

RICHMOND COUNTY BOARD OF SUPERVISORS

May 10, 2018

MINUTES

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 10th day of May, 2018, thereof in the Public Meeting Room of the County Office Building.

Present:

F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Robert B. Pemberton, Member
William C. Herbert, II, Member
J. David Parr, Member

Also Present:

R. Morgan Quicke, County Administrator
Liz Hylan, Admin. Asst.
Hope D. Mothershead, Planning/Zoning
Barry Sanders, Director of Code Administration
Stephan Smith, Sheriff
Steve McKeever, VDOT
Mitch Paulette, Chief, Emergency Services
Kristie Brann, Treasurer
Jennifer Delano, Commissioner of the Revenue
Approximately 15 others.

CALL TO ORDER

Chairman Sanders gave the invocation, and led in the Pledge of Allegiance.

VDOT

Steve McKeever addressed the board with their work session secondary 6-year improvement plan and budget for FY 2019-2024.

Steve McKeever noted the 4 roads listed in the packet provided are planned to be worked on this summer 2018.

Mr. McKeever addressed the board with suggestions made at last month's meeting the possibility of adding a project to the plan with expressed interest of Spring Hill Road or Sunnyside Lane; Mr. Thomas suggested looking into Spring Hill Road because of the traffic count.

Mr. Sanders asked Mr. McKeever about the recourse when citizens ask for speed studies and are turned down by VDOT. Mr. McKeever stated that they look at it and unless something has

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changed on the roadway, had incidents, or through enforcement that have shown speeding problems then there is no recourse.

“On a motion made by Richard E. Thomas, the Board voted: – F. Lee Sanders – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; Richard E. Thomas – aye; to adopt the following Resolution.”

**A Resolution
Adopted by the Richmond County
Board of Supervisors**

**VIRGINIA DEPARTMENT OF TRANSPORTATION SECONDARY
SIX YEAR PLAN (SSYP)
FY 2019-2024**

WHEREAS, Section 33.2-331 of the Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, the Richmond County Board of Supervisors previously agreed to assist in the preparation of the Plan, in accordance with the Virginia Department of Transportation’s policies and procedures, and participated in a public hearing on the proposed Plan (2019 through 2024) as well as the Construction Priority List (2019) on May 10, 2018, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Steve McKeever, Residency Administrator, Virginia Department of Transportation, appeared before the Board of Supervisors and recommended approval of the Six-Year Plan and budget for Secondary Roads (2019-2024) and the Construction Priority List (2019) for Richmond County, with the addition of Spring Hill Road (Route 659) as a rural rustic project to the plan.

NOW, THEREFORE BE IT RESOLVED, that since said Plan and budget appear to be in the best interest of the Secondary Road System in Richmond County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2019-2024) and Construction Priority List (2019) are hereby approved as presented at the public hearing by the Richmond County Board of Supervisors.

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Attest: _____
R. Morgan Quicke,
County Administrator

SPECIAL RECOGNITIONS

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the following Resolution in Recognition of 40 years distinguished service by Bay Aging.”

**RESOLUTION IN RECOGNITION OF 40 YEARS
DISTINGUISHED SERVICE BY BAY AGING**

WHEREAS, for 40 years, Urbanna-based Bay Aging has provided and brought continuous improvement to an array of services needed by older adults and people with disabilities; and

WHEREAS, Bay Aging was founded on June 26, 1978, in response to a pressing need for supportive services for frail older citizens in the Northern Neck and Middle Peninsula; and

WHEREAS, Bay Aging has developed a unique and successful model of service delivery and advocacy for rural Virginia; and

WHEREAS, Bay Aging’s vision has enabled it to offer numerous solutions for older adults, people with disabilities, and their caregivers, including Meals on Wheels delivery, care coordination, care transitions intervention, adult day care, assistive devices, caregiver support, personal assistance, volunteer opportunities, environmental support, in-home care, public transportation, mobility management for people with disabilities, housing development and rehabilitation, weatherization, indoor plumbing, and other housing support services.

