

RICHMOND COUNTY BOARD OF SUPERVISORS
May 11, 2017

MINUTES

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 11th day of May, 2017, thereof in the Public Meeting Room of the County Office Building.

Present:

F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Robert B. Pemberton, Member
William C. Herbert, II, Member

Absent:

J. David Parr, Member

Also Present:

R. Morgan Quicke, County Administrator
Hope D. Mothershead, Administrative Assistant
Kristie S. Brann, Treasurer
Jennifer Delano, Commissioner of the Revenue
Greg Baker, Chief of Emergency Services
Mitch Paulette, Captain of Emergency Services
Stephan Smith, Sheriff
Carter White, VDOT
Dr. Greg Smith, Superintendent
John Brown, School Board
Vanessa Livingstone, Social Services
Approximately 17 others

CALL TO ORDER

Chairman Sanders called the meeting to order at 9:00 a.m., gave the invocation, and led in the Pledge of Allegiance.

RICHMOND COUNTY VOLUNTEER FIRE DEPARTMENT – COMPANY 3

Members from the Auxiliary of Company 3 – Newland Division were in attendance at the meeting to present to the Board of Supervisors the final payment of \$6,000.00 on a loan advanced to them for the building of the Newland fire station. Chairman Sanders noted that he was very proud of the dedicated individuals who have worked hard with fundraising to be able to pay off the note to Richmond County eleven years early. Company 3 will have a Note Burning Ceremony on May 21, 2017 at 2:00 p.m.

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EBENEZER BAPTIST CHURCH

Deaconess Celia Wood and Trustee Emmanuel Grimes, Jr. were in attendance at the meeting. Mr. Thomas congratulated Ebenezer Baptist Church on their upcoming 150 year anniversary.

“On a motion made by Richard Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to adopt the following resolution.”

**A RESOLUTION HONORING EBENEZER BAPTIST CHURCH
ON THE OCCASION OF ITS 150th ANNIVERSARY**

WHEREAS, through the vision of Mr. Jeff Veney, Ebenezer Baptist Church was founded in 1867 and a group began meeting and worshipping in a brush arbor in Emmerton, VA ; and

WHEREAS, Ebenezer Baptist Church’s first pastor, Rev. Jacob Robinson, was called to the Church from Washington, D.C. to lead the congregation; and

WHEREAS, on July 9, 2017, Ebenezer Baptist Church will hold an anniversary celebration to commemorate 150 years; and

WHEREAS, Ebenezer Baptist Church has proudly served for 150 years as a testament to the unwavering faith of its congregation and its deep and vital history in the Emmerton, VA faith community; and

WHEREAS, it is appropriate that we acknowledge the history on this day, and in so doing the members congratulate all those associated with Ebenezer Baptist Church, including the current pastor, Reverend Samuel E. Hackett, and all the congregation of the church as it continues to serve as a shining example of faith, grace, and God’s will;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Richmond County, Virginia, the members hereby congratulate Ebenezer Baptist Church upon its 150th anniversary celebration, and grant all those associated with the church best wishes as they continue to serve their community through Christ.

May 5, 2017

F. Lee Sanders, Chairman
Richmond County Board of Supervisors

Deaconess Celia Wood thanked the Board for the recognition received.

RICHMOND COUNTY PUBLIC SCHOOLS

Dr. Smith addressed the Board and noted that the schools are preparing for end of year activities and he was happy to report that Rappahannock High School had again been sited in the top 100

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high schools for performance in Personal Finance. Dr. Smith is proud of the students together with the teacher Mr. Brent Brown. Dr. Smith also noted that three students from Richmond County, currently enrolled in Vo-Tech, qualified for the national competition from the results of the VA Skills Competition; Matthew Kiple, Engineering; C. J. Newsome, auto-body collision and Robbie Shraa, auto-body finishing. The national competition will be held in Kansas City in late June. Graduation is scheduled for June 17, 2017 at 9:00 a.m. for the Class of 2017.

Dr. Smith explained the requested appropriations necessary to reimburse the School Board for expenditures which have been qualified and approved by the Virginia Department of Education.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to appropriate \$328,972.50 to the Richmond County Public Schools (School Security Equipment Grant - \$29,497.00; Title VIB/Special Education Grant - \$136,512.50 and Virginia Preschool Initiative - \$162,963.00.)”

