

**RICHMOND COUNTY BOARD OF SUPERVISORS  
JUNE 11, 2015**

**MINUTES**

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 11<sup>th</sup> day of June, 2015, thereof in the Public Meeting Room of the County Office Building.

Present:

F. Lee Sanders, Chairman  
Richard E. Thomas, Vice-Chairman  
Jean C. Harper, Member  
John L. Haynes, Jr., Member  
Robert B. Pemberton, Member

Also Present:

R. Morgan Quicke, County Administrator  
Denise Dunaway, Development Services Manager  
Dr. Greg Smith, RCPS, Superintendent  
Randy Passagaluppi, RCVFD, Chief  
Edith Anne Sanders, Treasurer  
Carrie Lewis  
I. C. Smith  
Dale Collins, Library Board Chairman  
Approximately 20 others

**CALL TO ORDER**

Chairman Sanders called the meeting to order at 9:00 a.m., gave the invocation, and led everyone in the Pledge of Allegiance.

**RICHMOND COUNTY PUBLIC SCHOOLS – DR. GREG SMITH**

Dr. Smith told the Board that the girls' softball team and the girls' tennis team will be traveling to Radford today to play in State competition. Dr. Smith said he is excited for the athletes and wished them well.

Dr. Smith said that graduation will be held on Saturday at 9:00 a.m. in the new air conditioned gymnasium.

Dr. Smith announced that Richmond County is in the top 100 Finance Schools in the nation and placed 2<sup>nd</sup> in the State. He stated that he is proud of the growth of the Personal Finance Program.

Mr. Haynes referenced a budget session meeting where Dr. Smith said that he intended to bring in more non-resident students to make up for any reduced funding. Mr. Haynes asked Dr.

Smith how he intends to bring in more students. Dr. Smith said he believed that was misstated. Dr. Smith said that the students are already in the student population; the additional students are being brought into the budget calculations. Dr. Smith explained that they are carrying 1,241 students and the budget number has been decreased to 1,230 students, which is an additional \$58,000.00. Mr. Haynes asked Dr. Smith what he is basing the increase on. Dr. Smith said he projects there will be more students. Dr. Smith stated that the state funding isn't based on the student population but on the aggregate membership. Mr. Haynes asked if the final number being projected is 1,241. Dr. Smith said they hope that 1,230 is a good number.

### **TREASURER**

Ms. Edith Anne Sanders, Treasurer, presented the Trial Balance Report for the month of May 2015.

### **PLANNING/ZONING/LAND USE**

Mr. Quicke told the Board that the Planning Commission voted on Monday night to recommend Phase 1 of the Fones Cliffs Development re-zoning request, with a 7-2 vote. Mr. Quicke recommended that the Board hold a worksession to discuss the next step.

Mr. Haynes agreed that a worksession should be scheduled due to the complexity of the project. He stated that based on the tax revenue projections, this project could be a real game changer for the county.

Mr. Quicke told the Board that the Planning Commission recommended approval of the accessory height requirement at their last meeting and asked for a motion to schedule a public hearing.

***“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to advertise a public hearing on July 9, 2015 at 7:00 p.m. in order to receive public comment on updating the language for an accessory structure height increase and to hold a worksession to discuss the Fones Cliffs project immediately after the public hearing.”***

### **RICHMOND COUNTY VOLUNTEER FIRE DEPARTMENT**

Chief Passagaluppi, RCVFD, presented the following report for May 2015: Company 1: 24 calls (1 EMS assist); Company 2: 6 calls (1 EMS assists); Company 3: 6 calls (3 EMS assists). Total calls for the month of May 2015 – 36 (5 EMS assists).

Chief Passagaluppi informed the Board that the 2<sup>nd</sup> annual Fusion Wrestling Match was a huge success.

**PUBLIC COMMENT**

Ms. Carrie Lewis and Mr. I. C. Smith provided the Board with a handout ([Attachment 1](#)) and told the Board about a Remote Area Clinic Event that will take place on November 14<sup>th</sup> and 15<sup>th</sup> at the Richmond County Elementary School. They explained that this event offers free dental, vision, and medical services to citizens and asked the Board for their support.

Mr. Quicke asked what kind of support they are requesting. Mrs. Lewis said they would appreciate funding, volunteers, and public awareness.

Chairman Sanders thanked Ms. Lewis and Mr. Smith for coming to the Board meeting and said that the Board will take their request into consideration.

**EMERGENCY SERVICES – EMERGENCY OPERATIONS PLAN (EOP)**

Mr. Quicke reminded the Board that the updated EOP needs to be adopted.

***“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to adopt the Richmond County Emergency Operations Plan (EOP).”***

**SALES TAX PROPOSAL**

Mr. Quicke explained that recently there has been discussion over the excess sales tax that the County has been receiving as well as the auto rental tax that will need to be paid back to the State on July 1<sup>st</sup>. Mr. Quicke asked the Board to authorize him to create a new designated fund called “Excess Sales Tax” and transfer \$450,000.00 from the General Fund into this account for the following reasons: The County owes the State \$106,000.00 for the auto rental tax; January sales tax was \$160,000.00, which is \$50,000 higher than usual; March Sales tax was \$220,000.00, which is \$110,000 higher than usual; and April sales tax was \$294,000.00, which is \$184,000.00 higher than usual.

Mr. Quicke said that the extra sales tax money received is not ours and the money totaling \$450,000.00 will need to be remitted back to the State at some point. He stated that if the money stays in the General Fund come June 30<sup>th</sup>, it will show up in our FY15 audit in our undesignated fund balance; therefore, falsely inflating what our actual undesignated fund balance total really is. Mr. Quicke said if transferred, it will show up in the audit under a designated fund which is a more appropriate location. Mr. Quicke asked the Board to assign \$450,000.00 to a designated fund at this time.

Chairman Sanders recommended that any excess sales tax funds be transferred to this new fund. Mr. Quicke agreed.

***“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to authorize Mr. Morgan Quicke to set up a new designated fund and transfer***

***\$450,000.00 from the General Fund to this account, and effective going forward, transfer any additional sales tax amount over \$110,000.00 to this designated fund.”***

Mr. Quicke said he will prepare a monthly report, regarding this fund, for the Board. Chairman Sanders asked Mr. Quicke to check with the local banks about investing this additional money in a short term CD. Mr. Quicke agreed to check into a short term CD.