WHEREAS, during its 40-year history, Bay Aging’s contributions have generated invaluable support from the government, businesses, the community, and volunteers and have led to partnerships that deliver services to older adults, people with disabilities, their caregivers, and others in Richmond County, and beyond; now, therefore, be it

RESOLVED by the Richmond County Board of Supervisors hereby commend Bay Aging on the occasion of its 40th anniversary; and, be it

RESOLVED FURTHER, the staff prepares a copy of this resolution for presentation to Bay Aging as an expression of the Board of Supervisors’ respect and admiration for the organization’s work and commitment to older adults, people with disabilities, caregivers, and other citizens of the Commonwealth of Virginia.

Date: _____

F. Lee Sanders, Chairman
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Kathley Vesley- Massey thanked Morgan Quicke, Board of Supervisors members, and the citizens for support.

Chairman Sanders presented Mr. Bobby C. Yeatman, Jr. with a certificate of appreciation for public service for the citizens of Richmond County, VA for his service on the Wetlands Board from February 2007 to March 2018.

RICHMOND COUNTY PUBLIC SCHOOLS

Dr. Smith shared with the Board dates for the upcoming Baccalaureate Ceremony which will take place in the RHS Auditorium Sunday, June 10 at 6pm and the RHS Class of 2018 Graduation Ceremonies will be in the RHS gymnasium Saturday, June 16 at 9am.

Dr. Smith reports a combination of old and new Standards of School Accreditation for 2018 have been published in the form of a color-coded system, which reflects not only the standards met and the benchmarks met but the percentage of the growth from one year to the next year. Dr. Smith also noted in addition to the new standards there would be new requirements for students called the Profile of Virginia graduates, which changes the way students may achieve graduation credits.

SHERIFF

Sheriff Smith presented the following report for April, 2018: 774 calls for service; 489 civil papers; 32 arrests with 49 warrants served; 98 traffic summons.

Sheriff Smith noted that as to the animal control division, there were 35 calls for service in April, 2018, with 5 dogs transported to the Westmoreland Animal Shelter.

Sheriff Smith mentioned the office had the opportunity to participate in Special Olympic Day at the school and he hopes it continues.

Sheriff Smith reported Prom and After Prom went well.

TREASURER

Kristie Brann, Treasurer, shared trial balances with the Board members and noted that the uncollected real estate tax amount for 2017 was \$312,734.93.

PLANNING/ZONING/LAND USE

Mrs. Mothershead added for the month of April 2018, 5 violations had been addressed, and are still in progress to be resolved. Mrs. Mothershead also added the total erosion and settlement control and storm water management plans reviewed were 2.

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Mrs. Mothershead reported Planning Commission met Monday May 7th, several topics were discussed such as trash, some of the programs that are in place within the County, and also discussed the action on the Comprehensive Plan review.

Mrs. Mothershead mentioned the Wetlands Board met April 26th, with request from the Rappahannock River Valley Wildlife Refuge for the construction of a public access pier. Mrs. Mothershead reported that request was denied due to potential degradation of the natural marsh by unrestricted use of motorized watercraft.

Barry Sanders reported for April 2018, there were 17 new projects; \$1,425.05 collected in fees, Total Construction cost of \$419,769.70. Mr. Sanders updated the board with the Virginia Jenkins home in Naylor's Beach that had been damaged in the tornado has begun construction. Mr. Sanders also noted Lambs Lane off Welford's Wharf has quite a bit of new construction happening in the next few months.

Mr. Sanders mentioned he has been working with River Collision building a 10,000 square ft. facility behind Peoples Bank. Mr. Sanders noted they are working to try to finalize the plans at this time.

Mr. Sanders also noted the Dollar General construction is on hold waiting for approval from VDOT.

EMERGENCY SERVICES

Chief Paulette introduced his new Operations Captain Mrs. Tammy McDaniel.

Chief Paulette addressed the Board and gave the following report for the month of April: Richmond County Department of Emergency Services ran 113 calls for service with 64 transports in April. Total collected revenue for the month was \$25,239.88.

Chief Paulette mentioned he presented the Richmond County Little League with an AED at their opening night ceremonies on April 6th. Chief Paulette noted the AED will be housed at the concession stand in a cabinet under the covered seating area and accessible to all, which will provide an added measure of safety for all who visit the park.

Chief Paulette noted on April 14th the crew of Medic 1 spent the afternoon at the Community Christian Church, the former RCofC building, for their second annual kids day. Chief Paulette mentioned they had tours for the kids of Medic 1 and talked with them about what it means to be an EMT.