VDOT

Carter White addressed the Board to discuss the Downing Bridge inspections. He advised that most of the work would be done at night and he planned to alert Emergency Services departments on the planned dates of inspection. Mr. White noted that VDOT is working to find ways to get EMS over the bridge quickly even when inspections are in process.

Mr. White noted that the Code of Virginia requires approval of the Secondary Six Year Plan. The plan shows a project for Richmond County of paving Moore’s Mill Road, which is fully funded and awaiting construction. Mr. White added that the County is slated to receive additional funds for miscellaneous projects.

Mr. Quicke noted that among the unpaved roads noted in the report, Carters Wharf Road is one road that has 47 cars per day. Developers have proposed to bring that road to state standards. Discussions will continue on the unpaved road and funds will be used as needed for paving, etc.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to set a Public Hearing for June 8, 2017 at 9:00 a.m. for discussion of the VDOT Secondary Six Year Plan Review.”

Chairman Sanders asked Mr. White about the possibility of a speed limit sign on Rt. 624 to be located one-quarter of a mile from the intersection of Rt. 360. The current sign states “End 45 Speed Limit.” Chairman Sanders would like to see a “Speed Limit 55” sign there to end confusion of the speed.

Mr. Thomas thanked VDOT for the improvements made on Sharps Road.

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SHERIFF

Sheriff Smith presented the following report for the month of April 2017: 686 calls for service; served 276 civil papers; 45 arrests with 77 warrants served; and served 106 traffic summons. Sheriff Smith reported that the jail population for the week in Richmond County was 21.

Sheriff Smith also noted that the department held another successful Concealed Weapons Course on April 8th and participated in Health Kids Day on April 29th.

ANIMAL CONTROL

On behalf of Animal Control, Sheriff Smith presented the following Animal Control report for the month of April 2017:

42 calls for service; 4 summons issued for dangerous dogs and 6 dogs transferred to Westmoreland Shelter.

TREASURER

Kristie Brann, Treasurer, presented the Trial Balance Report for the month of April, 2017. The uncollected 2016 real estate tax amount is \$332,657.59 and collections are going well. Mrs. Brann mentioned that the civil warrants have been served for personal property and the land sale process for real estate taxes continues.

COMMISSIONER OF REVENUE

Jennifer Delano, Commissioner of the Revenue, noted that her office had received about 78% of the personal property returns. Mrs. Delano added that approximately 298 new accounts were created. The office of the Commissioner of Revenue will be working on new construction figures and hope to have an estimation soon.

EMERGENCY SERVICES

Mitch Paulette presented the following EMS report for the month of April: 114 calls in Richmond County; 3 calls for mutual aid into Richmond County; 6 calls for mutual aid to bordering counties and 2 fly outs. There was \$29,021.00 collected for the month of April from EMS recovery billing. Mr. Paulette noted that the department was present at Tractor Supply for wellness and preparedness day. They also participated in Kids Day sponsored by the YMCA. On June 3rd, the EMS department will be at Rite Aid handing out wellness information and discussing Code Red. Mr. Paulette was happy to announce that the auto load stretcher is in service on Medic 1. He also added that there would be a radio study beginning May 17th by an independent radio testing/engineering company.

OLD BUSINESS

ANIMAL SHELTER DISCUSSION

Mr. Quicke presented a proposed plan of the Animal Shelter to the Board. The plan is a 50' x 50' building designed by Perretz and Young with the assistance of Sheriff Smith. The building would include 12 individual kennels and would fit into the limits of financing discussed at the previous meetings.

Perretz and Young has presented two contracts for engineering design services (EMS project and animal shelter) which are being reviewed by the County attorney. Mr. Quicke asked the Board members to review for further discussion in the public hearing evening portion of the meeting.

Mr. Thomas was concerned about the design of the building and asked Mr. Quicke to discuss with Perretz and Young the possibility of a metal faced building.

STORM READY SIGNS

Mr. Quicke noted that with the recently acquired Storm Ready Status, StormReady signs were available and could be put with the four entrance signs throughout the County.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to purchase four personalized StormReady signs.”

FRACKING REVIEW – RICHMOND COUNTY PLANNING COMMISSION

The Planning Commission provided information to the Board and asked for their review. The subcommittee from the planning commission is still doing research and will report back to the Board with results.

