

RICHMOND COUNTY BOARD OF SUPERVISORS

June 12, 2014

MINUTES

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 12th day of June, 2014, thereof in the Public Meeting Room of the County Office Building.

Present:

F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Jean C. Harper, Member
John L. Haynes, Jr., Member
Robert B. Pemberton, Member

Also Present:

R. Morgan Quicke, County Administrator
Denise Dunaway, Development Services Manager
Dr. Greg Smith, Superintendent, Richmond County Public Schools
Douglas A. Bryant, Sheriff
Greg Baker, EMS
David Thomas, Assistant Chief, RCVFD
James Oliver, Interim Director, DSS
Vanelia Gallagher
Becky Combs
Jack Pettigrew

WELCOME AND CALL TO ORDER – CHAIRMAN SANDERS

Chairman Sanders called the meeting to order at 9:00 a.m. and led the invocation and Pledge of Allegiance.

RICHMOND COUNTY PUBLIC SCHOOLS – DR. GREG SMITH, SUPERINTENDENT

Dr. Greg Smith, Superintendent, informed the Board that the annual fun day was canceled today due to the weather conditions.

Dr. Greg Smith gave a brief presentation to the Board on the progress of the school construction project.

Dr. Smith congratulated the Rappahannock Raiders’ tennis and softball teams and wished them well in their state competitions at Radford.

Dr. Smith briefly discussed the VSBA update.

SHERIFF

Douglas A. Bryant, Sheriff, reported that his office has dispatched 859 calls for service (police, fire & rescue) since May 8, 2014. There have been 3587 calls this year.

The Northern Neck Regional Jail population for Richmond County this week is 27.

Sheriff Bryant reported that the total delinquent fines and costs collected for the month of May is \$318.75. The total collected since April 2007 is \$124,096.34.

The DMV2GO Mobile Van will return to the courthouse parking lot on Monday, June 16th from 9:00 a.m. to 4:00 p.m.

The Sheriff's Office and the Warsaw Town Police assisted with the YMCA 5K Color Run and the Menokin Music Festival on Saturday, May 10th.

The Sheriff's Office Dispatch Center completed its 911 upgrades this week. The new equipment is up and working well at this time.

ANIMAL CONTROL

Sheriff Bryant presented the following Animal Control report to the Board for the month of May: 23 total calls answered; 1 dog trapped; 8 dogs transferred to the pound; 2 cats trapped; and 2 cats transferred.

Sheriff Bryant told the Board that he is pleased with the recent Animal Control transition.

TREASURER

Mr. Morgan Quicke presented the Trial Balance Report for the month of May 2014.

EMERGENCY SERVICES

Greg Baker gave the following report for the month of May 2014: 127 calls; 1 call for mutual aid into Richmond County; 4 calls for mutual aid to bordering counties; 1 call handled with assistance from off-duty providers and fire department members; 1 fly out; and multiple standbys with little or no issues.

Greg Baker advised the Board that delinquent collections since January 2014 totaled \$2,438.00. The total amount collected during the month of May for recovery billing was \$21,079.00.

RICHMOND COUNTY VOLUNTEER FIRE DEPARTMENT

Assistant Chief David Thomas, RCVFD, presented the following report for May 2014: Company 1: 22 calls (4 EMS assists); Company 2: 6 calls (0 EMS assists); Company 3: 2 calls (0 EMS assists). Total calls for the month of May 2014 – 30 (4 EMS assists). With upcoming summer months, the fire department has been increasingly busy with public service standbys, teaching what the fire department does, and has a total of 5 events planned during the month of June.

Assistant Chief Thomas told the Board that they are working on a golf cart raffle fundraiser. The tickets are available from fire department members and are \$10.00 each or 3/\$25.00. The drawing will be held during Warsawfest on October 11, 2014.

PUBLIC COMMENT

Mrs. Vanelia Gallagher invited the Board to the Richmond County Fair opening ceremony which will be held on August 12, 2014 at 7:00 p.m.

Ms. Becky Combs, 4171 Hales Point Road, spoke to the Board about an ongoing problem with traffic to and from Whelan’s Marina and Campground. Ms. Combs referenced two incidents in which their property was used for beach access.