Chief Paulette reported the EMT basic students took their state psychomotor test in Northumberland on April 21st, with a 100% pass rate. Chief Paulette mentioned they now have to take the National Registry written exam to become certified EMT's. Mrs. McDaniel also mentioned she is hoping to get another EMT class started towards the end of the year.

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Chief Paulette noted on April 23rd, he flew out to the REV factory in Orlando, Florida to do the final inspection on the new medic unit before it shipped to Virginia. Chief Paulette mentioned the new medic unit was delivered to Virginia, April 10th.

Chief Paulette mentioned he was invited to speak at the April 30th convocation for Rappahannock Community College at Beth Page Campground. Chief Paulette noted he was able to speak on emergency response to all the college in the event of a large scale emergency and how the staff can assist Emergency Services prior to their arrival.

Chief Paulette reported May is looking to be a busy month for the department with multiple training exercises and opportunities coming up. Chief Paulette also reported that the department has been nominated for 2 awards through the Peninsula Emergency Medical Services for Outstanding EMS Agency and EMS agency with outstanding contributions to Emergency Preparedness and Response.

PUBLIC COMMENT

Brian Davis with Richmond County YMCA addressed the board with updates on events in hopes to keep the kids active as well as the older generation and to give back to the community. Mr. Davis also mentioned the YMCA is hosting second grade swim and learn lessons at Northumberland YMCA May 29th - June 8th 9am to 11:30am.

Taylor Emery addressed the board with concern in reference to the Fones Cliff Project. Mr. Emery stated he is opposed to this project due to the environmental problems this project will bring.

OLD BUSINESS

RADIO PROJECT- MOU AGREEMENT

Mr. Quicke addressed the board with the final copy of the MOU agreement to officially join the Upper Middle Peninsula Regional Radio System. Mr. Quicke noted he hopes this system will be up and running soon after July 1st. Mr. Quicke also noted the contract for infrastructure was signed after the April meeting, and coverage testing of the system should happen around May 21st.

Mr. Quicke mentioned this is an approximate \$700,000 cost to the County over the next ten years; Mr. Herbert thanked Morgan and those who worked with him on this project; Mr. Herbert noted he thinks this is a great asset to the County at a reasonable cost.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the MOU for the radio project as presented.”

MOUNT AIRY BLUE GRASS EVENT- ADDITIONAL REQUEST

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Mr. Quicke noted Mr. Emery requested to the board to allow 500 additional tickets be made available to the Mount Airy Blue Grass Event on June 30th.

Mr. Quicke mentioned Mr. Emery wanted to make tickets available in advance of the recent Garden Tour held in the County. Mr. Quicke noted he conducted a phone poll to all Board Members detailing the request, and asking for approval prior to May 10th Board Meeting. Mr. Quicke stated all five members agreed to the request and the details surrounding the new request.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye. To ratify previous phone poll that was taken and approve release of 500 additional tickets.”

WASTE MANAGEMENT CONTRACT APPROVAL JULY 1, 2018- JUNE 30, 2023

Mr. Quicke addressed the board with a proposed contract with Waste Management to continue their services with the County for another five years beginning July 1, 2018 and ending June 30, 2023. Mr. Quicke noted Waste Management provides the County with site management, hauling of trash and disposal of trash.

Chairman Sanders mentioned it has been in discussion to shorten Waste Management hours during standard time but no formal decision has been made yet. Chairman Sanders noted Mr. Quicke would place signs at the dumpsites and ads in the newspaper to make citizens aware of the proposed changes.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: To approve the proposed contract with Waste Management for a 5 year period, beginning July 1, 2018.”

PAMUNKEYNET PROJECT

Mr. Quicke mentioned back in March the Middle Peninsula Alliance came and presented a presentation that the board expressed interested in becoming a partner. Mr. Quicke shared that PamunkeyNet is an initiative that is funded by grant dollars through Go Virginia in hopes to bring internet and Broadband services to rural parts of the county through wireless infrastructure.

Mr. Quicke noted it was asked that the Board appoint a representative to serve on the PamunkeyNet Advisory Team no later than May 30th. Mr. Quicke also noted the FY19 Budget designated \$4000 of local contribution to the initiative, and that invoice is included for a total of \$3,767, which will be paid after July 1st.