NEW BUSINESS

NORTHERN NECK REGIONAL JAIL – FY18 BUDGET REVIEW/APPROVAL

Mr. Quicke advised the Board members of the necessity to review and approve the annual adopted budget of the Northern Neck Regional Jail. The Budget was adopted by the NNRJ on May 3, 2017. Some of the budget highlights include; 23rd year of no local funding required, 2% Employee Raise – Effective August 1, 2017; no anticipated fund balance transfer to balance; \$680,000.00 yearly revenue from Gloucester County and federal inmate requirements adjusted from 186 average daily population (ADP) to 161.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to approve the proposed Budget for Northern Neck Regional Jail.”

RICHMOND COUNTY EMERGENCY OPERATIONS PLAN

Mr. Quicke presented a working version of the Emergency Operations Plan to the Board members. Chief Baker and Captain Paulette have been working diligently on additions and revisions to the County's Emergency Operations Plan (EOP). All changes to the plan that differ from the currently approved plan appear in red. As these revisions are done early, there is time for review, comments, questions, etc. Mr. Quicke recommends setting the August meeting for formal adoption of the plan.

TRI-COUNTY LANDFILL – TIMBER EVALUATION

Mr. Quicke addressed the Board and asked for a consensus to possibly market the thinning of timber on the Tri-County Landfill property. Richmond County along with Northumberland and Lancaster Counties owns the now closed Tri-County Landfill site, located off of Ridge Road in Northumberland County. Currently the three counties are researching the possibilities for the tract of land. The consensus of the Board was for Mr. Quicke to continue discussions with the other two counties.

BOARD APPOINTMENTS

- Rappahannock Community College
 - Mr. John Brown's appointment ends on June 30th and he is not eligible for re-appointment.
- Wetlands Board
 - Mr. David Gallagher's appointment (District 1) ends on June 30th, and he is eligible for re-appointment.
- Industrial Development Authority
 - Mr. Bill Johns appointment (District 3) ended upon his recent move. As this is a Seven Member Board, this appointment is not District specific.

The RCC and Wetlands appointment will be discussed in June.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to appoint Peyton Motley to serve the unexpired term of Bill Johns.”

2017 FOURTH OF JULY CELEBRATION REQUEST

Mr. Quicke shared a request with the Board from the Richmond County – Essex County Fourth of July Celebration Committee. The fireworks this year will take place on July 1st in Richmond County.

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“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to make a donation of \$700.00 to the Richmond County – Essex County Fourth of July Celebration.”

YOUTH FOOTBALL REQUEST

The Board has been asked by Mr. Brandon Brown to contribute to the newly formed Richmond County Raiders. Mr. Quicke noted that through conversation with Mr. Brown, it sounds as though he is attempting to bring Youth Football back to Richmond County in the capacity it once was and he is asking for the support of the County. The Board decided to table the issue until the June meeting for further research on the plans for the team.

ONGOING PROJECTS

MONTHLY APPROPRIATIONS – RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to appropriate \$85,000.00 to the Richmond County Department of Social Services for the month of June, 2017.”

APPROVAL OF MINUTES – APRIL 13, 2017 / APRIL 27, 2017

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to approve the minutes from the April 13, 2017 meeting.”

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to approve the minutes from the April 27, 2017 meeting.”

CLOSED SESSION

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: as permitted by Virginia Code Section 2.2-3711(A)(3), matter involving disposition of public property.”

CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC SESSION:

“On a motion made by Robert B. Pemberton, the Board voted by roll call: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: that the Board certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.”

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ACTION FROM CLOSED SESSION

There was no action taken by the Board of Supervisors resulting from the closed session.

RECESS

Chairman Sanders recessed the meeting until 7:00 p.m. for advertised Public Hearing.

RECONVENE MEETING ON MAY 11, 2017 AT 7:00 P.M. – PUBLIC HEARING

Present:

F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Robert B. Pemberton, Member
William C. Herbert, II, Member

Absent:

J. David Parr, Member

Also Present:

R. Morgan Quicke, County Administrator
Hope Mothershead, Administrative Assistant
Barry Sanders, Director of Code Administration
Clifton Jenkins

Chairman Sanders called the meeting back to order.