### **BOARD SEATING**

Mr. Quicke said that he has not had a chance to review the Board seat options with a contractor. He will report to the Board next month about this issue.

### **NORTHERN NECK LUMBER BILL**

Mr. Quicke explained that Northern Neck Lumber applied for a building permit last fall to construct additional sheds on their property. He stated that the County required engineering services for Stormwater and Erosion Control, which the County later determined was not necessary. Mr. Quicke said he received a bill from Northern Neck Lumber in the amount of \$6,475.00 for the services they received per the County’s instruction. Mr. Quicke said that he has spoken with Mr. Morris and he is willing to negotiate the \$6,475.00 that was originally billed.

***“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to refund Northern Neck Lumber a check in the amount of \$3,237.50 for unnecessary engineering services that were required by the County.”***

### **END FY15 MEETING DATE**

The Board agreed to schedule the end of the FY15 meeting on June 24, 2015 at 7:00 p.m.

### **REVENUE ANTICIPATION NOTE (RAN) RESOLUTION**

Mr. Quicke said that he has been working with Davenport and Company and Sands Anderson on the County’s Revenue Anticipation Note. He stated that Union Bank and the Bank of Lancaster submitted RAN bids on May 28, 2015 and the Bank of Lancaster was the lowest bid. Mr. Quicke explained that this year they decided to price out a 6-month and a 12-month option. Mr. Quicke stated that the advantage of the twelve month option is that the \$3,000,000.00 is still available to the County through the months of January and June. Mr. Quicke asked the Board to decide if it is worth County having an additional 6-month of cash available. Mr. Quicke explained the advantages and disadvantages of both options.

Mr. Quicke recommended that they go with the 12-month option and that in January they show the \$3,000,000.00 in a newly created designated fund balance so that it does not affect the actual balance of the General Fund throughout the six months. He estimates the additional 6-months of interest would total between \$3,000.00 and \$6,000.00.

*“On a motion made by Robert P. Pemberton, the Board voted by roll call: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to adopt the following resolution:”*

**COUNTY OF RICHMOND, VIRGINIA**

**A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO  
\$3,000,000 PRINCIPAL AMOUNT OF A REVENUE ANTICIPATION NOTE  
OF THE COUNTY OF RICHMOND, VIRGINIA, AND PROVIDING  
FOR THE FORM, DETAILS AND PAYMENT THEREOF**

**Adopted June 11, 2015**

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Be it Resolved by the Board of County Supervisors of the County of Richmond, Virginia:

**Section 1 - Definitions** Unless the context shall clearly indicate some other meaning, the following words and terms shall for all purposes of the Resolution and of any certificate, resolution or other instrument amendatory thereof or supplemental thereto for all purposes of any opinion or instrument or other documents therein or herein mentioned, have the following meanings:

“Act” shall mean the Public Finance Act, Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended.

**“Board”** shall mean the County Board of Supervisors.

**“Bond Counsel”** shall mean Sands Anderson PC or another attorney or firm of attorneys nationally recognized on the subject of municipal bonds selected by the County.

**“Business Day”** shall mean any Monday, Tuesday, Wednesday, Thursday or Friday on which commercial banks generally are open for business in the Commonwealth of Virginia.

**“Chairman” or “Chair”** shall mean the Chairman or Vice Chairman of the Board.

**“Clerk”** shall mean the Clerk of the Board.

**“Closing Date”** shall mean the date on which the Note is issued and delivered to the Noteholder.

**“Code”** shall mean the Internal Revenue Code of 1986, as amended, and applicable regulations, procedures and rulings thereunder.

**“Commonwealth”** shall mean the Commonwealth of Virginia.

**“County”** shall mean the County of Richmond, Virginia.

**“Interest Account”** shall mean the Interest Account in the Note Fund established by Section 6.

**“Interest Payment Date”** shall mean the Maturity Date.

**“Maturity Date”** shall mean June 30, 2016.

**“Note Fund”** shall mean the Note Fund established by Section 6.

**“Note or Notes”** shall mean the revenue anticipation note of the County, Series 2015, in the aggregate principal amount of up to \$3,000,000 authorized to be issued hereunder.

**“Note Period”** shall mean the period beginning on the Closing Date and ending on the 30<sup>th</sup> day of June, 2016.

**“Noteholder” or “Holder”** shall mean the lender designated by the Chairman based on the evaluation of responses to the County’s request for proposals, as registered owner of the Note.

**“Outstanding”** when used in reference to the Note shall mean, as of a particular date, the Note authenticated and delivered under this Resolution except:

- (i) any Note cancelled by the County at or before such date;

- (ii) any Note for the payment of which cash equal to the principal amount thereof, with interest to the date of maturity, shall have been deposited with the Paying Agent prior to maturity;
- (iii) any Note for the redemption or purchase of which cash or noncallable direct obligations of the United States of America, equal to the redemption or purchase price thereof to the redemption or purchase date, shall have been deposited with the Paying Agent, for which notice of redemption or purchase shall have been given in accordance with the Resolution;
- (iv) any Note in lieu of, or in substitution for, which another Note shall have been authenticated and delivered pursuant to this Resolution; and
- (v) any Note deemed paid under the provisions of Section 9, except that any such Note shall be considered Outstanding until the maturity or redemption date thereof only for the purposes of actually being paid.

**“Paying Agent”** shall mean the County Treasurer acting as Paying Agent hereunder as designated and authorized under Section 3 or its successors or assigns serving as such hereunder.

**“Principal Account”** shall mean the Principal Account in the Note Fund established by Section 6.

**“Proceeds Fund”** shall mean the Proceeds Fund established by Section 4.

**“Registrar”** shall mean the Paying Agent, or its successors or assigns serving as such hereunder.

## **Section 2 - Findings and Determinations**

The Board hereby finds and determines that (i) the County is in need of funds to meet appropriations made for the current fiscal year which begins on July 1, 2015 in anticipation of the collection of tax and other revenues during the same fiscal year, to be paid for by such revenues (ii) the obtaining of such funds will be for the welfare of citizens of the County for purposes which will serve the County and its citizens, (iii) the most effective and efficient manner in which to provide such funds to the County is by a revenue anticipation note issued by the County to be sold to the Noteholder and (iv) the issuance of the Note is in the best interests of the County and its citizens.