Mr. David Parr agreed to serve on the PamunkeyNet Advisory Team.

RICHMOND COUNTY ANTI-LITTER COMMITTEE- CREATION

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Mr. Quicke noted himself along with Hope Mothershead met with Tayloe Emery and Kathy Clark to discuss the litter problem and potential solution moving forward. Mr. Quicke mentioned the idea of the County forming the "Richmond County Anti- litter Committee" as many other localities have done, and to task the newly formed committee with the creation and involvement surrounding our roadside trash problem throughout the County.

Mr. Quicke stated should the board wish to move forward with this initiative, the committee would include an appointed member from each of the County's five districts, as well as County Staff and other partners for the implementation of such programs.

Mr. Quicke asked the Board members to review the proposed committee structure, and begin thinking about individuals to appoint to this committee from each district. Mr. Quicke noted he hopes approval and committee appointments are made at the June 14th meeting.

PROPOSED WALNUT STREET FACILITY- LEASE- THE HAVEN

Mr. Quicke mentioned the proposal for the Walnut Street lease to the Haven will be for 5 years with an optional 5 year renewal at \$1500 a month effective July 1st, 2018.

Mr. Quicke noted a public hearing for the Walnut Street Lease to the Haven will be held at the 7pm session.

NEW BUSINESS

FY2018-2019 REVENUE ANTICIPATION NOTE (RAN)

Mr. Quicke mentioned the RFP was recently released for the 2018-2019 Revenue Anticipation Note. Mr. Quicke noted the RAN is very much the same as they have been in the past.

Mr. Quicke stated proposals are due back to Davenport and Company by May 24th, and will be presented to the Board of Supervisors on June 14th.

FY2018-2019 NORTHERN NECK REGIONAL JAIL BUDGET ADOPTION

Mr. Quicke presented the board with the adopted FY19 Budget for the Northern Neck Regional Jail.

"On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to approve the NNRJ Budget, as presented."

4TH OF JULY COMMITTEE- FIREWORKS REQUEST

Mr. Quicke noted a letter that was received requesting \$700 to be contributed to the Fourth Of July Fireworks in Tappahannock June 30th. Mr. Quicke mentioned \$700 is what the board has provided to the Fireworks committee for the past 2 years.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to donate \$700 to Fourth of July Fireworks.”

ONGOING PROJECTS

CONSTRUCTION UPDATE- EMS FACILITY

Mr. Quicke mentioned the EMS facility is progressing with a couple change orders due to fire suppression issues and easement issues from Dominion. Mr. Quicke noted the slab has been poured for the housing side of the building, and work is still being concluded on the site work, such as grading, water and sewer.

Mr. Quicke stated the facility is looking to be completed closer to Fall.

WALNUT STREET PROPERTY- UPDATE

Mr. Quicke stated a Public Hearing on proposed lease is scheduled for 7pm.

FONES CLIFFS- COMPLIANCE UPDATE

Mr. Quicke noted permits have been approved and contractors have signed the contract for this project. Mr. Quicke mentioned himself and the Chairman rode out to the site, and the immediate erosion impact looked mitigated.

Mr. Quicke mentioned the biggest issues going forward is the State Storm Water Plan approval, basins need to be put in place to control the storm water runoff.

Jeff Howeth commented the E&S plan has been approved by the County. Mr. Howeth noted the contractors have executed all the documents, moved onto the site and have started with the construction entrances and moved along to the back of the site doing the Erosion and Settlement Control that's on the approved plan. Mr. Howeth mentioned the contractor should be finalized within the next 2-3 weeks.

Mr. Quicke noted the County is anticipating the receipt of a \$90,000 letter of credit on this project for the Erosion and Settlement Control.

RADIO SYSTEM UPDATE

Mr. Quicke discussed with the board the new Harris Radio System. Mr. Quicke mentioned the original terms of the lease through Harris's preferred financing group called Tax Exempt Leasing Corporation were going to be for 5 years with the first payment due FY 19. Recently Tax Exempt Leasing Corporation after going over the financing are no longer willing to allow those payment arrangements and want a payment of 10% upfront.

