RICHMOND COUNTY BOARD OF SUPERVISORS
September 12, 2019

MINUTES

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 12th day of September 2019, thereof in the Public Meeting Room of the County Office Building.

Present:
F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Robert B. Pemberton, Member
J. David Parr, Member
William C. Herbert, II, Member

Also Present:
R. Morgan Quick, County Administrator
Liz Hylan, Admin. Asst.
Hope D. Mothershead, Planning/Zoning
Michael Parker, VDOT
Mitch Paulette, Chief of Emergency Services
Kristie Brann, Treasurer
Jennifer Delano, Commissioner
Charlie Spivey, Richmond County Fair Association
Gage Harter- VACO
Approximately 12 others

CALL TO ORDER

Chairman Sanders gave the invocation, and led in the Pledge of Allegiance.

MONTHLY STAFF REPORTS

RICHMOND COUNTY PUBLIC SCHOOLS

Dr. Smith reported the start of the 2020 school year has been very successful with approximately 1,260 students enrolled.

Dr. Smith noted Richmond County Schools are fully accredited.

Dr. Smith shared with the Board the pre Labor Day opening for the new School schedule. Dr. Smith noted this was a change in the Code of Virginia House Bill 2140 guidelines.

Dr. Smith reviewed the new 3-year schedule for 2019-2020, 2020-2021, and 2021-2022 school years. Dr. Smith noted the school has a condensed schedule this year and summer for the
projected opening of school on August 17th, 2020. Dr. Smith also noted the school will be converting over to a four by four schedule, which is a semester schedule with SOL testing before Christmas Break and the second round of testing before the end of school.

**Vdot**

Mr. Parker mentioned they will do their last primary cut in the next week. Mr. Parker noted due to time, secondary roads will not be done, but they will take care of site distance issues.

Mr. Parker mentioned they have two zero turn mowers set up to cut the bypass to keep the grass down.

Mr. Parker noted VDOT will take care of any curb and gutter cleanup for Warsaw Fest in October.

Mr. Parker mentioned ditch work will be scheduled soon.

Mr. Herbert along with Mr. Thomas mentioned getting some more horse and buggy signage around the County.

Mr. Pemberton mentioned some site issues in the Sharps area.

Mr. Thomas noted some hanging tree issues in the Sharps area.

**Sheriff**

Mr. Quicke reported for Sheriff Smith August 2019: 822 calls for service; 322 civil papers; 50 arrests with 72 warrants served; and 36 traffic summonses.

Mr. Quicke noted that as to the animal control division, there were 42 calls for service in August 2019.

Mr. Quicke reported there were no issues reported at the Fair this year.

Mr. Quicke mentioned Sheriff Smith met with the Warsaw Town Council, and received a check from them for $1000.00 for the Animal Shelter.

Mr. Quicke noted Sheriff Smith joined in the prayer walk that is done before school every school year.

Mr. Quicke reported the Animal Shelter started out with 11 dogs, took in 4 dogs, adopted 9 dogs and at the end of the month ended with 6 dogs.

Mr. Quicke reported to date $5,846.80 has been donated to the Animal Shelter.
TREASURER
Kristie Brann, Treasurer, shared trial balances with the Board members and noted that the uncollected real estate tax amount for 2019 was $5,635,863.53. Mrs. Brann noted this figure is with elderly tax relief applied.

Mrs. Brann reported 6,884 Real Estate bills were processed.

Mrs. Brann mentioned there still is an ongoing land sale with 13 parcels.

COMMISSIONER

Mrs. Delano reviewed the statistics from the taxable 2019 real estate book.

Mrs. Delano updated the Board with the 2020 General Reassessment. Mrs. Delano noted roughly 1000 parcels are left to do in the field, so the assessment team will still be out. Mrs. Delano also noted there are about 5000 parcels left for data entry.

PLANNING/ZONING/LAND USE/BUILDING

Mrs. Mothershead reported 33 new Building projects beginning in August 2019, with $2,790.34 fees collected and total construction cost of $737,739, and 18 Zoning permits were issued.

