voter Registrar Offices for Part Time employees.
- Re-instated funding for Haynesville Correctional Center- PILT (Payment in Lieu of Taxes.)
- Personal Property Tax Relief Act (PPTRA)- Car Tax.
- Unfunded Mandates.
- Other- Richmond County opposes any efforts to reduce or inhibit the 2nd Amendment rights of citizens to keep and bear arms as described in the Constitution; Richmond County supports the free market system and opposes forcing businesses to pay a substantially higher minimum wage which could result in job loss or reductions to our most needy and vulnerable citizens and add substantial cost to goods and services to the citizens of Richmond County.

Mr. Quicke noted the Counties needs are growing and being recognized at the local level but the State is not recognizing at the compensation board level.

Mr. Quicke mentioned a copy of this Legislative Agenda will be sent to Senator McDougle and Delegate Ransone along with VACO explaining the priorities.
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"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to accept the 2020 Legislative Agenda along with the two additions."

**DISCUSSION- ADDITIONAL FULL TIME IT POSITION**

Mr. Quicke mentioned himself along with Chris Jett have spent time discussing how to best manage the $8,000 budget that was put into the FY20 budget for Part Time IT help. Mr. Quicke noted Mr. Jett has reached out to several individuals who do part time IT elsewhere, as well as local contracting sources and at this point it is not a suitable situation.

Mr. Quicke noted discussion then begun on the inclusion of additional money in the FY21 budget to turn the position into a full time position at an approximate salary range of $35,000. Mr. Quicke mentioned as he begins working on the FY21 budget, he feels this is top priority for the County, with the amount of IT work that is currently on Chris Jett.

Mr. Quicke mentioned it has been in discussion of all the new IT functions that are currently coming online or coming in Spring 2020, including the new radio and dispatch system, the new CAD system, the new server system and ultimately the new County- wide financial system.

Mr. Quicke noted they would like to advertise for a new Full Time IT position.

Chairman Sanders mentioned he feels this position is much needed, and it would be good to have a backup for Chris.

Mr. Thomas noted with the future of the County and the way things are expanding, having another Full time IT person would be good.

Mr. Jett thanked the Board for their continued support.

"On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to advertise for the Full Time IT position."

**EMS BILLING- WRITE OFF LIMITS**

Mr. Quicke noted the billing agency through the PDC, has asked Richmond County to consider adopting more flexible write off rates in terms of billing for ambulance services. Mr. Quicke mentioned Richmond County is the only County that has adopted different rates than the other localities, and these rates have been the same for some time.

Mr. Quicke noted he feels the write off limits should be increased to the levels of the other counties, but it may be a good idea for us to consider some higher amounts.

Mr. Quicke mentioned should the Board wish to change the limits, it would need to be done through an amendment and Public Hearing at a later date.
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Chairman Sanders recommended bringing this back up for discussion at the December meeting.

ONGOING PROJECTS

BOARD APPOINTMENTS

"On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to recommend Carla T. Lewis, to the Circuit Court Judge, for the Board of Zoning Appeals."

"On a motion made by J. David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint Harry Smith, Jr. to the Planning Commission."

"On a motion made by J. David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to appoint Brian Jackson, to fill Walter Ball’s spot on the Planning Commission."

"On a motion made by J. David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to appoint Kenny Park to the 2020 Census Complete Count."

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to reappoint Rusty Brown to the IDA Board."

Mr. Quicke mentioned he would like the 2020 Census Complete Count Board completed by December.

Mr. Quicke noted the Richmond County Public Library Board has recommended Pastor Michael Taylor for a four year term effective December. Mr. Quicke mentioned Mr. Taylor works in the County but does not live in the County. Mr. Quicke noted he would research the Library by-laws and get more clarification due to Mr. Taylor not being a Richmond County resident.

MONTHLY APPROPRIATIONS- RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; To approve the December 2019 appropriation of Richmond County Department of Social Services for $85,000.00."
MONTHLY APPROPROATIONS - RICHMOND COUNTY SCHOOL BOARD

"On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: To approve the December 2019 appropriation of Richmond County School Board for $1,410,178.00."