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Mr. Quicke noted he contacted Sands Anderson and Davenport & Company in hopes to get the RFP out to local, state banks and other financing corporations and if it would benefit the county. Mr. Quicke also noted the main benefit he is looking for is the ability to be able to pay in arrears. Mr. Quicke mentioned Davenport has prepared a draft RFP.

Mr. Thomas suggested discussing this topic more during the Public Hearing Meeting at 7pm.

BOARD APPOINTMENTS

COMMUNITY SERVICES BOARD

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; David Parr joining the Community Services Board.”

WETLANDS BOARD APPOINTMENT- DISTRICT 2

“On a motion made by David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; Reappoint Greg Gruner to serve a 5 year term on the Wetlands Board with expiration of June 30, 2023.”

DEPARTMENT OF SOCIAL SERVICES- EXPIRES JUNE 30

“On a motion made by David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; Reappoint Neal Schools to continue services on the Social Services Board for a term of 4 years.”

MONTHLY APPROPRIATIONS- RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; To approve the June appropriation of Richmond County Department of Social Services for \$85,000.”

MONTHLY SUPPLEMENTAL APPROPRIATIONS

Mr. Quicke explained thirteen (13) supplemental appropriations for the Board to consider this month.

On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye; to approve a supplemental appropriation in the amount of \$6,500.00 for Board of Supervisors, Professional Services- Ad/ Public info.”

On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$25,000.00 for Debt Service, Operating Reserve, EMS Facility.”

On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$7,588.00 for Treasurer Office, Advertising and Public Info.”

On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$11,200.00 for Voter Registrar, wages assistant.”

On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$1,040.00 for Circuit Court, Salary Secretary.”

On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$6,383.00 for Volunteer Fire Department, Fire Programs.”

On a motion made by William C. Herbert, II, , the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$137,000.00 for Ambulance and Rescue.”

On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$221,951.00 for the new Ambulance.”

On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$12,000.00 for Animal Control, Housing of Dogs.”

On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$60.00 for Medical Examiner uncollected bodies.”

On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$39,443.00 for General Properties, Repairs and Maintenance, Service Contracts and General Insurance.”

On a motion made by J. David Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$200,000.00 for CSA, CSA Youth Services.”

On a motion made by William C. Herbert, II, , the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve a supplemental appropriation in the amount of \$24,000.00 for Miscellaneous and Contingent, Reimbursement to State for vehicle Rental Tax Revenue.”

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“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to approve the minutes from the April 12, 2018 meeting as presented.”

OTHER BUSINESS

Chairman Sanders brought to the board’s attention the Fishing Wildlife Reserve is planning on planting 50 acres of Milkweed for the purpose of Monarch Butterflies. Chairman Sanders noted he would like to write letters and reach out to the Senators, Congressman, and friends of the Rappahannock asking them please not allow this.

Mr. Quicke mentioned to the Board that Barry Sanders plans to retire in December, 2018. Mr. Quicke noted he would like to advertise for the Building Inspector position in hopes to have someone in place by fall to overlap Barry for a couple of months for an easy transition once Barry retires.

RECESS

Chairman Sanders recessed the Meeting until 7:00 p.m. for advertised Public Hearing.

RECONVENE MEETING ON MAY 10, 2018 AT 7:00 P.M. - PUBLIC HEARING

Present:

F. Lee Sanders, Chairman
Richard E. Thomas, Vice- Chairman
Robert B. Pemberton, Member
William C. Herbert, II, Member
J. David Parr, Member

Also Present:

R. Morgan Quicke, County Administrator
Liz Hylan, Administrative Assistant
Denise Dunaway, Director of Finance and Development Services
Hope Mothershead, Planning and Zoning Administrator
Ellen Yackel

Chairman Sanders called the meeting back to order.

PUBLIC HEARING - WALNUT STREET LEASE- THE HAVEN

In accordance with Section 15.2-2204 of the Code of Virginia, 1950 as amended and pursuant to Section 15.2-1800 of the Code of Virginia, 1950 as amended, the Richmond County Board of Supervisors hereby gives notice that a Public Hearing will be held starting at 7:00 p.m., Thursday, May 10, 2018 in the Richmond County Public Meeting Room, 101 Court Circle, Warsaw, Virginia 22572. The purpose of the Public Hearing is to consider a proposed lease with The Haven for property located at 102 Walnut Street, Warsaw, VA.