Mrs. Mothershead noted the Anti-litter committee met September 10th, and have planned a social media pick up challenge for the month of October.

Mrs. Mothershead mentioned the Wetlands Board will meet on September 26th to review two projects. Mrs. Mothershead noted one project is a public access pier on property owned by National Wildlife Refuge, along the Cat Point Creek shoreline and riprap revetment along a shoreline of the Rappahannock River.

Mrs. Mothershead reported the local update of Census Addresses Operation (LUCA) response materials have been reviewed and all changes have been submitted to the Census Bureau. Mrs. Mothershead noted they will continue to work on the Census 2020 Complete Count Committee. Mrs. Mothershead mentioned Virginia has organized a Complete Count Commission where localities can share ideas on outreach projects. Mrs. Mothershead noted funding has been provided from the state for the Commission to provide tool kits and materials to the Local Committees. Mrs. Mothershead also noted Conference calls will be held each month for sharing of best practices. Mrs. Mothershead mentioned she looks forward to having a Complete Count Committee from Richmond County meet as a group and begin putting together a plan for notification/ awareness.

Mrs. Mothershead noted on August 27th, FEMA representatives reviewed with County staff the proposed updates to flood hazard areas. Mrs. Mothershead reported changes will only affect 3 property owners. Mrs. Mothershead mentioned currently, new maps are in the review phase with
the County. Mrs. Mothershead noted any appeals made by the property owners will need to be presented to FEMA, including supportive technical data.

Mrs. Mothershead noted the Planning Commission met on September 9th, suggestions were discussed on boat lift and covered slip portion of the zoning ordinance. Mrs. Mothershead mentioned the language was altered to meet the satisfaction of the Commissioners. Mrs. Mothershead noted a Public Hearing has been scheduled with the Commissioners October 7th, for the Planning Commission to formally make that recommendation to the Board. Mrs. Mothershead also noted if it is desired by the Board, she feels comfortable advertising the Board Public Hearing alongside the Planning Commission Public Hearing for October allowing those changes to take place.

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to schedule a Public Hearing on October 7th, 2019 to discuss possible amendments to the Code of Ordinances.”

EMERGENCY SERVICES

Chief Paulette addressed the Board and gave the following report for the month of August 2019: Richmond County Department of Emergency Services ran 126 calls for service with 77 transports in August. Total collected revenue recovery for the month was $31,469.11.

Chief Paulette reported August was another busy month for the department with calls and events.

Chief Paulette noted the evening of Sunday, August 4th the on-duty crews attended the National Night Out event in Warsaw Town Park. Chief Paulette mentioned a cooling shelter was set up to keep all participants cool and they could also sign up for CodeRED notifications.

Chief Paulette noted Tuesday, August 6th through the 11th was the Richmond County Fair. Chief Paulette mentioned EMS had a booth set up nightly to talk to people about hands only CPR, hand out information on health concerns as well as hurricane guides, CodeRED sign-ups, and talk about our upcoming EMT class. Chief Paulette reported no serious injuries occurred at the fair.

Chief Paulette mentioned Sunday, August 11th he taught another AED familiarization class to the congregation of Mt. Olive Baptist Church in Hustle, Virginia. Chief Paulette noted recently an AED was purchased and they wanted to get more familiar with its use.

Chief Paulette noted Monday, August 12th himself along with Captain McDaniel attended a difficult airway class hosted by King and Queen Emergency Services. Chief Paulette mentioned the class focused on new airway management techniques and allowed some hands on instruction.

Chief Paulette reported he is pleased to announce that Garnet Sanders has completed his EMT-intermediate certification testing and is the department’s newest ALS provider. Chief Paulette noted Mr. Sanders will now enter the perception phase where he will be put through rigorous
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testing of his skills and knowledge in real world situations. Chief Paulette mentioned they are expecting good things from Medic Sanders.

Chief Paulette commented on how fantastic Richmond County Fire Department was and helped recently with fire calls.