Mr. Jack Pettigrew, 4088 Hales Point Road, read a statement addressed to the Board from Ms. Vickie Satterwhite ([attachment 1](#)). Mr. Pettigrew spoke to the Board about the Whelan’s buffer agreement ([attachment 2](#)).

2014 REVENUE ANTICIPATION NOTE (RAN) - RESOLUTION

Mr. Quicke informed the Board that the Bank of Lancaster had provided the lowest interest rate at .69% for the Revenue Anticipation Note.

Mr. Haynes explained that the purpose of the Revenue Anticipation Note was to pay the county’s bills until the 2014 taxes are collected, which is in December.

Mr. Quicke informed the Board that this is a 6-month note that is payable January 1, 2015 in full. The total cost to the county is \$30,000.00.

Mr. Haynes asked Mr. Quicke if the county was having difficulty paying short term bills. Mr. Quicke explained that the past two June’s the county’s bank account has decreased by 2.5 million dollars due to school payroll and end of the year closeouts. Mr. Quicke told the Board that the school spends an additional 1.8 million dollars each June to make payroll for the summer, which allows those checks to get off of the books before the end of the fiscal year. He stated that the checks are written in June but distributed in June, July and August. He feels that this process needs to be looked at in the future. Mr. Quicke stated that the county should be okay until the borrowed money becomes available in July.

Mr. Haynes feels that the county is heading in a downward spiral.

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to adopt the following resolution:”

COUNTY OF RICHMOND, VIRGINIA

**A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO
\$3,000,000 PRINCIPAL AMOUNT OF REVENUE ANTICIPATION NOTE
OF THE COUNTY OF RICHMOND, VIRGINIA, AND PROVIDING
FOR THE FORM, DETAILS AND PAYMENT THEREOF**

Adopted June 12, 2014

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Be it Resolved by the Board of County Supervisors of the County of Richmond, Virginia:

Section 1 - Definitions Unless the context shall clearly indicate some other meaning, the following words and terms shall for all purposes of the Resolution and of any certificate, resolution or other instrument amendatory thereof or supplemental thereto for all purposes of any opinion or instrument or other documents therein or herein mentioned, have the following meanings:

“**Act**” shall mean the Public Finance Act, Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended.

“**Board**” shall mean the County Board of Supervisors.

“**Bond Counsel**” shall mean Sands Anderson PC or another attorney or firm of attorneys nationally recognized on the subject of municipal bonds selected by the County.

“**Business Day**” shall mean any Monday, Tuesday, Wednesday, Thursday or Friday on which commercial banks generally are open for business in the Commonwealth of Virginia.

“**Chairman**” or “**Chair**” shall mean the Chairman or Vice Chairman of the Board.

“**Clerk**” shall mean the Clerk of the Board.

“**Closing Date**” shall mean the date on which the Note is issued and delivered to the Noteholder.

“**Code**” shall mean the Internal Revenue Code of 1986, as amended, and applicable regulations, procedures and rulings thereunder.

“**Commonwealth**” shall mean the Commonwealth of Virginia.

“**County**” shall mean the County of Richmond, Virginia.

“**Interest Account**” shall mean the Interest Account in the Note Fund established by Section 6.

“Interest Payment Date” shall mean the Maturity Date.

“Maturity Date” shall mean January 1, 2015.

“Note Fund” shall mean the Note Fund established by Section 6.

“Note or Notes” shall mean the revenue anticipation note of the County, Series 2014, in the aggregate principal amount of up to \$3,000,000 authorized to be issued hereunder.

“Note Period” shall mean the period beginning on the Closing Date and ending on the 1st day of January, 2015.

“Noteholder” or **“Holder”** shall mean the lender designated by the Chairman based on the evaluation of responses to the County’s request for proposals, as registered owner of the Note.

“Outstanding” when used in reference to the Note shall mean, as of a particular date, the Note authenticated and delivered under this Resolution except:

- (i) any Note cancelled by the County at or before such date;
- (ii) any Note for the payment of which cash equal to the principal amount thereof, with interest to the date of maturity, shall have been deposited with the Paying Agent prior to maturity;
- (iii) any Note for the redemption or purchase of which cash or noncallable direct obligations of the United States of America, equal to the redemption or purchase price thereof to the redemption or purchase date, shall have been deposited with the Paying Agent, for which notice of redemption or purchase shall have been given in accordance with the Resolution;
- (iv) any Note in lieu of, or in substitution for, which another Note shall have been authenticated and delivered pursuant to this Resolution; and
- (v) any Note deemed paid under the provisions of Section 9, except that any such Note shall be considered Outstanding until the maturity or redemption date thereof only for the purposes of actually being paid.