## **Section 3 - Authorization, Form and Details of the Note**

There is hereby authorized to be issued a revenue anticipation note of the County in the aggregate principal amount of up to \$3,000,000. The Note authorized herein shall be designated “Revenue Anticipation Note, Series 2015,” shall be issuable as a fully registered note, without coupons, in denominations of \$5,000 or any whole multiple thereof, shall be dated the Closing Date, shall be numbered R-1 upwards, shall bear interest payable on the Maturity Date at a rate per annum

not to exceed 0.79% and the Note shall mature on the Maturity Date. The Note may be prepaid, without penalty, in whole or in part, at any time, upon 15 days notice to the Noteholder.

The Note is hereby authorized to be issued under the Act. The Note shall bear interest from the date on which it is authenticated. Interest on the Note shall be computed on an accrual basis of actual days elapsed over a 30-day month/360-day year.

Principal of, premium, if any, and interest on, the Note shall be payable in lawful money of the United States of America. Interest on the Note shall be payable on the Maturity Date by check or draft from the County to the Holder of the Note at its address as it appears on the registration books kept by the Registrar as of the 15th day of the month on which an Interest Payment Date occurs. Principal of the Note shall be payable at the principal office of the Paying Agent upon presentation and surrender of the Note on the Maturity Date. Upon written request in form satisfactory to the County and the Registrar, signature guaranteed, by the registered Holder of at least \$500,000 aggregate principal amount of Note and upon receipt of such Note by the County, principal and/or interest shall be payable by wire transfer in immediately available funds.

The Note shall be printed, lithographed or typewritten and shall be substantially in the form hereinbelow set forth, with such appropriate variations, omissions and insertions as are permitted or required by this Resolution, including such variations, insertions and omissions as shall be necessary to issue the Note under a system of book-entry for recording the ownership and transfer of ownership of rights to receive payments of principal of and interest on the Note and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to any applicable rules and regulations of any governmental authority or any usage or requirement of law with respect thereto.

If any principal of, or interest on, the Note is not paid when due (whether at maturity, by acceleration or call for redemption, or otherwise), then, to the extent permitted by law, the overdue installments of principal shall bear interest until paid at the same rate as set forth in such Note.

The Note shall be signed by the facsimile or manual signature of the Chairman. The facsimile of its seal shall be printed thereon or manually impressed thereon and attested by the facsimile or manual signature of the Clerk. In case any officer whose signature or facsimile of whose signature shall appear on any Note shall cease to be such officer before delivery of the Note, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he remained in office until such delivery.

The Note shall bear a certificate of authentication, in the form set forth below, duly executed by the Registrar. The Registrar shall authenticate each Note with the signature of an authorized officer of the Registrar, but it shall not be necessary for the same officer to authenticate all of the Notes. Only such authenticated Note shall be entitled to any right or benefit under this Resolution, and such certificate on any Note issued hereunder shall be conclusive evidence that the Note has been duly issued and is secured by the provisions hereof.

The Paying Agent shall act as Registrar and shall maintain Registration Books for the registration and the registration of transfer of the Note. The County Treasurer is hereby designated



and authorized to act as Paying Agent and Registrar hereunder. The transfer of any Note may be registered only on the books kept for the registration and registration of transfer of the Note upon surrender thereof to the Registrar together with an assignment duly executed by the registered holder in person or by his duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar. Upon any such transfer, the County shall execute and the Registrar shall authenticate and deliver, in exchange of such Note, a new registered Note registered in the name of the transferee of the same series, maturity and interest rate as the Note so exchanged in any denomination or denominations authorized by this Resolution.

The Registrar shall not be required to make any such registration or registration of transfer during the fifteen (15) days immediately preceding the Maturity Date or a redemption date. Prior to due presentment for registration of transfer for any Note, the Registrar shall treat the registered holder as the person exclusively entitled to payment of principal of, premium, if any, and interest on, such Note and the exercise of all other rights and powers of the Holder.

If any Note has been mutilated, lost or destroyed, the County shall execute and the Registrar shall authenticate and deliver a new Note of like date and tenor in exchange or substitution for, and upon cancellation of, such mutilated Note or in lieu of and in substitution for such lost or destroyed Note; provided, however, that the County and the Registrar shall execute, authenticate and deliver such Note only if the Holder has paid the reasonable expenses and charges of the County and the Registrar in connection therewith and, in the case of a lost or destroyed Note, has furnished to the County and the Registrar (a) evidence satisfactory to them that such Note was lost or destroyed and the Holder was the Owner thereof and (b) indemnity satisfactory to them. If any Note has matured, instead of issuing a new Note, the Registrar may pay the same without surrender thereof upon receipt of the aforesaid evidence and indemnity.

Any Note which has been paid (whether at maturity, by acceleration or otherwise) or delivered to the Paying Agent for cancellation shall not be reissued and the Registrar shall, unless otherwise directed by the County, cremate, shred or otherwise dispose of such Note. The Registrar shall deliver to the County a certificate of any such cremation, shredding or other disposition of any Note.

CUSIP identification numbers may be printed on the Note, but such numbers shall not be deemed to be a part of the Note or a part of the contract evidenced thereby and no liability shall hereafter attach to the County or any of the officers or agents thereof because or on account of said CUSIP numbers.

The Note, the Certificate of Authentication and the provision for the assignment to be inserted in the Note shall be substantially in the following forms, to-wit:

*[Remainder of Page Intentionally Left Blank]*

**“FORM OF NOTE”**

No. N-1

**UNITED STATES OF AMERICA  
COMMONWEALTH OF VIRGINIA, RICHMOND COUNTY**

**REVENUE ANTICIPATION NOTE, SERIES 2015**

Dated: **July 1, 2015**

Maturity Date: **June 30, 2016**

Registered Holder:

Principal Sum: **UP TO THREE MILLION AND 00/100 DOLLARS (\$3,000,000)**

Interest Rate: **0.79%**

**KNOW ALL MEN BY THESE PRESENTS**, that the County of Richmond, Virginia (**hereinafter sometimes referred to as the “County”**), a County of the Commonwealth of Virginia, for value received hereby promises to pay to the registered holder (named above), or assigns, on the Maturity Date (specified above), subject to prior redemption as hereinafter provided the Principal Sum advanced hereunder (specified above) upon presentation and surrender of this Note at the principal corporate office of the Richmond County Treasurer, Warsaw, Virginia, (**the “Paying Agent”**), and to pay interest on said Principal Sum, from the date of authentication hereof on the Maturity Date, at the rate per annum (specified above).

Both principal of, premium, if any, and interest on, this Note are payable in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

No registration, transfer or exchange of this Note shall be permitted within fifteen (15) days of the Maturity Date or the date of redemption of this Note.

This Note is an authorized series in the aggregate principal amount of up to \$3,000,000 of like date and tenor herewith, except for number and denomination and is issued under and pursuant to and in compliance with the Constitution and laws of the Commonwealth of Virginia, including Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended, the same being the Public Finance Act, and the resolution duly adopted under said Chapter by the Board of Supervisors of the County on June 11, 2015 (**the “Resolution”**).

This Note shall bear interest from the date on which this Note is authenticated. Interest on this Note shall be computed on an accrual basis of actual days elapsed over a 30-day month/360-day year. This Note may be prepaid, without penalty, in whole or in part, at any time upon 15 days notice to the Noteholder.

This Note is transferable only upon the registration books kept at the office of the Registrar by the registered holder hereof, or by his duly authorized attorney, upon surrender of this Note (together with a written instrument of transfer, satisfactory in form to the Registrar, duly executed

by the registered holder or his duly authorized attorney, which may be the form endorsed hereon) and subject to the limitations and upon payment of the charges, if any, as provided in the Resolution, and thereupon as provided in the Resolution a new Note or Notes, in the aggregate principal amount and in the authorized denominations and of the same series, interest rate and maturity as the Note surrendered, shall be issued in exchange therefor. The County and the Registrar shall deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon and for all other purposes whatsoever.

**THIS NOTE AND THE ISSUE OF WHICH THIS IS ONE IS A GENERAL OBLIGATION OF THE COUNTY FOR THE PAYMENT OF WHICH THE COUNTY'S FULL FAITH AND CREDIT ARE IRREVOCABLY PLEDGED. THE COUNTY BOARD OF SUPERVISORS IS AUTHORIZED AND REQUIRED TO LEVY AND COLLECT ANNUALLY AT THE SAME TIME AND IN THE SAME MANNER AS OTHER TAXES OF THE COUNTY ARE ASSESSED, LEVIED AND COLLECTED, A TAX UPON ALL TAXABLE PROPERTY WITHIN THE COUNTY, OVER AND ABOVE ALL OTHER TAXES AUTHORIZED OR LIMITED BY LAW AND WITHOUT LIMITATION AS TO RATE OR AMOUNT, SUFFICIENT TO PAY WHEN DUE THE PRINCIPAL OF AND PREMIUM, IF ANY, AND INTEREST ON THE NOTE, TO THE EXTENT OTHER FUNDS OF THE COUNTY ARE NOT LAWFULLY AVAILABLE AND APPROPRIATED FOR SUCH PURPOSE.**

Reference is hereby made to the Resolution and to all of the provisions thereof to which any holder of this Note by his acceptance hereof hereby assents, for definitions of terms; the description of and nature and extent of the security for the Note; the conditions upon which the Resolution may be amended or supplemented without the consent of the holder of any Note and upon which it may be amended only with the consent of the holder of the Note affected thereby; the rights and remedies of the holder hereof with respect hereto; the rights, duties and obligations of the County; the provisions discharging the Resolution as to this Note and for the other terms and provisions of the Resolution.

This Note shall not be valid or obligatory for any purpose unless the certificate of authentication hereon has been duly executed by the Registrar and the date of authentication inserted hereon.

It is hereby certified, recited and declared that all acts, conditions and things required to have happened, to exist and to have been performed precedent to and in the issuance of this Note and the series of which it is a part, do exist, have happened and have been performed in regular and due time, form and manner as required by law; that the series of which this Note is a part does not exceed any constitutional, statutory or charter limitation of indebtedness; and that provision has been made for the payment of the principal of, and interest on, this Note and the series of which it is a part, as provided in the Resolution.

**IN WITNESS WHEREOF**, Richmond County, Virginia, by its Board of Supervisors has caused this Note to be signed by the Chairman and attested by the Clerk of said Board, by their

manual or facsimile signatures, and its seal to be impressed or imprinted hereon, and this Note to be dated as set forth above.

**(SEAL)**

\_\_\_\_\_  
Clerk of the Board of Supervisors  
of Richmond County, Virginia

\_\_\_\_\_  
Chairman of the Board of Supervisors  
of Richmond County, Virginia

**CERTIFICATE OF AUTHENTICATION**

This Note is the Note described in the within-mentioned Resolution.

**REGISTRAR - RICHMOND COUNTY TREASURER**

By: \_\_\_\_\_  
Richmond County Treasurer

**DATE OF AUTHENTICATION:**  
July 1, 2015

**[FORM OF ASSIGNMENT]**

For value received, the undersigned hereby sells, assigns, and transfers unto

\_\_\_\_\_

Please insert social security number or other tax identification number of assignee:  
[\_\_\_\_\_]

Name and address of assignee, including zip code: \_\_\_\_\_ the within mentioned Note and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney-in-fact, to transfer the same on the registration books thereof maintained in the office of the within-mentioned Registrar with the full power of substitution in the premises.

**DATED:** \_\_\_\_\_

\_\_\_\_\_

**NOTE:** The signature to this assignment must correspond with the name of the registered holder that is written on the face of the within Note in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed

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NOTICE: Signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

*[Remainder of This Page Intentionally Left Blank]*

**Section 4 - Creation of Proceeds Fund**

There is hereby established a trust fund to be designated the “Proceeds Fund - Richmond County Revenue Anticipation Note, Series 2015.”

**Section 5 - Payments into Proceeds Fund**

All funds received from the proceeds of the sale of the Note less costs of issuance shall be deposited into the Proceeds Fund to be used in the manner provided in Section 2.

**Section 6 - Creation of Note Fund**

There is hereby established a trust fund to be designated the “Note Fund - Richmond County Revenue Anticipation Note, Series 2015” in which Note Fund there is hereby established an Interest Account and a Principal Account. As and when received, monies shall be deposited into the Note Fund, and payments from the Note Fund shall be made as follows:

(a) to the Interest Account in the Note Fund subject to credit, if any, for proceeds of the Note deposited therein on the 30<sup>th</sup> day of June, 2016, an amount equal to the amount of interest that will become due on the Note on the Maturity Date; and

(b) to the Principal Account in the Note Fund on the 30<sup>th</sup> day of June, 2016, an amount equal to the principal that is required to be deposited into the Principal Account in order to pay the principal due on the Note on the Maturity Date.

**Section 7 - Accounts Within Funds**

Any fund or account created by this Resolution may contain such accounts or subaccounts as may be necessary for the orderly administration thereof.

**Section 8 - Investment of Funds**

(a) The County shall separately invest and reinvest any monies held in the funds established by this Resolution in investments which would mature in amounts and at times so that the principal of, premium, if any, and interest on, the Note can be paid when due.

(b) Permissible investments include investments in securities that are legal investments under Chapter 45 of Title 2.2 of the Code of Virginia of 1950, as amended (Section 2.2-4500 et seq.) and which are otherwise in compliance with Section 15.2-2625 of the Act.

**Section 9 - Defeasance**

The obligations of the County under this Resolution and covenants of the County provided for herein shall be fully discharged and satisfied as to any Note and such Note shall no longer be deemed to be Outstanding thereunder when such Note shall have been purchased by the County and cancelled or destroyed, when the payment of principal of such Note, plus interest on such principal

to the due date thereof either (a) shall have been made or (b) shall have been provided for by irrevocably depositing with the Paying Agent for such Note, money sufficient to make such payment, or direct and general obligations of, or obligations the principal of, and interest on, which are guaranteed by, the United States of America, maturing in such amounts and at such times as will insure the availability of sufficient monies to make such payment.

**Section 10 - General Obligation**

The Board, in accordance with Section 15.2-2624 of the Act, is hereafter authorized and required to levy and collect annually, at the same time and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and premium, if any and interest on the Note, to the extent other funds of the County are not lawfully available and appropriated for such purpose.

**Section 11 - Event of Default**

Each of the following shall constitute an event of default hereunder:

- (a) The failure to pay the principal of, and premium, if any, on, the Note when due;
- (b) Failure to pay interest on the Note when due;
- (c) Failure of the County to perform any other covenant or agreement contained in this Resolution, which failure shall have continued for 60 days after the notice thereof from the Holders of not less than twenty percent (20%) of the Note Outstanding; provided, however, that if any such failure shall be such that it cannot be cured or corrected within a 60-day period but is, in fact, susceptible of cure or correction, it shall not constitute an Event of Default if curative or corrective action is instituted within said period and diligently pursued until the failure of performance is cured or corrected;
- (d) The instituting of any proceeding with the consent of the County for the purpose of effecting composition between the County and its creditors or for the purpose of adjusting the claims of creditors pursuant to any federal or state statute; or
- (e) If the County for any reason shall be rendered incapable of fulfilling its obligations under this Resolution.

Upon the occurrence of an Event of Default, the Holders of not less than twenty-five percent (25%) in principal amount of the Note then Outstanding may declare the principal of all of the Outstanding Note and all accrued and unpaid interest thereon to be due and payable immediately. This provision is subject to the condition that if, at any time after such declaration and before any such further action has been taken, all arrears of interest on, and principal of, the Note shall have been paid and all other Events of Default, if any, which shall have occurred have been remedied,

then the Holders of such majority in principal amount of the Outstanding Note may waive such default and annul such declaration.

If an Event of Default shall have occurred and be continuing, then the Holders of not less than twenty-five percent (25%) in principal amount of the Note then Outstanding may call a meeting of the Holders of the Note for the purpose of selecting a Noteholders' committee (**the "Noteholders Committee"**). At such meeting the Holders of not less than a majority in principal amount of the Outstanding Note must be present in person or by proxy in order to constitute a quorum for the transaction of business. A quorum being present at such meeting, the Noteholders present may, by a majority of the votes cast, elect one or more persons who may or may not be Noteholders to the Noteholders' Committee. The Noteholders' Committee is empowered to exercise, as trustee for the Noteholders, all the rights and powers conferred on any Noteholder in the Resolution.

In case an Event of Default shall occur, subject to the provisions referred to in the preceding paragraph, the Holder of any Outstanding Note shall have the right for the benefit of all Holders of the Note, to protect the rights vested in such Holders by the Resolution by such appropriate judicial proceeding as such Holders shall determine either by suit in equity or by action at law.

#### **Section 12 - Enforcement by Noteholder**

Any Holder of a Note may by mandamus or other appropriate proceeding at law or in equity in any court of competent jurisdiction, enforce and compel performance of this Resolution and every provision and covenant thereof, including without limiting the generality of the foregoing, the enforcement of the performance of all obligations and duties and requirements to be done or performed by the County by the Resolution by the applicable laws of the Commonwealth.

#### **Section 13 - Modification of Note Resolution**

The County may without the consent of any Noteholder make any modification or amendment of this Resolution required to cure any ambiguity or error herein contained or to make any amendments hereto or to grant to the Noteholders additional rights.

The Holders of not less than sixty-six and two-thirds percent (66-2/3%) in principal amount of the Outstanding Note shall have the power to authorize any modifications to this Resolution proposed by the County other than as permitted above; provided that without the consent of the Holder of each Note affected thereby, no modifications shall be made which will (a) extend the time of payment of principal of, or interest on, any Note or reduce the principal amount thereof or the rate of interest thereon; (b) give to any Note any preference over any other Note secured equally and ratably therewith; (c) deprive any Noteholder of the security afforded by this Resolution, or (d) reduce the percentage in principal amount of the Note required to authorize any modification to the Resolution.



**Section 14 - Application of Proceeds; Sale of Note**

Proceeds derived from the sale of the Note together with other monies available therefor shall be used to pay the costs of issuance and other expenses of the County relating to the issuance of the Note and thereafter any remaining funds to be deposited in the Proceeds Fund shall be used for the purposes specified in Section 2 of this Resolution, and otherwise used in accordance with the provisions of this Resolution.

**Section 15 - No Arbitrage Covenant and Covenant as to the Code**

The County hereby covenants that it will not use or invest, or permit the use or investment of any proceeds of the Note, in a manner that would cause the Note to be subjected to treatment under Section 148 of the Code and the regulations adopted thereunder as an “arbitrage bond,” and to that end the County shall comply with applicable regulations adopted under said Section 148 of the Code.

The County covenants to comply with the Code provisions requiring that any issuance of “governmental bonds,” as defined therein, be subject to certain requirements as to rebate and timing and type of payments to be paid for from the proceeds of such Note, as well as other additional requirements. In order to assure compliance with such Code provisions, the County has entered into a Compliance Certificate, to comply with such requirements and covenants therein that it will not breach the terms thereof. The Board intends for the Note to be treated as complying with the provisions of Section 148(f)(4)(D) of the Code and Section 1.148-8 of the U.S. Treasury Regulations thereunder, which provides an exception from the “rebate requirement,” since this Note issue (1) is issued by the County which is a governmental unit with general taxing powers, (2) no Note which is a part of this issue is a private activity bond, (3) 95% or more of the net proceeds of this issue are to be used for local governmental activities of the County, and (4) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the County during the calendar year 2015 (and bonds issued by any subordinate entity of the County) is not reasonably expected to exceed \$5,000,000 increased by the lesser of \$10,000,000 or so much as are attributable to the financing of the construction of public school facilities within the meaning of Section 148(f)(D)(vii) of the Code.

The Board of Supervisors, on behalf of the County, hereby designates the Note as a “qualified tax-exempt obligation” as defined in Section 265(b)(3)(B) of the Code and certifies by this Resolution that it does not reasonably anticipate the issuance by it or its subordinate entities of more than \$10 million in “qualified tax-exempt obligations” during the calendar year 2015 and will not designate, or permit the designation by any of its subordinate entities of, any of its bonds (or those of its subordinate entities) during the calendar year 2015 which would cause the \$10 million limitation of Section 265(b)(3)(D) of the Code to be violated.

**Section 16 - General Covenants**

The County agrees to make all payments of principal and interest on the Note in a timely manner.

**Section 17 - Further Actions Authorized**

The Chairman and Clerk of the Board and the County Treasurer and all other officers and employees of the County are hereby authorized and directed to take any and all such further action as shall be deemed necessary or desirable in order to effectuate delivery of, and payment for, the Note, including, but not limited to modifications in the dates of payment of interest and maturity, the final interest rate, redemption terms and related issues to conform to the response to the County's request for proposals determined by the Chairman as most favorable and responsive to the County, all in accordance with the Resolution. The Chairman is hereby authorized and directed to determine the purchaser of the Note as the Holder, whose decision shall be deemed conclusive for all purposes hereunder.

**Section 18 - Invalidity of Sections**

If any section, paragraph, clause or provision of this Resolution shall be held invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining portions of this Resolution.

**Section 19 - Headings of Sections, Table of Contents**

The headings of the sections of this Resolution and the Table of Contents appended hereto or to copies hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of such sections of this Resolution.

**Section 20 - Effectiveness and Filing of Resolution**

This resolution shall become effective upon its passage. A certified copy of this Resolution shall be filed by the Clerk with the Clerk of the Circuit Court of the County of Richmond, Virginia in accordance with Section 15.2-2607 of the Act.

The Members of the Board voted at its regular meeting on June 11<sup>th</sup>, 2015 during an open meeting as follows:

**Ayes**

F. Lee Sanders, Chairman  
Richard E. Thomas, Sr., Vice Chairman  
Robert B. Pemberton  
Jean C. Harper  
John L. Haynes, Jr.

**Nays**

None

A Copy Teste:

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Clerk, Board of Supervisors of Richmond  
County, Virginia

### **FARNHAM CREEK BOAT LANDING – BID REVIEW**

Mr. Quicke told the Board that the bids for the project came in much higher than anticipated and he has notified all four of the bidders that the bids were being rejected and the project would need to be reconsidered.

Mr. Quicke said that they know that the higher than expected bids are due to the grant requiring eleven dedicated parking spaces on the site, plus a paved handicap space and ramp. Mr. Quicke said he hopes to negotiate with DGIF and hopefully have the parking requirements removed or lessen the requirement from the grant. Mr. Quicke said he would keep the Board updated with any new information that is received.

Mr. Haynes recommended tabling this item until more information becomes available.

Chairman Sanders suggested that Mr. Quicke talk to the contractors and get an estimate on just replacing the ramp and the pier. He said that after talking to users of the property, they feel that the current parking is adequate.

### **BOARD AND COMMISSION APPOINTMENTS AND REAPPOINTMENTS**

Mr. Quicke informed the Board that the District 3 appointment on the Wetlands Board will expire in June 30, 2015.

Mr. Haynes said that he has spoken with Ms. Finnegan and she has agreed to serve for another five-year term.

***“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to re-appoint Nancy Finnegan to the District 3 Wetlands Board for a five-year term, which will expire on June 30, 2020.”***

Mr. Quicke said that the alternate appointment needs to be filled on the Wetlands Board.

***“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to appoint Shari Faina to fill a vacant alternate position on the Wetlands Board, with a term to expire on June 30, 2016.”***

Mr. Quicke provided the Board with a copy of two appointment letters and the recruitment practices used by the Library Board. The letters asked for the Board to consider

appointing Courtney Sisson to the Library Board and asking for Gwynne Tayloe to be re-appointed for a second four year term.

Mr. Haynes asked Mr. Collins if they plan to maintain the current system for recruitment practices for the Public Library Board of Trustees Members. Mr. Collins responded that they don't plan on making any changes at this time.

***“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to appoint Courtney Sisson to the Richmond County Public Library Board for a four year term, which will expire on June 30, 2019, and re-appoint H. Gwynne Tayloe to the Richmond County Library Board for second four year term, which will expire on June 30, 2019.”***

#### **MONTHLY APPROPRIATIONS – RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES**

***“On a motion made by Jean C. Harper, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to appropriate \$85,000.00 to the Richmond County Department of Social Services for the month of July 2015.”***

#### **MONTHLY APPROPRIATIONS – RICHMOND COUNTY PUBLIC SCHOOLS**

***“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to appropriate \$1,295,860.00 to the Richmond County School Board for the month of July 2015.”***

#### **APPROVAL OF MINUTES – MAY 14, 2015**

***“On a motion made by Jean C. Harper, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to approve the minutes from the May 14, 2015 meeting.”***

#### **OTHER BUSINESS**

Mr. Thomas congratulated the graduates and wished the Richmond County girls' softball and tennis teams safe travels and good luck during state play in Radford.