**VACO ACHIEVEMENT AWARD**

Mrs. McDaniel along with Chief Paulette gave a brief explanation of the application submitted for the VACO award.

Mr. Quicke mentioned this is the first VACO Achievement Award the County has won.

Mr. Gage Harter, with VACO, noted there was 96 entries for this award and only 26 were selected. Mr. Harter noted the judges were very impressed with the work force development.

Mr. Harter presented the County and Department of Emergency Services with the 2019 Achievement Award for the EMT-B training course and EMS Auxiliary Program.

**MR. CHARLIE SPIVEY, RICHMOND COUNTY FAIR ASSOCIATION**

Mr. Spivey reported the 31st Richmond County Fair went great with approximately 8,000 in attendance.

Mr. Spivey noted the Fair contracted with Cole Rides this year, which is a new company. Mr. Spivey mentioned everything went well and had positive feedback.

Mr. Spivey thanked the many volunteers and the non-profit groups for all their help.

**PUBLIC COMMENT**

There is no public comment.

**OLD BUSINESS**

**RESOLUTION- LAND ACQUISITION**

Mr. Quicke noted this Land Acquisition Resolution is a requirement of the Title Company for the issuance of Title Insurance.

"On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to adopt the following Resolution for the purchase of the 43 acres from Mr. Lamb.”
RICHMOND COUNTY BOARD OF SUPERVISORS
RESOLUTION AUTHORIZING PURCHASE OF REAL PROPERTY

WHEREAS, the Board of Supervisors of Richmond County, Virginia (the "Board") has determined that it is in the best interests of the Board and the citizens of Richmond County (the "County") to purchase certain real property owned by Belle Ville Enterprises, Inc. located in the Town of Warsaw, Virginia, described as Tax Map No. 16-42 (containing 13.149 acres, more or less), Tax Map No. 24-6 (containing 30.01 acres, more or less), and a three (3) acre (more or less) portion of Tax Map No. 17-33 located at the corner of State Route 715 and Historyland Highway, (hereinafter referred to collectively as the "Property"); and

WHEREAS, the owner of the Property has agreed to sell it to the Board for the sum of $692,385 (the "Purchase Price"), and the Board desires to purchase the Property for the Purchase Price; and

WHEREAS, the Chairman of the Board has previously executed a contract with the owner of the Property for the Board to purchase the Property for the Purchase Price subject to the approval of the full Board (the "Contract"), a copy of which Contract has been presented to the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby finds and determines that it is in the best interests of the Board and the citizens of the County for the Board to purchase the Property for the sum of $692,385 and hereby ratifies and approves the Contract;

BE IT FURTHER RESOLVED, that the Board hereby authorizes and directs the County Administrator and the Chairman of the Board, acting alone or together, to take such actions as are necessary and/or expedient in their sole discretion to purchase the Property, including without limitation, the delivery of the Purchase Price to the seller of the Property, the acceptance and recordation of a deed to the Property, and the execution and delivery of a settlement statement and such other documents as either deems necessary to implement the purposes and intents of this resolution;

BE IT FURTHER RESOLVED, that all actions taken in furtherance of the acquisition of the Property prior to the date of adoption of this Resolution are hereby ratified and confirmed.

Adopted this ___ day of September, 2019.

A Copy Teste:

________________________ (SEAL)

Clerk, Board of Supervisors
Richmond County, Virginia

OPIOID PRESENTATION- DISCUSSION

Mr. Quicke mentioned at the August meeting the Board heard a presentation from Mr. Chap Peterson regarding the Opioid epidemic, and the option for Richmond County to consider joining into a class action suit against pharmaceutical companies.

Mr. Quicke noted the benefit in joining this effort is that there is no requirement for up-front dollars from Richmond County. Mr. Quicke also noted money will be paid to the attorney's at settlement, if settlement occurs.
Mr. Quicke mentioned he has spoken to the County Administrators of both Westmoreland County and Warren County, and they seem to indicate that both of their Board’s will be moving forward with the suit.