PUBLIC HEARING

In accordance with Section 15.2-2204 of the Code of Virginia, 1950 as amended and pursuant to Sections 15.2-2310 and 15.2-2285 of the Code of Virginia, 1950 as amended, the Richmond County Board of Supervisors hereby gives notice that a Public Hearing will be held starting at 7:00 p.m., Thursday, May 11, 2017 in the Richmond County Public Meeting Room, 101 Court Circle, Warsaw, Virginia 22572. The purpose of the Public Hearing is to consider the following:

Clifton L. Jenkins of 442 Strangeway Road, Warsaw, VA 22572, proposes to rezone Tax Map No. 15-16, located at 134 Newland Road, Warsaw, VA, from Residential, Limited (R-1) to Residential, General (R-2).

Mr. Quicke read the Public Notice and turned the meeting over to Barry Sanders, Director of Code Administration.

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Mr. Barry Sanders noted that Mr. Clifton L. Jenkins owns a 1.00 acre, more or less, parcel of land located at 134 Newland Road, Warsaw, VA. Due to the nature of the residence at the time of purchase, the home has two separate dwelling spaces. Mr. Jenkins is interested in being able to use each space as a proposed rental area (dwelling). The parcel of real estate is currently zoned Residential, Limited (R-1) therefore only allowing for a single-family dwelling. Mr. Jenkins has applied for a re-zoning to Residential, General (R-2), which would ultimately allow him to use each dwelling space as a separate rental unit (ie: two-family dwellings).

Mr. Sanders continued to add that Mr. Jenkins has agreed to construct a proper fire wall between the two units and also will enter into a well agreement with the adjoining property owner because of the shared well.

Chairman Sanders opened the floor for public comment.

With no public comment, Chairman Sanders closed the public hearing.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Robert B. Pemberton – aye; William C. Herbert, II – aye; to approve the rezoning of TM No. 15-16 from R-1 to R-2.”

PUBLIC HEARING

In accordance with Section 15.2-2204 of the Code of Virginia, 1950 as amended and pursuant to Sections 15.2-2310 and 15.2-2285 of the Code of Virginia, 1950 as amended, the Richmond County Board of Supervisors hereby gives notice that a Public Hearing will be held starting at 7:00 p.m., Thursday, May 11, 2017 in the Richmond County Public Meeting Room, 101 Court Circle, Warsaw, Virginia 22572. The purpose of the Public Hearing is to consider the following:

To receive public comment on a proposed amendment to the Richmond County Zoning Ordinance - Section 3-15-1.A(16). The updated language modifies the provisions for allowance of equine in an Agricultural District.

Mr. Quicke read the Public Notice and turned the meeting over to Barry Sanders, Director of Code Administration.

Mr. Barry Sanders explained that concerns have arisen on the current provisions in the zoning ordinance on the allowance of horses in agricultural areas less than 5 acres in size. Recommended language has been prepared to address such concerns. The proposed amended ordinance is as follows:

- (16) Equine may be permitted in the Agricultural, General (A-1), Residential, Limited (R-1), and/or Residential, General (R-2) Districts *subject to the following provisions:*
 1. Residential (R-1) and (R-2) parcels must have a minimum of five (5) acres.
 2. Minimum of one and one-half (1.5) acres designated for pasture and housing per horse.

3. *Housing must be a minimum of one hundred (100) feet from adjoining parcels.*
4. *Pastures must be enclosed with adequate fencing.*
5. *Manure management is required so as not to adversely affect adjoining properties (ie: use of manure harrow bi-annually).*
(Amended October 13, 2016)
6. *Equine upon parcels less than five (5) acres in size located within the Agricultural, General (A-1) District must be approved by a special exception considered in accordance with DMP-b as specified in Section 3-1-2b and Section 3-14, provided provisions 2-5 above can also be met.*

Mr. Sanders noted that the new ordinance language (#6) adds a special exception requirement to the allowance of horses on an Agricultural lot less than 5 acres in size. The new ordinance will give the planning/zoning department more leverage on enforcing safe habitats for horses.

Chairman Sanders opened the floor for public comment.

With no public comment, Chairman Sanders closed the public hearing.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Robert B. Pemberton – aye; William C. Herbert, II – aye; to accept the ordinance amendment as proposed above.”

FY18 BUDGET AND TAX RATE ADOPTION RESOLUTION

Chairman Sanders filed a Virginia State and Local Government Conflicts of Interest Act Disclosure and Disclaimer Form, which states that his son is a full-time employee with the Richmond County Department of Emergency Service. **(Exhibit I)**

Mr. Thomas filed a Virginia State and Local Government Conflicts of Interest Act Disclosure and Disclaimer Form, which states that he is a part-time employee with the Richmond County School Board, his wife is a full-time employee of the Richmond County School Board, his son is a full-time employee with the Richmond County Sheriff’s Office and his sons, Richard Thomas, Jr. and David Thomas, are members of the Richmond County Volunteer Fire Department. **(Exhibit II)**

Mr. Quicke provided the Board with two (2) Resolutions that need consideration for the FY18 Budget Adoption: Fiscal Year 17-18 Budget Resolution and Fiscal Year 17-18 Tax Resolution.

Mr. Quicke read the FY 17-18 Tax Resolution.

“On a motion made by Richard E. Thomas, the Board voted by roll call: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye; to adopt the following FY17-18 Tax Resolution.”

FISCAL YEAR 2017-2018 TAX RESOLUTION

After careful examination of the budget estimates, BE IT RESOLVED AND ORDAINED by the Board of Supervisors of the County of Richmond, Virginia that there be and is hereby levied for the Fiscal Year 2018 a tax of \$0.70 per one hundred dollars of assessed valuation of taxable real estate located in this County; that there be and is hereby levied for the year 2018, a tax of \$3.75 per one hundred dollars of assessed valuation of all taxable personal property of public service corporations, based upon the assessment thereof fixed by the State Corporation Commission and duly certified; that there be and is hereby levied for the year 2018, a tax of \$3.75 per one hundred dollars of the assessed valuation of all taxable, tangible personal property and farm machinery located in the County on January 1, 2017; that there be and is hereby levied for the year 2018, a tax of \$3.75 per one hundred dollars of assessed valuation of all vehicles without motive power used as offices or for storage located in this County as of January 1, 2017; that there be and is hereby levied, for the year 2018, a tax of \$0.70 per one hundred dollars of assessed valuation on all vehicles without motive power used as a manufactured home residence; that there be and is hereby levied for the year 2018 a tax of \$0.40 per one hundred dollars of assessed value, based on 100% of depreciated value, on machinery and tools used in a trade or business physically located in the County of Richmond; and, there be and is hereby levied for the year 2018 a tax of \$3.50 per one hundred dollars of assessed valuation of all inventory on hand as of January 1, 2017 in any mercantile business located in Richmond County; that there be and is hereby levied, for the year 2018 an electric utility service tax in the amount of \$0.015 per kilowatt hour delivered monthly to consumers with respect to each electric utility service, provided that such tax shall not exceed \$3.00 a month per service. Personal Property Tax Relief Act Reform reimbursement rate shall be 50% for qualifying vehicles. Richmond County Vehicle License tax shall be \$32.50 for vehicles and \$18.00 for motorcycles for the year 2017.

BE IT FURTHER ORDERED that such taxes, when and if appropriated by the Board of Supervisors of this County, shall be used to defray county charges and expenses and all necessary charges incident to or arising from the execution of the lawful authority of the Board of Supervisors of this County.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors

“On a motion made by Richard E. Thomas, the Board voted by roll call: F. Lee Sanders – aye; Richard E. Thomas – aye; William C. Herbert, II – aye; Robert B. Pemberton – aye: to adopt the following FY 17-18 Budget Resolution.”

FISCAL YEAR 2017-2018 BUDGET RESOLUTION

EST. BEGINNING UNDESIGNATED GENERAL FUND BALANCE:.....\$300,000

REVENUE ESTIMATES:

Local Sources.....	10,204,476
State Sources.....	11,552,840
Federal Sources.....	1,530,935
Non-revenue Receipts (Transfers).....	1,371,067
TOTAL ESTIMATED REVENUES.....	\$24,659,318

EXPENDITURE ESTIMATES:

General Government Administration.....	2,844,075
Judicial Administration.....	597,036
Public Safety.....	2,690,697
Public Works.....	960,605
Health and Welfare.....	2,283,052
Education:	
Public Schools.....	14,739,677
Community College.....	10,500
Parks, Recreation and Culture.....	145,289
Community Development.....	258,070
Non-departmental.....	130,317
TOTAL ESTIMATED EXPENDITURES.....	\$24,659,318

EST. ENDING UNDESIGNATED GENERAL FUND BALANCE\$450,000

BE IT HEREBY RESOLVED, That the Richmond County Board of Supervisors, after required Public Hearing being held on April 27, 2017, duly adopts the Fiscal year 2017-2018 Budget this day of May 11, 2017.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors

ENGINEERING CONTRACT

Mr. Quicke noted that Perretz and Young has presented an Agreement Proposal for A/E fees for the EMS facility. The services provided for the project include architectural, structural, mechanical, electrical/plumbing and civil engineering at the cost of \$79,000.00. Mr. Quicke asked for approval pending review of the County Attorney.

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“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Robert B. Pemberton – aye; William C. Herbert, II – aye; to accept the Agreement Proposal for A/E fees (EMS facility), pending review of the County Attorney.”

Chairman. Sanders asked if the Animal Shelter agreement could be accepted, pending the possible changes to the shape/construction of the building. The cost for services provided on the Animal Shelter project is \$37,000.00. Mr. Quicke noted that as Perretz and Young presented new drawings, he would update the Board accordingly.

“On a motion made by William C. Herbert, II, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Robert B. Pemberton – aye; William C. Herbert, II – aye; to accept the Agreement Proposal for A/E fees (Animal Shelter project), pending review of the County Attorney and pending modifications to the building drawing.”

OTHER BUSINESS

Mr. Quicke alerted the Board that Mr. Barry Sanders was working on trash cleanup at the end of Union Mill Road. Mr. Sanders noted that many tires are involved with the trash and cleanup will be expensive.

ADJOURNMENT

After no further business, Chairman Sanders adjourned the meeting.



F. Lee Sanders, Chairman
Richmond County Board of Supervisors

VIRGINIA STATE AND LOCAL GOVERNMENT CONFLICTS OF INTEREST ACT
DISCLOSURE AND DISCLAIMER

As permitted by Virginia Code §§ 2.2-3112(A)(2) and § 2.2-3115(H),

I, F. Lee Sanders,

in advance of the following transaction(s),

FY18 Budget Adoption,

hereby disclose that I have or may have a personal interest, as defined by the Virginia State and Local Government Conflicts of Interest Act (the "Act"), in that transaction, namely

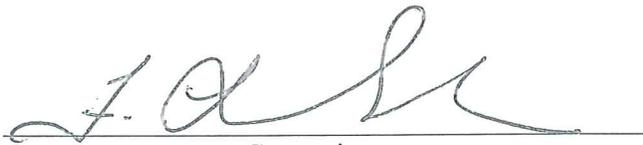
① My son, Garnet Sanders, is a full time employee

With the Richmond County Dept. of Emergency Services.

and that I am member of a business, profession, occupation, or group the members of which are affected by the transaction, and that I am able to participate in the transaction fairly, objectively, and in the public interest.

Signed and filed with the Clerk to the Richmond County Board of Supervisors

this 11 day of MAY, 2017.



Supervisor

Print Name: F. LEE SANDERS

**VIRGINIA STATE AND LOCAL GOVERNMENT CONFLICTS OF INTEREST ACT
DISCLOSURE AND DISCLAIMER**

As permitted by Virginia Code §§ 2.2-3112(A)(2) and § 2.2-3115(H),

I, Richard E. Thomas,

in advance of the following transaction(s),

Fy 18 Budget Adoption,

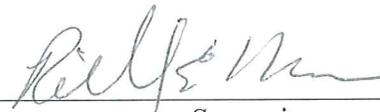
hereby disclose that I have or may have a personal interest, as defined by the Virginia State and Local Government Conflicts of Interest Act (the "Act"), in that transaction, namely

- ① I am employed by the Richmond Co. School Board on a Part time basis.
 ② My wife, Cynthia Thomas, is a full time employee of
the Richmond County School Board.

and that I am member of a business, profession, occupation, or group the members of which are affected by the transaction, and that I am able to participate in the transaction fairly, objectively, and in the public interest.

Signed and filed with the Clerk to the Richmond County Board of Supervisors

this 11 day of May, 2017.



Supervisor

Print Name: Richard E Thomas

- ③ My son, Richard Thomas JR., works full time for the
 Richmond county sheriffs office.

- ④ My sons, Richard Thomas JR and David Thomas, are
 both members of the Richmond Co. V.F.D.