Mr. Quicke read the Public Notice to the board.

Mr. Quicke addressed some of the highlighted areas in the lease agreement. Mr. Quicke noted this is an initial five-year lease effective July 1, 2018 ending June 30th, 2023. Mr. Quicke also noted in section four of the lease agreement Tenants shall have the option at expiration of the initial five year term to renew the term of the lease for an additional five year term, and tenant must notify Landlord, in writing, of Tenant's election to renew the lease at least 120 days prior to the expiration of the initial five year term. Mr. Quicke stated the rent payment would be \$1,500 monthly and \$18,000 yearly with the initial payment at signing of the lease. Mr. Quicke noted Tenant agrees to pay utilities including but not limited to heating, electricity, telephone, water and sewer.

Ellen Yackel stated how grateful she is for the County allowing them to use this building.

Chairman Sanders opened the floor for public comment.

Mr. Frank Tetrick III, thanked the board for this opportunity. Mr. Tetrick also noted they are looking forward to being good tenants and looking forward to a long lasting relationship.

With no other public comment, Chairman Sanders closed the public hearing.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to accept the proposed lease agreement.”

RADIO SYSTEM RFP

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Mr. Quicke brought back to the Boards attention the key points of the Radio System. Mr. Quicke recommended he would like to look at an option to get back where it needs to be. Mr. Quicke noted this would be sent back to Davenport to submit an RFP to the public market for bids to be due back May 31st, and to be brought back up at the June Board Meeting.

On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to allow Davenport to submit an RFP.”

FISCAL YEAR 2018-2019 BUDGET ADOPTION

Chairman Sanders filed a Virginia State and Local Government Conflicts of Interest Act Disclosure and Disclaimer Form, which states that his son is a full- time employee with the Richmond County Department of Emergency Service. **(Exhibit I)**

Mr. Thomas filed a Virginia State and Local Government Conflicts of Interest Act Disclosure and Disclaimer Form, which states that he is a part-time employee with the Richmond County School Board, his wife is a full-time employee with Richmond County School Board, his son is a full-time employee with Richmond County Sherriff’s Office and his sons, Richard Thomas, Jr and David Thomas, are members of the Richmond County Volunteer Fire Department. **(Exhibit II)**

Mr. Quicke provided the Board with two (2) Resolutions that need consideration for the FY18 Budget Adoption: Fiscal year 2018-2019 Budget Resolution and Fiscal Year 2018-2019 Tax Resolution.

Mr. Quicke read the FY 18-19 Tax Resolution.

On a motion made by David J. Parr, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to adopt the following FY 18-19 Tax Resolution.”

FISCAL YEAR 2018-2019 TAX RESOLUTION

After careful examination of the budget estimates, BE IT RESOLVED AND ORDAINED by the Board of Supervisors of the County of Richmond, Virginia that there be and is hereby levied for the Fiscal Year 2019 a tax of \$0.70 per one hundred dollars of assessed valuation of taxable real estate located in this County; that there be and is hereby levied for the year 2019, a tax of \$3.75 per one hundred dollars of assessed valuation of all taxable personal property of public service corporations, based upon the assessment thereof fixed by the State Corporation Commission and duly certified; that there be and is hereby levied for the year 2019, a tax of \$3.75 per one hundred dollars of the assessed valuation of all taxable, tangible personal property and farm machinery located in the County on January 1, 2018; that there be and is hereby levied for the year 2019, a tax of \$3.75 per one hundred dollars of assessed valuation of all vehicles without motive power used as offices or for storage located in this County as of January 1, 2018; that there be and

is hereby levied, for the year 2019, a tax of \$0.70 per one hundred dollars of assessed valuation on all vehicles without motive power used as a manufactured home residence; that there be and is hereby levied for the year 2019 a tax of \$0.40 per one hundred dollars of assessed value, based on 100% of depreciated value, on machinery and tools used in a trade or business physically located in the County of Richmond; and, there be and is hereby levied for the year 2019 a tax of \$3.50 per one hundred dollars of assessed valuation of all inventory on hand as of January 1, 2018 in any mercantile business located in Richmond County; that there be and is hereby levied, for the year 2019 an electric utility service tax in the amount of \$0.015 per kilowatt hour delivered monthly to consumers with respect to each electric utility service, provided that such tax shall not exceed \$3.00 a month per service. Personal Property Tax Relief Act Reform reimbursement rate shall be 50% for qualifying vehicles. Richmond County Vehicle License tax shall be \$32.50 for vehicles and \$18.00 for motorcycles for the year 2019.