Mr. Herbert mentioned he thinks it would benefit to join, with the opioid epidemic getting worse. Mr. Herbert suggested reaching out to Mr. Peterson to get more information.

Mr. Quicke noted he would get more information and bring back up for discussion at the October meeting.

**NEW BUSINESS**

**NORTHERN NECK REGIONAL JAIL- FY19 SUPPLEMENTAL APPROPRIATION RESOLUTION**

Mr. Quicke noted NNRJ is asking for an appropriation request of an additional $414,566. Mr. Quicke mentioned the reasons for the need for additional dollars include medical expenses, hospital expenses, and over-time expenses.

Mr. Quicke mentioned the jail saw an unusual amount of major health issues to inmates over the previous fiscal year, which is a cost driver.

> "On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to approve the FY19 Supplemental Appropriation to the NNRJ for $414,566."

**RESOLUTION APPROVING FISCAL YEAR 2018/2019 SUPPLEMENTAL APPROPRIATION FOR NORTHERN NECK REGIONAL JAIL**

**WHEREAS**, the Northern Neck Regional Jail is governed by the Counties of Richmond, Northumberland, Westmoreland, Gloucester and the Town of Warsaw; and

**WHEREAS**, all budgetary actions shall be approved by all Governing Bodies; and

**WHEREAS**, due to many reasons, including medical expenses, hospital expenses and personnel expenses, the Fiscal Year 2018/2019 Budget of NNRJ needs an additional appropriation from the unassigned fund balance in the amount of $414,566;

**THEREFORE BE IT RESOLVED** by the Richmond County Board of Supervisors, the Board does hereby approve the supplemental appropriation in the amount of $414,566 for the Northern Neck Regional Jail for Fiscal Year 2018/2019.

________________________________________
F. Lee Sanders, Chairman
Richmond County Board of Supervisors

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HOURS OF OPERATION- RICHMOND COUNTY CONVENIENCE CENTERS

Mr. Quicke brought up for discussion the time change in November-March from 7am -6pm at the Convenience Centers.

Mr. Quicke asked the Board to consider making this a permanent change during these months.

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to permanently change the convenience center hours during Standard time (November-March) from 7AM-6PM."

CAD RFP REVIEW TEAM

Mr. Quicke noted this is a project blend between state grant dollars and local CIP dollars totaling almost $150,000.

Mr. Jett discussed the ongoing Computer Aided Dispatch (CAD) project and recent RFP that was released for the upgraded system.

Mr. Jett mentioned this project is a combination of computer rated dispatch, records management, and mobile data solution for the Sheriff’s Office. Mr. Jett noted what was submitted, as an RFP was a joint request between the County and Town.

Mr. Jett mentioned the RFP was released in August and responses are due back Monday September 16th with demonstration the first week of October. Mr. Jett noted after demonstration it would get brought back to the Board for recommendation and approval at the October meeting.

Mr. Jett mentioned a $75,000 grant was received through VEDA to pay for the portion that affects dispatch and everything dispatch touches with up to 5 years of maintenance.

Mr. Jett requested approval for a 6-person committee to review responses. Mr. Jett noted the committee recommended is himself along with Trevor Johnson, Betty Coates, Daphne Palmore, Chief Kent and Wendy McElroy. Mr. David Parr also agreed to work along with the committee as a liaison.

The Board gave Mr. Jett consensus to move forward.

ONGOING PROJECTS

RADIO SYSTEM UPDATE

Mr. Quicke mentioned the microwave installation is scheduled for the middle of September. Mr. Quicke noted this is the final step that needs to be done before going live with the new system.
BOARD APPOINTMENTS

Mr. Quicke reviewed the outstanding Board Appointments.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to reappoint Courtney Sisson & Libby Trible to the Public Library Board of Trustees.”


“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to recommend Carolyn Puckett, to the Board of Equalization.”

“On a motion made by F. Lee Sanders, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to appoint Vance Holbrook to the 2020 Census Complete Count Committee.”