SUPPLEMENTAL APPROPRIATIONS

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye; Robert B. Pemberton – aye; J. David Parr - aye; to appropriate $15,225 for workers compensation & LODA."

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye; Robert B. Pemberton – aye; J. David Parr - aye: to appropriate $9,080 for the salary/ benefits of the Registrar & wages for Assistant Registrar."

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye; Robert B. Pemberton – aye; J. David Parr - aye: to appropriate $2,238 for the Circuit Court Secretary under Judge Mckenney."

"On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye; Robert B. Pemberton – aye; J. David Parr - aye: to appropriate $4,659 for General Insurance."

"On a motion made by Robert B. Pemberton the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye; Robert B. Pemberton – aye; J. David Parr - aye: to appropriate $20,257.75 for Clerk of Circuit Court salary increase & books and subscriptions."

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye ;Robert B. Pemberton – aye; J. David Parr - aye: to appropriate $96,829 for the Assessor, remainder of reassessment contract through FY20, from the Designated Fund.

"On a motion made by J. David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye; Robert B. Pemberton – aye; J. David Parr - aye: to appropriate $65,738 for E-911 Machine & equipment from the CIP."

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas- aye; William C. Herbert, II, -aye; Robert B. Pemberton – aye; J. David Parr - aye: to appropriate $22, 073.48 from escrow balance."
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**APPROVAL OF MINUTES – SEPTEMBER 30, 2019- SPECIAL CALLED & OCTOBER 10, 2019**

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the minutes from September 30, 2019, special called meeting as presented."

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the minutes from October 10 2019, meeting as presented."

**OTHER BUSINESS**

Mr. Thomas wished those who had a successful election process best wishes, and thanked those who were not successful for trying.

Mr. Thomas wished everyone a Happy Thanksgiving.

Mr. Parr congratulated all the Election winners.

Mr. Parr thanked Mrs. Clarke for all her hard work with the Household Hazardous Waste Event.

Mr. Parr reminded everyone to support the Richmond County Football Team, playing regionals, and the Richmond County Volleyball Team, playing States.

Mr. Parr mentioned Jim Coates is sick and to please keep him in thoughts and prayer.

Mr. Herbert noted Kathy Clarke deserves a lot of credit for a successful Household Hazardous Waste Event.

Mr. Herbert wished everyone a Happy and Safe Thanksgiving.

Chairman Sanders reviewed a Resolution with the Board in regards to Richmond County supporting the 2nd Amendment.

Mr. Herbert mentioned he fully supports the 2nd Amendment rights of citizens to keep and bear arms but with all the shootings all over the Country the County, State, and Federal Government need to enforce the laws that are in the books about firearms. Mr. Herbert noted there are some people in society that should not have a firearm.

Mr. Quicke congratulated Mr. Herbert, Mr. Parr & Chairman Sanders for having the stability and leadership.

Mr. Quicke mentioned the Holtzman Propane sale at Commerce Park, has closed. Mr. Quicke noted a check was received for $114,000 and recommends designating it to the Capital Improvement Fund for the time being.
Mr. Quicke noted the 43 acres on the bypass is close to being closed on.

RECESS

Chairman Sanders recessed the meeting until 7:00 p.m. Public Hearing.

PUBLIC HEARING

Present:  F. Lee Sanders, Chairman  
Richard E. Thomas, Vice-Chairman  
J. David Parr, Member  
William C. Herbert, II, Member

Absent:  Robert B. Pemberton, Member

Also Present:  R. Morgan Quicke, County Administrator  
Hope D. Mothershead, Planning/Zoning

Chairman Sanders called the meeting back to order.