“Paying Agent” shall mean the County Treasurer acting as Paying Agent hereunder as designated and authorized under Section 3 or its successors or assigns serving as such hereunder.

“Principal Account” shall mean the Principal Account in the Note Fund established by Section 6.

“Proceeds Fund” shall mean the Proceeds Fund established by Section 4.

“**Registrar**” shall mean the Paying Agent, or its successors or assigns serving as such hereunder.

Section 2 - Findings and Determinations

The Board hereby finds and determines that (i) the County is in need of funds to meet appropriations made for the current fiscal year which begins on July 1, 2014 in anticipation of the collection of tax and other revenues during the same fiscal year, to be paid for by such revenues (ii) the obtaining of such funds will be for the welfare of citizens of the County for purposes which will serve the County and its citizens, (iii) the most effective and efficient manner in which to provide such funds to the County is by a revenue anticipation note issued by the County to be sold to the Noteholder and (iv) the issuance of the Note is in the best interests of the County and its citizens.

Section 3 - Authorization, Form and Details of the Note

There is hereby authorized to be issued a revenue anticipation note of the County in the aggregate principal amount of up to \$3,000,000. The Note authorized herein shall be designated “Revenue Anticipation Note, Series 2014,” shall be issuable as a fully registered note, without coupons, in denominations of \$5,000 or any whole multiple thereof, shall be dated the Closing Date, shall be numbered R-1 upwards, shall bear interest payable on the Maturity Date at a rate per annum not to exceed 0.69% and the Note shall mature on the Maturity Date. The Note may be prepaid, without penalty, in whole or in part, at any time, upon 15 days notice to the Noteholder.

The Note is hereby authorized to be issued under the Act. The Note shall bear interest from the date on which it is authenticated. Interest on the Note shall be computed on an accrual basis of actual days elapsed over a 30-day month/360-day year.

Principal of, premium, if any, and interest on, the Note shall be payable in lawful money of the United States of America. Interest on the Note shall be payable on the Maturity Date by check or draft from the County to the Holder of the Note at its address as it appears on the registration books kept by the Registrar as of the 15th day of the month on which an Interest Payment Date occurs. Principal of the Note shall be payable at the principal office of the Paying Agent upon presentation and surrender of the Note on the Maturity Date. Upon written request in form satisfactory to the County and the Registrar, signature guaranteed, by the registered Holder of at least \$500,000 aggregate principal amount of Note and upon receipt of such Note by the County, principal and/or interest shall be payable by wire transfer in immediately available funds.

The Note shall be printed, lithographed or typewritten and shall be substantially in the form herein below set forth, with such appropriate variations, omissions and insertions as are permitted or required by this Resolution, including such variations, insertions and omissions as shall be necessary to issue the Note under a system of book-entry for recording the ownership and transfer of ownership of rights to receive payments of principal of and interest on the Note and may have endorsed thereon such legends or text as may be necessary or appropriate to conform to any applicable rules and regulations of any governmental authority or any usage or requirement of law with respect thereto.

If any principal of, or interest on, the Note is not paid when due (whether at maturity, by acceleration or call for redemption, or otherwise), then, to the extent permitted by law, the overdue installments of principal shall bear interest until paid at the same rate as set forth in such Note.

The Note shall be signed by the facsimile or manual signature of the Chairman. The facsimile of its seal shall be printed thereon or manually impressed thereon and attested by the facsimile or manual signature of the Clerk. In case any officer whose signature or facsimile of whose signature shall appear on any Note shall cease to be such officer before delivery of the Note, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he remained in office until such delivery.

The Note shall bear a certificate of authentication, in the form set forth below, duly executed by the Registrar. The Registrar shall authenticate each Note with the signature of an authorized officer of the Registrar, but it shall not be necessary for the same officer to authenticate all of the Notes. Only such authenticated Note shall be entitled to any right or benefit under this Resolution, and such certificate on any Note issued hereunder shall be conclusive evidence that the Note has been duly issued and is secured by the provisions hereof.

The Paying Agent shall act as Registrar and shall maintain Registration Books for the registration and the registration of transfer of the Note. The County Treasurer is hereby designated and authorized to act as Paying Agent and Registrar hereunder. The transfer of any Note may be registered only on the books kept for the registration and registration of transfer of the Note upon surrender thereof to the Registrar together with an assignment duly executed by the registered holder in person or by his duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar. Upon any such transfer, the County shall execute and the Registrar shall authenticate and deliver, in exchange of such Note, a new registered Note registered in the name of the transferee of the same series, maturity and interest rate as the Note so exchanged in any denomination or denominations authorized by this Resolution.

The Registrar shall not be required to make any such registration or registration of transfer during the fifteen (15) days immediately preceding the Maturity Date or a redemption date. Prior to due presentment for registration of transfer for any Note, the Registrar shall treat the registered holder as the person exclusively entitled to payment of principal of, premium, if any, and interest on, such Note and the exercise of all other rights and powers of the Holder.

If any Note has been mutilated, lost or destroyed, the County shall execute and the Registrar shall authenticate and deliver a new Note of like date and tenor in exchange or substitution for, and upon cancellation of, such mutilated Note or in lieu of and in substitution for such lost or destroyed Note; provided, however, that the County and the Registrar shall execute, authenticate and deliver such Note only if the Holder has paid the reasonable expenses and charges of the County and the Registrar in connection therewith and, in the case of a lost or destroyed Note, has furnished to the County and the Registrar (a) evidence satisfactory to them that such Note was lost or destroyed and the Holder was the Owner thereof and (b) indemnity satisfactory to them. If any Note has matured, instead of issuing a new Note, the Registrar may pay the same without surrender thereof upon receipt of the aforesaid evidence and indemnity.

Any Note which has been paid (whether at maturity, by acceleration or otherwise) or delivered to the Paying Agent for cancellation shall not be reissued and the Registrar shall, unless otherwise directed by the County, cremate, shred or otherwise dispose of such Note. The Registrar shall deliver to the County a certificate of any such cremation, shredding or other disposition of any Note.

CUSIP identification numbers may be printed on the Note, but such numbers shall not be deemed to be a part of the Note or a part of the contract evidenced thereby and no liability shall hereafter attach to the County or any of the officers or agents thereof because or on account of said CUSIP numbers.

The Note, the Certificate of Authentication and the provision for the assignment to be inserted in the Note shall be substantially in the following forms, to-wit:

“FORM OF NOTE”

No. N-1

**UNITED STATES OF AMERICA
COMMONWEALTH OF VIRGINIA, RICHMOND COUNTY**

REVENUE ANTICIPATION NOTE, SERIES 2014

Dated: **July __, 2014**

Maturity Date: **January 1, 2015**

Registered Holder:

Principal Sum: **UP TO THREE MILLION AND 00/100 DOLLARS (\$3,000,000)**

Interest Rate: **0.69%**

KNOW ALL MEN BY THESE PRESENTS, that the County of Richmond, Virginia (**hereinafter sometimes referred to as the “County”**), a County of the Commonwealth of Virginia, for value received hereby promises to pay to the registered holder (named above), or assigns, on the Maturity Date (specified above), subject to prior redemption as hereinafter provided the Principal Sum advanced hereunder (specified above) upon presentation and surrender of this Note at the principal corporate office of the Richmond County Treasurer, Warsaw, Virginia, (**the “Paying Agent”**), and to pay interest on said Principal Sum, from the date of authentication hereof on the Maturity Date, at the rate per annum (specified above).

Both principal of, premium, if any, and interest on, this Note are payable in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

No registration, transfer or exchange of this Note shall be permitted within fifteen (15) days of the Maturity Date or the date of redemption of this Note.

This Note is an authorized series in the aggregate principal amount of up to \$3,000,000 of like date and tenor herewith, except for number and denomination and is issued under and pursuant to and in compliance with the Constitution and laws of the Commonwealth of Virginia, including Chapter 26, Title 15.2 of the Code of Virginia of 1950, as amended, the same being the Public Finance Act, and the resolution duly adopted under said Chapter by the Board of Supervisors of the County on June 12, 2014 (the “Resolution”).

This Note shall bear interest from the date on which this Note is authenticated. Interest on this Note shall be computed on an accrual basis of actual days elapsed over a 30-day month/360-day year. This Note may be prepaid, without penalty, in whole or in part, at any time upon 15 days notice to the Noteholder.

This Note is transferable only upon the registration books kept at the office of the Registrar by the registered holder hereof, or by his duly authorized attorney, upon surrender of this Note (together with a written instrument of transfer, satisfactory in form to the Registrar, duly executed by the registered holder or his duly authorized attorney, which may be the form endorsed hereon) and subject to the limitations and upon payment of the charges, if any, as provided in the Resolution, and thereupon as provided in the Resolution a new Note or Notes, in the aggregate principal amount and in the authorized denominations and of the same series, interest rate and maturity as the Note surrendered, shall be issued in exchange therefore. The County and the Registrar shall deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon and for all other purposes whatsoever.

THIS NOTE AND THE ISSUE OF WHICH THIS IS ONE IS A GENERAL OBLIGATION OF THE COUNTY FOR THE PAYMENT OF WHICH THE COUNTY'S FULL FAITH AND CREDIT ARE IRREVOCABLY PLEDGED. THE COUNTY BOARD OF SUPERVISORS IS AUTHORIZED AND REQUIRED TO LEVY AND COLLECT ANNUALLY AT THE SAME TIME AND IN THE SAME MANNER AS OTHER TAXES OF THE COUNTY ARE ASSESSED, LEVIED AND COLLECTED, A TAX UPON ALL TAXABLE PROPERTY WITHIN THE COUNTY, OVER AND ABOVE ALL OTHER TAXES AUTHORIZED OR LIMITED BY LAW AND WITHOUT LIMITATION AS TO RATE OR AMOUNT, SUFFICIENT TO PAY WHEN DUE THE PRINCIPAL OF AND PREMIUM, IF ANY, AND INTEREST ON THE NOTE, TO THE EXTENT OTHER FUNDS OF THE COUNTY ARE NOT LAWFULLY AVAILABLE AND APPROPRIATED FOR SUCH PURPOSE.

Reference is hereby made to the Resolution and to all of the provisions thereof to which any holder of this Note by his acceptance hereof hereby assents, for definitions of terms; the description of and nature and extent of the security for the Note; the conditions upon which the Resolution may be amended or supplemented without the consent of the holder of any Note and upon which it may be amended only with the consent of the holder of the Note affected thereby; the rights and remedies of the holder hereof with respect hereto; the rights, duties and obligations of the County; the provisions discharging the Resolution as to this Note and for the other terms and provisions of the Resolution.

This Note shall not be valid or obligatory for any purpose unless the certificate of authentication hereon has been duly executed by the Registrar and the date of authentication inserted hereon.

It is hereby certified, recited and declared that all acts, conditions and things required to have happened, to exist and to have been performed precedent to and in the issuance of this Note and the series of which it is a part, do exist, have happened and have been performed in regular and due time, form and manner as required by law; that the series of which this Note is a part does not exceed any constitutional, statutory or charter limitation of indebtedness; and that provision has been made for the payment of the principal of, and interest on, this Note and the series of which it is a part, as provided in the Resolution.

IN WITNESS WHEREOF, Richmond County, Virginia, by its Board of Supervisors has caused this Note to be signed by the Chairman and attested by the Clerk of said Board, by their manual or facsimile signatures, and its seal to be impressed or imprinted hereon, and this Note to be dated as set forth above.

(SEAL)

Clerk of the Board of Supervisors
of Richmond County, Virginia

Chairman of the Board of Supervisors
of Richmond County, Virginia

CERTIFICATE OF AUTHENTICATION

This Note is the Note described in the within-mentioned Resolution.

REGISTRAR - RICHMOND COUNTY TREASURER

By: _____
Richmond County Treasurer

DATE OF AUTHENTICATION:

July __, 2014

[FORM OF ASSIGNMENT]

For value received, the undersigned hereby sells, assigns, and transfers unto

Please insert social security number or other tax identification number of assignee:
[_____]

Name and address of assignee, including zip code: _____ the within mentioned Note and hereby irrevocably constitutes and appoints _____ attorney-in-fact, to transfer the same on the registration books thereof maintained in the office of the within-mentioned Registrar with the full power of substitution in the premises.

DATED: _____

NOTE: The signature to this assignment must correspond with the name of the registered holder that is written on the face of the within Note in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed

NOTICE: Signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

Section 4 - Creation of Proceeds Fund

There is hereby established a trust fund to be designated the “Richmond County Proceeds Fund, Richmond County Revenue Anticipation Note, Series 2014.”

Section 5 - Payments into Proceeds Fund

All funds received from the proceeds of the sale of the Note less costs of issuance shall be deposited into the Proceeds Fund to be used in the manner provided in Section 2.

Section 6 - Creation of Note Fund

There is hereby established a trust fund to be designated the “Richmond County Note Fund, Richmond County Revenue Anticipation Note, Series 2014” in which Note Fund there is hereby established an Interest Account and a Principal Account. As and when received, monies shall be deposited into the Note Fund, and payments from the Note Fund shall be made as follows:

(a) to the Interest Account in the Note Fund subject to credit, if any, for proceeds of the Note deposited therein on the 1st day of January, 2015, an amount equal to the amount of interest that will become due on the Note on the Maturity Date; and

(b) to the Principal Account in the Note Fund on the 1st day of January, 2015, an amount equal to the principal that is required to be deposited into the Principal Account in order to pay the principal due on the Note on the Maturity Date.

Section 7 - Accounts Within Funds

Any fund or account created by this Resolution may contain such accounts or subaccounts as may be necessary for the orderly administration thereof.

Section 8 - Investment of Funds

(a) The County shall separately invest and reinvest any monies held in the funds established by this Resolution in investments which would mature in amounts and at times so that the principal of, premium, if any, and interest on, the Note can be paid when due.

(b) Permissible investments include investments in securities that are legal investments under Chapter 45 of Title 2.2 of the Code of Virginia of 1950, as amended (Section 2.2-4500 et seq.) and which are otherwise in compliance with Section 15.2-2625 of the Act.

Section 9 - Defeasance

The obligations of the County under this Resolution and covenants of the County provided for herein shall be fully discharged and satisfied as to any Note and such Note shall no longer be deemed to be Outstanding thereunder when such Note shall have been purchased by the County and cancelled or destroyed, when the payment of principal of such Note, plus interest on such principal to the due date thereof either (a) shall have been made or (b) shall have been provided for by irrevocably depositing with the Paying Agent for such Note, money sufficient to make such payment, or direct and general obligations of, or obligations the principal of, and interest on, which are guaranteed by, the United States of America, maturing in such amounts and at such times as will insure the availability of sufficient monies to make such payment.

Section 10 - General Obligation

The Board, in accordance with Section 15.2-2624 of the Act, is hereafter authorized and required to levy and collect annually, at the same time and in the same manner as other taxes of the County are assessed, levied and collected, a tax upon all taxable property within the County, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of and premium, if any and interest on the Note, to the extent other funds of the County are not lawfully available and appropriated for such purpose.

Section 11 - Event of Default

Each of the following shall constitute an event of default hereunder:

- (a) The failure to pay the principal of, and premium, if any, on, the Note when due;
- (b) Failure to pay interest on the Note when due;

(c) Failure of the County to perform any other covenant or agreement contained in this Resolution, which failure shall have continued for 60 days after the notice thereof from the Holders of not less than twenty percent (20%) of the Note Outstanding; provided, however, that if any such failure shall be such that it cannot be cured or corrected within a 60-day period but is, in fact, susceptible of cure or correction, it shall not constitute an Event of Default if curative or corrective action is instituted within said period and diligently pursued until the failure of performance is cured or corrected;

(d) The instituting of any proceeding with the consent of the County for the purpose of effecting composition between the County and its creditors or for the purpose of adjusting the claims of creditors pursuant to any federal or state statute; or

(e) If the County for any reason shall be rendered incapable of fulfilling its obligations under this Resolution.

Upon the occurrence of an Event of Default, the Holders of not less than twenty-five percent (25%) in principal amount of the Note then Outstanding may declare the principal of all of the Outstanding Note and all accrued and unpaid interest thereon to be due and payable immediately. This provision is subject to the condition that if, at any time after such declaration and before any such further action has been taken, all arrears of interest on, and principal of, the Note shall have been paid and all other Events of Default, if any, which shall have occurred have been remedied, then the Holders of such majority in principal amount of the Outstanding Note may waive such default and annul such declaration.

If an Event of Default shall have occurred and be continuing, then the Holders of not less than twenty-five percent (25%) in principal amount of the Note then Outstanding may call a meeting of the Holders of the Note for the purpose of selecting a Noteholders' committee (**the "Noteholders Committee"**). At such meeting the Holders of not less than a majority in principal amount of the Outstanding Note must be present in person or by proxy in order to constitute a quorum for the transaction of business. A quorum being present at such meeting, the Noteholders present may, by a majority of the votes cast, elect one or more persons who may or may not be Noteholders to the Noteholders' Committee. The Noteholders' Committee is empowered to exercise, as trustee for the Noteholders, all the rights and powers conferred on any Noteholder in the Resolution.

In case an Event of Default shall occur, subject to the provisions referred to in the preceding paragraph, the Holder of any Outstanding Note shall have the right for the benefit of all Holders of the Note, to protect the rights vested in such Holders by the Resolution by such appropriate judicial proceeding as such Holders shall determine either by suit in equity or by action at law.

Section 12 - Enforcement by Noteholder

Any Holder of a Note may by mandamus or other appropriate proceeding at law or in equity in any court of competent jurisdiction, enforce and compel performance of this Resolution and every provision and covenant thereof, including without limiting the generality of the foregoing, the

enforcement of the performance of all obligations and duties and requirements to be done or performed by the County by the Resolution by the applicable laws of the Commonwealth.

Section 13 - Modification of Note Resolution

The County may without the consent of any Noteholder make any modification or amendment of this Resolution required to cure any ambiguity or error herein contained or to make any amendments hereto or to grant to the Noteholders additional rights.

The Holders of not less than sixty-six and two-thirds percent (66-2/3%) in principal amount of the Outstanding Note shall have the power to authorize any modifications to this Resolution proposed by the County other than as permitted above; provided that without the consent of the Holder of each Note affected thereby, no modifications shall be made which will (a) extend the time of payment of principal of, or interest on, any Note or reduce the principal amount thereof or the rate of interest thereon; (b) give to any Note any preference over any other Note secured equally and ratably therewith; (c) deprive any Noteholder of the security afforded by this Resolution, or (d) reduce the percentage in principal amount of the Note required to authorize any modification to the Resolution.

Section 14 - Application of Proceeds; Sale of Note

Proceeds derived from the sale of the Note together with other monies available therefore shall be used to pay the costs of issuance and other expenses of the County relating to the issuance of the Note and thereafter any remaining funds to be deposited in the Proceeds Fund shall be used for the purposes specified in Section 2 of this Resolution, and otherwise used in accordance with the provisions of this Resolution.

Section 15 - No Arbitrage Covenant and Covenant as to the Code

The County hereby covenants that it will not use or invest, or permit the use or investment of any proceeds of the Note, in a manner that would cause the Note to be subjected to treatment under Section 148 of the Code and the regulations adopted thereunder as an "arbitrage bond," and to that end the County shall comply with applicable regulations adopted under said Section 148 of the Code.

The County covenants to comply with the Code provisions requiring that any issuance of "governmental bonds," as defined therein, be subject to certain requirements as to rebate and timing and type of payments to be paid for from the proceeds of such Note, as well as other additional requirements. In order to assure compliance with such Code provisions, the County has entered into a Compliance Certificate, to comply with such requirements and covenants therein that it will not breach the terms thereof. The Board intends for the Note to be treated as complying with the provisions of Section 148(f)(4)(D) of the Code and Section 1.148-8 of the U.S. Treasury Regulations thereunder, which provides an exception from the "rebate requirement," since this Note issue (1) is issued by the County which is a governmental unit with general taxing powers, (2) no Note which is a part of this issue is a private activity bond, (3) 95% or more of the net proceeds of this issue are to be used for local governmental activities of the County, and (4) the aggregate face

amount of all tax-exempt bonds (other than private activity bonds) issued by the County during the calendar year 2014 (and bonds issued by any subordinate entity of the County) is not reasonably expected to exceed \$5,000,000 increased by the lesser of \$10,000,000 or so much as are attributable to the financing of the construction of public school facilities within the meaning of Section 148(f)(D)(vii) of the Code.