MONTHLY APPROPRIATIONS- RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: To approve the October 2019 appropriation of Richmond County Department of Social Services for $85,000.00.”

MONTHLY APPROPRIATIONS- RICHMOND COUNTY SCHOOL BOARD

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: To approve the October 2019 appropriation of Richmond County School Board for $1,410,178.00.”

MONTHLY SUPPLEMENTAL APPROPRIATIONS

There are no Monthly Supplemental Appropriations.

APPROVAL OF MINUTES – AUGUST 8, 2019

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the minutes from August 8, 2019, meeting as presented.”
OTHER BUSINESS

Mr. Thomas thanked everyone for the thoughts and prayers to his family recently.

Mr. Thomas congratulated Garnet Sanders on his recent achievement with EMS as the new ALS provider.

Mr. Parr congratulated Garnet Sanders on his accomplishment.

Mr. Parr congratulated EMS on their VACO award.

Mr. Parr thanked everyone for the cards, thoughts, and prayers after his surgery.

Mr. Pemberton brought to the Boards attention a request made by Social Services to change their meeting date from the third Tuesday of every month to the second Tuesday at 5 p.m.

"On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the change in the meeting date for Social Services to the second Tuesday every other month effective November, 2019."

Chairman Sanders brought to the Boards attention the concern on the Amish schools having no bathrooms or running water. Mrs. Mothershead mentioned after discussing this issue with the Health Department they came up with a vault privy, which they were able to permit and have two vault privy's, one for the boys and one for the girls.

Mrs. Mothershead noted a vault privy is a vault in the ground lacking lines that typically run from your normal vault at your homes. Mrs. Mothershead mentioned these vaults are pumped yearly.

Mrs. Mothershead mentioned these Amish schools hold a max of 24 students.

Mr. Quicke noted the County is trying to manage the Amish's way of life and make it fair for everyone.

Mr. Quicke mentioned a letter was recently received by Pat Weakland, requesting to look into the local firearms ordinance in regards to hunting from and near roadways.

Mr. Quicke noted the Code of Virginia states you cannot shoot on a road, across the road, or state right-of-way.

Chairman Sanders mentioned he would like to get the Sheriff and Game Warden at the next meeting for more information in regards to this law.

The Board gave Mr. Quicke consensus moving forward and reach out to the Sheriff and Game Warden to have them present at the October meeting for questions and concerns.
Mr. Quicke brought to the Board’s attention a task order # 3 from Resource International. Mr. Quicke mentioned this is a task order survey that the attorney has advised needs to take place prior to the closing of the property on the bypass.

Mr. Quicke noted it was intended to move forward with the purchase prior to obtaining a new survey.

Mr. Quicke mentioned this task order is for a boundary survey and plat of about 14,000 linear feet of property coming in at about $21,000. Mr. Quicke noted this property is a bit higher than anticipated due to the fact that the property has a lot of easements on and around it.

"On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the task order survey."

Mr. Quicke noted he hopes this survey crew will be done within three to four weeks to finalize the closing of the property.

RECESS UNTIL 1:00 P.M. FOR CONFLICTS OF INTEREST TRAINING SESSION

1:00 P.M. - RECONVENE FOR TRAINING

Mr. Quicke along with the Board members attempted to view this training but due to technical issues with the internet they were unable to complete.

RECESS UNTIL 7:00 P.M. FOR PUBLIC HEARINGS

7:00 P.M. RECONVENE

Present:

F. Lee Sanders, Chairman
Richard E. Thomas, Vice Chairman
Robert B. Pemberton, Member
William C. Herbert, II, Member
J. David Parr, Member

Also Present:

R. Morgan Quicke, County Administrator
Hope Mothershead, Planning/Zoning
Approximately 4 others

Chairman Sanders called the meeting back to order.
Mr. Quicke read the following public notice:

In accordance with Section 15.2-2204 of the Code of Virginia, 1950 as amended and pursuant to section 24.2-306 AND 15.2-1800 of the Code of Virginia, 1950 as amended, the Richmond County Board of Supervisors hereby gives notice that a Public Hearing will be held starting at 7:00 p.m., Thursday, September 12, 2019 in Richmond County Public Meeting Room, 101 Court Circle, Warsaw, Virginia 22572. The purpose of the public hearing is to consider the following:

- Proposed amendments to Section 30.19 of the Richmond County Code of Ordinances (Polling Places).