BE IT FURTHER ORDERED that such taxes, when and if appropriated by the Board of Supervisors of this County, shall be used to defray county charges and expenses and all necessary charges incident to or arising from the execution of the lawful authority of the Board of Supervisors of this County.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors

On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – nay; Richard E. Thomas – aye; William C. Herbert, II – aye; J. David Parr – aye; Robert B. Pemberton – aye: to adopt the following FY 18-19 Budget Resolution.”

FISCAL YEAR 2018-2019 BUDGET RESOLUTION

EST. BEGINNING UNDESIGNATED GENERAL FUND BALANCE:.....\$500,000

REVENUE ESTIMATES:

Local Sources.....	10,416,837
State Sources.....	12,062,601
Federal Sources.....	1,421,549
Non-revenue Receipts (Transfers).....	1,448,645
TOTAL ESTIMATED REVENUES.....	\$25,349,632

EXPENDITURE ESTIMATES:

General Government Administration.....	2,924,298
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Judicial Administration.....	598,039
Public Safety	2,737,217
Public Works.....	996,212
Health and Welfare	2,402,519
Education:	
Public Schools.....	15,094,484
Community College	10,710
Parks, Recreation and Culture.....	155,289
Community Development.....	262,121
Non-departmental	168,742
TOTAL ESTIMATED EXPENDITURES	\$25,349,631

EST. ENDING UNDESIGNATED GENERAL FUND BALANCE \$650,000

BE IT HEREBY RESOLVED, That the Richmond County Board of Supervisors, after required Public Hearing being held on April 19,2018, duly adopts the Fiscal year 2018-2019 Budget this day of May 10, 2018.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors

OTHER BUSINESS

Mr. Quicke noted Tire day will be Saturday, May 12 at Indianfield.

ADJOURNMENT

After no further business, Chairman Sanders adjourned the meeting.



F. Lee Sanders, Chairman
Richmond County Board of Supervisors

VIRGINIA STATE AND LOCAL GOVERNMENT CONFLICTS OF INTEREST ACT
DISCLOSURE AND DISCLAIMER

As permitted by Virginia Code §§ 2.2-3112(A)(2) and § 2.2-3115(H),

I, F. Lee Sanders,

in advance of the following transaction(s),

FY19 Budget Adoption,

hereby disclose that I have or may have a personal interest, as defined by the Virginia State and Local Government Conflicts of Interest Act (the "Act"), in that transaction, namely

My son, Garnet Sanders, is a full-time employee with the Richmond County Department of Emergency Services

and that I am member of a business, profession, occupation, or group the members of which are affected by the transaction, and that I am able to participate in the transaction fairly, objectively, and in the public interest.

Signed and filed with the Clerk of the Richmond County Board of Supervisors this 10th day of May, 2018.


Supervisor

Print Name: F. LEE SANDERS

VIRGINIA STATE AND LOCAL GOVERNMENT CONFLICTS OF INTEREST ACT
DISCLOSURE AND DISCLAIMER

As permitted by Virginia Code §§ 2.2-3112(A)(2) and § 2.2-3115(H),

I, Richard E. Thomas,

in advance of the following transaction(s),

FY19 Budget Adoption,

hereby disclose that I have or may have a personal interest, as defined by the Virginia State and Local Government Conflicts of Interest Act (the "Act"), in that transaction, namely

1. I am employed by the Richmond County School Board on a part-time basis
2. My wife, Cynthia Thomas, is a full-time employee of the Richmond County School Board
3. My son, Richard Thomas, Jr., works full-time for the Richmond County Sheriff's Office
4. My sons, Richard Thomas, Jr. & David Thomas, are both members of the Richmond County Volunteer Fire Department

and that I am member of a business, profession, occupation, or group the members of which are affected by the transaction, and that I am able to participate in the transaction fairly, objectively, and in the public interest.

Signed and filed with the Clerk of the Richmond County Board of Supervisors this 10 day of May, 2018.

Richard E. Thomas
Supervisor

Print Name: Richard E Thomas