Mrs. Harper said that the JROTC fundraiser was a great success and thanked everyone that supported it, especially Dr. Smith for his hard work. Dr. Smith thanked Mrs. Harper for her efforts. Mrs. Harper praised the band and choir students on their recent recital.

Mr. Haynes wished success to the teams traveling to play in state competition and praised the cadets in the JROTC award program for a job well done.

Mr. Haynes gave a brief presentation regarding funding figures pertaining the average per pupil cost. ([Attachment 2](#))

Mr. Haynes explained that every child attending our schools triggers a state payment of \$5,049.00, which leaves a local payment of \$4,428.00. Mr. Haynes questioned whether the county should be paying the local share for non-residents and taxpayers. Mr. Haynes stated that other leading school systems in the State charge for the local amount for out of county students. Mr. Haynes wants to make sure that the citizens know the true numbers and feels that Richmond County should be charging for non-resident students.

Mr. Pemberton stated that Richmond County is one of the leading school systems in the State. Mr. Haynes responded that Richmond County is below state average in graduation rate and SAT scores; therefore, he qualifies that remark. Mr. Pemberton said that the local contribution has been reduced to the school system and enrollment has gone up, which demonstrates no direct relationship between the number of students and how much we pay in local contribution. Mr. Pemberton asked Mr. Haynes if he agrees that by increasing enrollment and decreasing local funding there is not a direct relationship between enrollment and local funding. Mr. Haynes said that every student requires a local effort and agrees that there is a direct relationship.

Mr. Pemberton quoted the overall budget figures from the last two years and the projected figure for next year. Mr. Pemberton asked Mr. Haynes where the extra funds are coming from. Mr. Haynes said the extra funds come from the recalculated composite index, which is meant to alleviate the pressure from the county. He stated that the funds are received because of our ability to pay was reduced. Mr. Pemberton asked if there was a direct relationship between the enrollment and state funding. Mr. Haynes agreed. Mr. Pemberton said that the school system is able to teach kids efficiently and effectively, which actually brings in money to our county. Mr. Haynes said it only brings in a partial amount. Mr. Pemberton told Mr. Haynes that he disagrees with him completely.

Chairman Sanders said he recently received a letter from VACO asking each County to donate a local artisan made handcrafted ornament to be displayed on the Executive Mansion's Christmas tree. Chairman Sanders recommended moving forward with finding a local artisan to design an ornament. The Board unanimously agreed.

Mr. Quicke reminded the Board that the Statement of Economic Interest forms are due by June 15, 2015.

Mr. Quicke provided the Board with a letter that he received from the Richmond County YMCA requesting that a section of the road in front of the building be abandoned due to a future expansion. Mr. Quicke said he would update the Board as more information becomes available.

## **RECESSED**

Chairman Sanders recessed the meeting until June 24, 2015 at 7:00 p.m. for the end FY15 Supplemental Appropriations Meeting.

**RECONVENED MEETING – 7:00 P.M. FOR END OF FY15 BUDGET MEETING**

Chairman Sanders reconvened at 7:00 p.m. on June 24, 2015 for an end of FY15 budget meeting.

Present:

- F. Lee Sanders, Chairman
- Richard E. Thomas, Vice-Chairman
- Jean C. Harper, Member
- John L. Haynes, Jr., Member
- Robert B. Pemberton, Member

Also Present:

- R. Morgan Quicke, County Administrator
- Mercedes L. Pierce, Finance Officer
- Joseph Quesenberry, Planner

Chairman Sanders called the meeting back to order.

**FY15 SUPPLEMENTAL APPROPRIATIONS**

Mr. Quicke read figures from the FY15 balance sheet, showing the beginning fund balance amount of \$529,872 and the projected ending FY15 fund balance totaling \$508,903. Mr. Quicke provided the following information to the Board showing the individual budgets that were over expended and the reasons:

**Board of Supervisors**

Original FY15 Budget –	\$ 99,664
Projected Expenditure-	\$108,000

Explanation

The categories of Professional Services, Advertising and Discretionary Funds expenditures were over budget. The County had a once every four year audit that had not been budgeted, advertising costs were higher than usual and the recent \$3,700 payment to Northern Neck Lumber Company resulted in higher than usual discretionary fund spending.

**Operating Reserve**

Original FY15 Budget –	\$1,227,000
Projected Expenditure-	\$1,461,362

Explanation

As discussed in the past, the 2012 QSCB bond was a 0% interest bond. When this was initially put into the budget in FY13, it did not take into account the actual amount paid. The County is required to pay two interest only payments each year in the amount of \$117,000 each, for a total of \$234,000. The County will receive payment back as reimbursement. This has been corrected in the FY16 Budget as both a revenue and an expenditure.

**County Administrator**

Original FY15 Budget-	\$150,144
Projected Expenditure-	\$195,000

Explanation

As was the case last year, the County's Attorney expenses and travel expenses continue to be over budget. The original budget for the County Attorney was \$15,000 and actual expenditures are closer to \$55,000.

Travel expenses for the Administrator budget are also higher than the original budget of \$500. This is due to cuts to this budget line and the fact that until recently there was no county car available for use. These costs have gone down dramatically since the County obtained the Blue Crown Victoria in December.

**Information Technology**

Original FY15 Budget-	\$227,220
Projected Expenditure-	\$237,654

Explanation

There were two grants that were awarded to the County this year:

\$12,934 – DCJS – Byrne JAG – Criminal Justice Grant  
\$1,000 – Virginia Department of Fire Programs

After grants, the total expenditures for IT will be \$223,720.

**Assessor**

Original FY15 Budget-	\$30,000
Projected Expenditure-	\$30,862

Explanation

The additional \$832 was a result of the meeting and training of the Board of Equalization.

**Treasurer**

Original FY15 Budget-	\$203,784
Projected Expenditure-	\$212,000

Explanation

The Treasurer's Office was over budget due to the following:

- Employee Salary change from Compensation Board
- Additional professional services, maintenance service
- Over expenditures in office supplies

**Registrar**

Original FY15 Budget-	\$60,052
Projected Expenditure-	\$73,000

Explanation

The over expenditures in the Registrar's Office are primarily due to the following:

- Additional Salary approved by the State due to the position seeing more full time status than originally budgeted.

**Circuit Court**

Original FY15 Budget-	\$59,936
Projected Expenditure-	\$73,000

Explanation

As mentioned in the past, the five counties pay the salary of the Secretary for the Circuit Court Judge. Since Richmond County serves as the Judge's primary office, we pay certain expenditures that the other counties do not contribute to.

All five counties send the Judge a check for \$11,700, the Judge then turns around and writes a check to Richmond County for \$58,500.

**Juvenile Detention/Court Services**



Original FY15 Budget- \$28,748  
Projected Expenditure- \$74,000

Explanation

This over expenditure is directly tied to the Merrimac Juvenile Detention Center. Our FY15 budget predicted an overall usage of 50 days at \$186/day. Actual usage is approximately 300 user days. We have had several juveniles placed in the “Post Detention” program, which is either a 3-month program or a 6-month program. In comparison, in FY14 we used 15 user days and in FY13 we used 75 days.

**Commonwealth’s Attorney**

Original FY15 Budget- \$305,294  
Projected Expenditure- \$307,000

Explanation

This budget was on target, less than .50% over budget.

**Sheriff/Law Enforcement**

Original FY15 Budget- \$1,389,874  
Projected Expenditure- \$1,500,000

Explanation

Please see the attached Memo from Sheriff Smith. Many of the grant/reimbursements that are pointed out in the Memo are already a budgeted item in the FY15 budget; therefore, are not applicable.

Of the \$151,384 represented in the Memo, only about \$20,000 is revenue not budgeted for; therefore, total over expenditure in this department is about \$90,000. Causes for these over expenditures are as follow:

- Part-Time Security - \$15,000 over budget
- Overtime - \$5,000 over budget
- Part-Time Dispatch- \$13,000 over budget
- Health Insurance- \$25,000 over budget
- Repairs and Maint.- \$7,000 over budget
- Maint. Service Cont.- \$6,000 over budget
- Uniforms- \$3,000 over budget
- Motor Vehicles- \$61,525 over budget (Grant/Loan Combo)

**E-911 System**

Original FY15 Budget-       \$71,500  
Projected Expenditure-     \$86,000

Explanation

There were two grants received for E-911 for a total reimbursed value of \$14,500, which brings this to a total of \$71,500.

**Juvenile Group Home**

Original Budget-       \$1,000  
Final Expenditure-     \$11,698

Explanation

It is my understanding that when the Bridgehouse closed down some years ago, the County began providing funding for the Virginia Juvenile Community Crime Control Act (VJCCCA) in the amount of \$11,698 per year. This figure is set by the State as our Locality Maintenance of Effort. This is an item that was never budgeted for once Bridgehouse closed down, but has been included into the FY16 budget.

**Animal Control**

Original Budget-       \$58,525  
Final Expenditure-     \$62,000

Explanation

There are a few reasons for the over expenditure in the Animal Control budget. The main reason is due to overtime in the department due to the ACO spending a majority of the year in training.

**Civil Defense**

Original Budget-       \$76,625  
Final Expenditure-     \$78,582

Explanation

The difference in the Civil Defense budget is due to the retention plan being put in place last year for the EMS Department.

**Street Lights**

Original Budget-       \$4,150

Final Expenditure- \$4,292

Explanation

This expense is directly reimbursed to the County.

**Solid Waste Management**

Original Budget- \$581,600

Final Expenditure- \$605,000

Explanation

This budget has been the target for cuts for the past 4 or 5 years. The budget for Solid Waste Management was \$700,000+ prior to the recession, and was cut throughout the recession. Now that we see the economy growing, this budget is beginning to creep up and will need to be considered as we work to build budgets in the future.

**Family Development Center**

Original Budget- \$126,000

Final Expenditure- \$190,794

Explanation

The FDC was approved for additional children throughout FY15. All money over the initial budget of \$126,000 is directly paid by the State and the County contribution is still \$46,000.

**Richmond County Museum**

Original Budget- \$18,129

Final Expenditure- \$19,500

Explanation

These costs are reimbursed by the Museum.

**Misc and Contingencies**

Original Budget- \$79,063

Final Expenditure- \$86,382

Explanation

Our workers compensation as well as paid unemployment claims were higher than expected.

Mr. Haynes questioned if the attorney fee amount should be increased. Mr. Quicke said that this line item has been increased for the upcoming fiscal year.

Chairman Sanders praised Mr. Quicke for doing a great job explaining the final year end expenditure report.

Mr. Quicke pointed out that the Juvenile Detention expense this past year is higher than normal. He stated that having one child in the program for a year will cost the county \$20,000.00.

Mr. Thomas asked about reimbursements for the street lights. Mr. Quicke said that the County is reimbursed for Sharps and Indianfield street lights and that Mercedes does a fine job of working with those two communities.

Mr. Thomas questioned the Miscellaneous and Contingencies overage. Mr. Quicke explained that the workers compensation and the unemployment claims were higher than normal.

Mr. Haynes said that if an employee is fired, they should not receive unemployment. Chairman Sanders said that the County was guided by the County Attorney on what steps and actions to take in a specific with a former employee receiving unemployment.

***“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to approve the FY15 supplemental appropriations in the amount of \$464,530.00.”***

Mr. Quicke told the Board that the Auditors have been in the office this week closing out the fiscal year and have recommended that starting with FY16, supplemental appropriations should be done monthly. He stated that the way Richmond County has been doing this is not in compliance with the code.

#### **FY15 NNRJ BUDGET AMENDMENT**

Mr. Quicke said he received a request from the NN Regional Jail asking for a budget amendment in the amount of \$315,000.00. Mr. Quicke informed the Board that revenues have exceeded expenditures this year for the jail, which is very positive.

***“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to approve the budget amendment for the Northern Neck Regional Jail in the amount of \$315,000.00.”***

#### **OTHER BUSINESS**

Mr. Haynes informed the Board that he has asked Mr. Quicke to seek guidance from the County Attorney about requiring the Developer of the Fones Cliffs project to pay for the legal fees associated with the project.

**ADJOURNMENT**

Chairman Sanders adjourned the meeting at 7:17 p.m.

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F. Lee Sanders, Chairman  
Richmond County Board of Supervisors