Mr. Quicke noted there is an Ordinance Amendment to change the Polling Place for Election District 5, change the name of the Polling Place for Election District 2, and Exempt Town of Warsaw General Elections held in May from the County centralized absentee precinct.

Mr. Quicke mentioned Election District 2 and 5 were just code changes that were never done. Mr. Quicke noted Election District 2 is now Community Christian Church and Election District 5 was changed by ordinance several years ago to Company 3 Fire Station.

Mr. Quicke mentioned the main changes under Centralized Absentee Precinct (CAP) dealing with the Election Cycle in 2020. Mr. Quicke noted the change is to remove “with the exception of any Town of Warsaw General Election hosted in May.”

Mr. Quicke noted the Town is considering changing their Election to November, which does have to go through a Charter change at the General Assembly in January.

Mr. Quicke mentioned this is generally for the May 2020 Election, which saves from having to buy $22,000 worth of voting equipment.

Chairman Sanders opened the public comment period.

With no comments, Chairman Sanders closed the public comment period.

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to accept the changes to Election District 2 and 5 Polling Places, and the Ordinance Amendment, all as set forth in Exhibit I."

Mr. Quicke noted that the next public hearing was as follows:

- Consideration of an easement crossing portions of County owned real estate.

Mr. Quicke reviewed a deed of easement between the County and Belleville Farms. Mr. Quicke noted this is adjoining the new EMS building.
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Mr. Quicke mentioned Mr. Lamb has asked the County to consider officially granting the easement for entering and exiting this property from Community Park Drive.

Mr. Quicke noted this is something that has always been believed to be existing, but during title research on the house, it was noticed the easement has never been recorded or granted.

Chairman Sanders opened the public comment period.

With no comments, Chairman Sanders closed the public comment period.

"On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the easement as presented."

Mr. Quicke discussed the license agreement between the County of Northumberland, County of Lancaster, and County of Richmond to Thomas David Hinton in regards to the Tri-County Landfill entrance road and access way to the prior site (unimproved roadway) as access to the Hinton Property (proposed easement) for logging.

Mr. Quicke noted in his discussion with Becky Toliver with Culpepper Engineering, should the owner Mr. Hinton and/or Logging Company have a need to make improvements requiring filling/grading of the access easement (the unimproved roadway), any material required should be obtained offsite and they should be responsible for any permitting related to site disturbance if required.

Mrs. Mothershead reviewed the changes that were made in the License Agreement.

Mrs. Mothershead mentioned perhaps adding the land owner should notify the Counties at least 10 days prior to timber operations beginning, allowing the Counties to actively monitor the site as needed.

Mr. Quicke noted all three Counties have to approve the License Agreement, and any changes or modifications would have to go back to the other two Counties.

Mr. Thomas mentioned his concern about no signage along the property stating Boundary Lines or Keep Out signs from the public wondering through the property. Mr. Quicke noted he could meet with the other County Administrators and get some ideas for placing signage.

Chairman Sanders opened the public comment period.

Mrs. Cynthia Thomas expressed her concerns about the Wetlands and land being disturbed during timber operations.

Mrs. Faye Lewis shared her concern about access and future access to this landfill.
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Mrs. Stacy Seed expressed her concern in regards to the landfill being monitored and disturbed during timber cutting. Mrs. Seed thanked the Board for working with the community and protecting the landfill area.

Mr. Hinton mentioned he inherited this land in 2003 after his mother’s passing. Mr. Hinton noted after walking the property he contacted Northumberland County’s County Administrator, Curtis Albrite, Becky Toliver with Culpepper Engineering, and Bill Walker to meet at the site to make sure there wasn’t going to be any issues. Mr. Hinton mentioned after he found out it was feasible he received an estimate on how much it would cost to fix the road for timber trucks to enter and exit during timber operations.