Mrs. Mothershead read the following Public Hearing Notice:

In accordance with Section 15.2-2204 of the Code of Virginia, 1950 as amended and pursuant to Section 15.2-2310 of the Code of Virginia, 1950 as amended, the Richmond County Board of Supervisors hereby gives notice that a Public Hearing will be held starting at 7:00 p.m., Thursday, November 14, 2019 in the Richmond County Public Meeting Room, 101 Court Circle, Warsaw, Virginia 22572. The purpose of this Public Hearing is to consider the following:

- Emanuel & Elsie Stoltzfus propose to rezone approximately 3 acres (a portion of Tax Map No. 32-7) located on History Land Highway, Farnham, VA, from Industrial, General (M-1) to Agricultural, General (A-1).

Mrs. Mothershead noted Mr. and Mrs. Emanuel Stoltzfus own approximately 487 acres, more or less, located at 7082 History Land Highway, Farnham, VA.

Mrs. Mothershead mentioned a three-acre portion of this property was rezoned from A-1 to M-1 earlier in the year. Mrs. Mothershead noted Mr. Stoltzfus originally intended to have a large volume coming from the portable sawmill that he has placed on his property.

Mrs. Mothershead noted Mr. Stoltzfus has decided to scale back the use of the sawmill to an agricultural use only.

Mrs. Mothershead noted staff recommends the re-zoning of the three acres back to A-1 will return the property to its existing use.
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Mrs. Mothershead mentioned there has been no feedback from the adjoining property owners regarding the re-zoning request.

Mrs. Mothershead noted the Planning Commission unanimously recommended approval of the rezoning on October 8, 2019.

Mr. Thomas abstained himself from the Board discussion due to personal conflict of interest.

Mrs. Mothershead noted Mr. Stoltzfus has one company that he is cutting and supplying timber for, but is not generally open to the general public.

Mrs. Mothershead mentioned it has been in discussion about adding language pertaining to saw mills in the Zoning Ordinance.

Mrs. Mothershead mentioned Mr. Stoltzfus has a temporary style home with an addition and intends to build a main home in the future.

Mrs. Mothershead noted Mr. Stoltzfus is not building permanent structures until the zoning is changed.

Chairman Sanders opened the public comment period.

Mr. Thomas mentioned the addition of sawmill language should be pursued through the Planning Commission based on volume.

Mr. Thomas noted most all of Amish have sawmills.

Mr. Thomas asked how the sawmills should be governed for taxes when selling products. Mr. Quicke mentioned it would have to go through the Department of Taxation at the State level.

Mr. Quicke asked if other Amish are selling timber out of their sawmills. Mrs. Mothershead mentioned she feels certain they are, and if they are not selling it, they do a trade.

Mrs. Mothershead noted re-zoning this land back to A-1 is the only option it will fit under without having sawmills in the Zoning ordinance.

Mr. Herbert mentioned he has no issues with re-zoning back to A-1. Mr. Herbert suggested coming up with some guide for sawmills and bringing it up for discussion to the Planning Commission in hopes for some recommendations back to the Board.

Mrs. Mothershead noted with the families continuing to move to the area and having sawmills, she feels before any enforcing can be done in the future, there needs to be a guide in place.

Mr. Thomas recommended creating a language allowing “Specialty Cuts”.

Chairman Sanders closed the public comment period.
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"On a motion made by J. David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – abstain; William C. Herbert, II – aye; J. David Parr – aye: to accept the rezoning request from Industrial, General (M-I) to Agricultural, General (A-1).”

OTHER BUSINESS

Mr. Quicke mentioned the Legislative Agenda was adopted at the morning meeting. Mr. Quicke asked if the Board would like to set up a meeting with Delegate Ransone and Senator McDougle to come in and review the Agenda.

The Board gave Mr. Quicke consensus to reach out to Delegate Ransone and Senator McDougle and set up a time and date to meet.

Chairman Sanders reminded the Board of the upcoming Organizational meeting. The Board agreed to recess after the Board of Supervisors meeting December 12th, and come back at 1:00 p.m. for the Organizational meeting.

ADJOURNMENT

After no further business, Chairman Sanders adjourned the meeting.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors