RICHMOND COUNTY BOARD OF SUPERVISORS  
April 19, 2018

FY18 Budget Public Hearing  
MINUTES

At a Public Hearing of the Board of Supervisors for Richmond County, Virginia, held on the 19th day of April, 2018, thereof in the Public Meeting Room of the County Office Building.

Present:
F. Lee Sanders, Chairman  
Richard E. Thomas, Vice-Chairman  
Robert B. Pemberton, Member  
J. David Parr, Member  
William C. Herbert, II, Member

Also Present:
R. Morgan Quicke, County Administrator  
Denise Dunaway, Finance Officer  
Hope D. Mothershead, Planning/Zoning Adm.  
Dr. Greg Smith, Superintendent  
Susan Johns, Finance Dept. / School Board  
Vivian Wood, School Board Member

CALL TO ORDER

Chairman Sanders called the meeting to order at 7:00 p.m.

RICHMOND COUNTY, VIRGINIA

PROPOSED BUDGET FOR THE FISCAL YEAR COMMENCING  
JULY 1, 2018 AND ENDING JUNE 30, 2019

This budget synopsis, except for the section on public schools, is prepared and published for informative and fiscal planning purposes only. In no event, including the section on public schools, shall this publication be deemed to be an allocation of funds. The Board of Supervisors on a monthly and/or annual basis will make actual allocation of funds.

A PUBLIC HEARING will be held by the Richmond County Board of Supervisors on this budget on April 19, 2018 starting at 7:00 p.m. in the Richmond County Public Meeting Room, County Office Building, 101 Court Circle, Warsaw, Virginia. The public hearing is being held pursuant to Section 15.2-2506 of the Code of Virginia, 1950 as amended, allowing the public to question and comment on the proposed budget and Capital Improvement Plan. All citizens of Richmond County have the right to attend and share their views thereon in oral or in written form.

EST. BEGINNING UNDESIGNATED GENERAL FUND BALANCE - $500,000
Richmond County Board of Supervisors Minutes:
April 19, 2018

<table>
<thead>
<tr>
<th>REVENUE ESTIMATES</th>
<th>FY 2017-2018</th>
<th>FY 2018-2019</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Sources</td>
<td>$10,204,476</td>
<td>$10,416,837</td>
<td>+$212,361</td>
</tr>
<tr>
<td>State Sources</td>
<td>$11,552,840</td>
<td>$12,062,601</td>
<td>+$509,761</td>
</tr>
<tr>
<td>Federal Sources</td>
<td>$1,530,935</td>
<td>$1,421,549</td>
<td>($109,386)</td>
</tr>
<tr>
<td>Non-revenue Receipts (Transfers)</td>
<td>$1,371,067</td>
<td>$1,448,645</td>
<td>+$77,578</td>
</tr>
<tr>
<td><strong>TOTAL ESTIMATED REV.</strong></td>
<td><strong>$24,659,318</strong></td>
<td><strong>$25,349,632</strong></td>
<td><strong>+$690,314</strong></td>
</tr>
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<table>
<thead>
<tr>
<th>EXPENDITURE ESTIMATES</th>
<th>FY 2017-2018</th>
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<tbody>
<tr>
<td>General Government Admin.</td>
<td>$2,844,075</td>
<td>$2,924,298</td>
<td>+$80,223</td>
</tr>
<tr>
<td>Judicial Administration</td>
<td>$596,036</td>
<td>$598,039</td>
<td>+$2,003</td>
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<tr>
<td>Public Safety</td>
<td>$2,690,697</td>
<td>$2,737,217</td>
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<td>Public Works</td>
<td>$960,605</td>
<td>$996,212</td>
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<td>Health and Welfare</td>
<td>$2,283,052</td>
<td>$2,402,519</td>
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<tr>
<td>Education:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Schools</td>
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<tr>
<td>Community College</td>
<td>$10,500</td>
<td>$10,710</td>
<td>+$210</td>
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<td>Parks, Recreation and Culture</td>
<td>$145,289</td>
<td>$155,289</td>
<td>+$10,000</td>
</tr>
<tr>
<td>Community Development</td>
<td>$258,070</td>
<td>$262,121</td>
<td>+$4,051</td>
</tr>
<tr>
<td>Non-departmental</td>
<td>$130,317</td>
<td>$168,742</td>
<td>+$38,425</td>
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**EST. ENDING UNDESIgnated GENERAL FUND BALANCE** - $650,000

**TAX RATES**

The Board of Supervisors proposes that the local tax levies for the fiscal year ending June 30, 2019 be as follows:

Real Estate............................$0.70 cents per $100 of assessed valuation.
Personal Property ..................$3.75 per $100 of assessed valuation.
Machinery & Tools ....................$0.40 cent per $100 of assessed valuation.
Merchants Capital ..................$3.50 per $100 of assessed valuation.

The Board of Supervisors proposes that the Personal Property Tax Relief Act (Car Tax) rate be set at 50%.

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A copy of the complete proposed budget is on file in the Office of the County Administrator, Administration Building, 101 Court Circle, Warsaw, Virginia. The proposed budget is also available on the Richmond County website at www.co.richmond.va.us

Published by Order of the Board of Supervisors for Richmond County, Virginia.
Richmond County Board of Supervisors Minutes:
April 19, 2018

By: R. Morgan Quicke
County Administrator

Richmond County Board of Supervisors
F. Lee Sanders, Chairman
Richard E. Thomas, Vice Chair
Robert B. Pemberton
William C. Herbert, II
J. David Parr

Mr. Quicke shared a power point presentation with the Board for further explanation of the FY19 Budget. (See Exhibit I)

Mr. Quicke noted that the contingency fund was discussed when the recommended budget was presented. The contingency fund is going from $6,000 to $8,000 and Mr. Quicke would like to see that increase continue. He would also like to see CSA increase in the coming years.

Mr. Herbert added that he was happy with the budget presented as it did not include tax increases.

Mr. Pemberton mentioned that budgeting approximately 97% of the real estate would allow for some additional amount of contingency, if necessary.

Chairman Sanders and Mr. Thomas agreed that this FY19 budget season has been a team effort and a smooth process.

Dr. Smith raised the subject of the adoption of the State budget. Mr. Quicke added that a large number of counties are reluctant to put numbers out until they confirm the State dollars being awarded. He felt comfortable adopting a budget using conservative figures on enrollment.

Mr. Parr inquired about the actual vote on the State budget in Richmond. Mr. Quicke noted that the State budget has not been voted upon as of yet but that he felt confident that the differences would be resolved soon and a responsible budget would be adopted.

Chairman Sanders opened the floor to the public.

With no comments from the public, Chairman Sanders closed the public hearing.

Mr. Quicke concluded the meeting with the information that budget adoption would be on May 10, 2018 at 7:00 p.m.

ADJOURNMENT

After no further business, Chairman Sanders adjourned the meeting.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors
FY19 Budget Priorities

• Continued Investment in Employees
  o Benefits and Compensation – FY19 Bonus
  o Salary realignments
  o Consistent monitoring of County Health Insurance and other deferred benefits.

• Continued Investment in the County
  o Fund Balance
    • Continue focus of building our un-assigned cash reserves to 15%, or $3,500,000.
  o Capital Improvement Plan Funding
  o Facilities Maintenance and Vehicle Replacement
  o Continue High Service Delivery through all programs
  o Invest in needed departments, programs, agencies, etc.

FY19 Budget Priorities

• “Financial Resiliency”

  • Continue to build conservative budgets that implement needed changes, yet keep us sustainable and recession proof.

  o Well built budgets with adequate cash levels = lower impact to taxpayers should economic factors change.

  “Continue to invest in ourselves, so others will invest in us as well”
FY19 Recommended Tax Rates

- No recommended changes to FY19 Tax Rates
  
  $0.70/$100 - Real Estate  
  $3.75/$100 - Personal Property  
  $0.40/$100 - Machinery and Tools  
  $3.50/$100 - Merchants Capital

- $0.03 Tax Increase of FY17 (+$225,000) to still be dedicated towards:
  
  ○ $150,000 - Undesignated Fund Balance  
  ○ $75,000 - Capital Improvement Plan

- Personal Property Tax Relief (PPTRA) “Car Tax”
  ○ Recommended rate of 50% - No change from FY18

FY19 Recommended Revenue Projections

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<tr>
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- This represents a 2.8% increase over the approved FY18 Budget
FY19 Recommended Expenditures

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Fiscal Year 2019-2023 Capital Improvement Plan

- FY19 Recommendations
  
  UPS Battery Replacement – Dispatch - $15,000
  CAD/Records Management – Dispatch - $75,000
  Central Accounting Software - $50,000
  Two Patrol Vehicles – Sheriff-Vehicle – Administration- $60,000
  Vehicle – Building Inspections- $20,000
  Vehicle – Animal Control- $25,000
  Tractor – Indianfield - $12,500
  Zero Turn Mower – Maintenance - $7,500

  **Total** - $285,000