Mr. Hinton noted after meeting with Mr. Walker it was brought up for discussion Mr. Walker’s interest in buying the property for timber or hunting.

Mr. Hinton requested he would like to harvest the timber or sell the property to Mr. Walker.

Mr. Hinton mentioned his property is approximately 60 acres.

Mr. Hinton noted he has requested a title search from the title company but has not received anything back yet.

Chairman Sanders closed the public comment period.

The Board recommended getting all the questions answered and bringing it back up for discussion at a later date.

OTHER BUSINESS

Mr. Quicke noted the USDA grant for the Police Cars that was applied for has been advertised and closed.

Mrs. Mothershead noted it was brought to her attention two Airbnb locations within the County. Mrs. Mothershead mentioned these are very popular in Lancaster, Northumberland and other localities. Mrs. Mothershead will research these uses of property.

Mrs. Mothershead noted she recently received a phone call in regards to gambling machines located in convenience stores in the County. Mrs. Mothershead mentioned after research these machines are considered games of skill at this time.

ADJOURNMENT

After no further business, Chairman Sanders adjourned the meeting.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors
An Ordinance Amendment to Change the Polling Place for Election District 5, Change the Name of the Polling Place for Election District 2, and Except Town of Warsaw General Elections Held in May From the County Centralized Absentee Precinct

WHEREAS, after due advertisement and public hearing on __________, 2019, the Board of Supervisors of Richmond County, Virginia, believes it is appropriate to adopt the following ordinance to change the polling place for Election District 5, change the name of the polling place for Election District 2, and except Town of Warsaw general elections held in May from the County Centralized Absentee Precinct; and

WHEREAS, the legal authority for the proposed amendment is in Title 24.2, Chapter 3, Article 3 of the Code of Virginia (1950), as amended.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, that the Board of Supervisors of Richmond County, Virginia, does hereby amend Chapter 30 of the Richmond County Code as follows to change the polling place for Election District 5, change the name of the polling place for Election District 2, and except Town of Warsaw general elections held in May from the County Centralized Absentee Precinct:

§ 30.19 POLLING PLACES.

Polling places for election districts and voting precincts within election districts are as follows, but may be changed by resolution of the Board of Supervisors in accordance with applicable laws.

<table>
<thead>
<tr>
<th>District</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Election District 1</td>
<td>Jerusalem Baptist Church, 8800 History Land Highway, Emmenton, Virginia</td>
</tr>
<tr>
<td>Election District 2</td>
<td>Community Christian ChurchReppahannock Church-of-Christ, 9514 Richmond Road, Warsaw, Virginia</td>
</tr>
<tr>
<td>Election District 3</td>
<td>General District Courtroom, 101 Court Circle, Warsaw, Virginia</td>
</tr>
<tr>
<td>Election District 4</td>
<td>Farnham Firehouse, 394 North Farnham Church Road, Farnham, Virginia</td>
</tr>
<tr>
<td>Election District 5</td>
<td>Company 3 Fire Station, 587 County Bridge Road, Warsaw, Virginia Newland-Church of Christ, 1044 County Bridge Road, Newland, Virginia</td>
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</table>
Centralized Absentee Precinct (CAP)

Located on second floor of 101 Court Circle, Warsaw, Va. 22572 and directly across the hall from the Richmond County Registrar’s Office. The CAP is established for the purpose of processing absentee ballots for all elections in Richmond County, with the exception of any Town of Warsaw General Election hosted in May.

AND, BE IT FURTHER ORDAINED AND ENACTED, that this ordinance shall take effect Jan. 1, 2020.

ADOPTED: This ________ day of ____________________, 2019.

AYES:  

NAYS:  

ABSTENTIONS:  

ABSENT:  

ATTEST:  

__________________________
R. Morgan Quicke, Clerk of the Board of Supervisors of the County of Richmond, Virginia