The Board of Supervisors, on behalf of the County, hereby designates the Note as a “qualified tax-exempt obligation” as defined in Section 265(b)(3)(B) of the Code and certifies by this Resolution that it does not reasonably anticipate the issuance by it or its subordinate entities of more than \$10 million in “qualified tax-exempt obligations” during the calendar year 2014 and will not designate, or permit the designation by any of its subordinate entities of, any of its bonds (or those of its subordinate entities) during the calendar year 2014 which would cause the \$10 million limitation of Section 265(b)(3)(D) of the Code to be violated.

Section 16 - General Covenants

The County agrees to make all payments of principal and interest on the Note in a timely manner.

Section 17 - Further Actions Authorized

The Chairman and Clerk of the Board and the County Treasurer and all other officers and employees of the County are hereby authorized and directed to take any and all such further action as shall be deemed necessary or desirable in order to effectuate delivery of, and payment for, the Note, including, but not limited to modifications in the dates of payment of interest and maturity, the final interest rate, redemption terms and related issues to conform to the response to the County’s request for proposals determined by the Chairman as most favorable and responsive to the County, all in accordance with the Resolution. The Chairman is hereby authorized and directed to determine the purchaser of the Note as the Holder, whose decision shall be deemed conclusive for all purposes hereunder.

Section 18 - Invalidity of Sections

If any section, paragraph, clause or provision of this Resolution shall be held invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining portions of this Resolution.

Section 19 - Headings of Sections, Table of Contents

The headings of the sections of this Resolution and the Table of Contents appended hereto or to copies hereof shall be solely for convenience of reference and shall not affect the meaning, construction, interpretation or effect of such sections of this Resolution.

Section 20 - Effectiveness and Filing of Resolution

This resolution shall become effective upon its passage. A certified copy of this Resolution shall be filed by the Clerk with the Clerk of the Circuit Court of the County of Richmond, Virginia in accordance with Section 15.2-2607 of the Act.

The Members of the Board voted at its regular meeting on June 12th, 2014 during an open meeting as follows:

Ayes

Nays

A Copy Teste:

Clerk, Board of Supervisors of Richmond
County, Virginia

BAY AGING BOARD OF DIRECTORS - APPOINTMENT

Mr. Quicke informed the members that Carolyn Gray's term is expiring in June and she is not eligible for reappointment.

Mr. Pemberton informed the Board that Virginia R. (Sandy) Garretson, from Simonson, was considering this position.

Mr. Quicke told the Board that appointment is county wide, just one member per county.

Chairman Sanders recommended addressing this issue at the next scheduled Board meeting.

RICHMOND COUNTY LIBRARY BOARD – APPOINTMENTS

Mr. Quicke informed the Board that the Library Board is recommending the reappointment of Mr. Walter Ball and Mr. Edward Ramsey.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – nay; Robert B. Pemberton – aye: to reappoint Mr. Walter S. Ball and Mr. D. Edward Ramsey Jr. to the Richmond County Public Library Board for a four year term, which will expire on June 30, 2018.”

RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES

Mr. Jim Oliver, Interim Director, told the Board that they were in the process of interviewing for the Director position and should be approving a hire in July, 2014.

Mr. Oliver explained the Cooling Assistance Component Program to the Board. He said the applications would be accepted at the Social Services office between June 15th and August 15th.

RICHMOND COUNTY DEPARTMENT OF SOCIAL SERVICES – APPOINTMENT DISTRICT 2

Mr. Quicke informed the Board that the term of Ms. Verlaine Mack is expiring on June 30, 2014 and she is not eligible for reappointment. Mrs. Harper thanked Ms. Mack for her service to the Board. Ms. Harper recommended the appointment of Mr. Fred Neale Schools, Sr. to the Social Services Board.

Mr. Thomas told the Board that Mr. Schools is his brother-in-law and he would abstain from this motion.

“On a motion made by Jean C. Harper, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – abstain; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to appoint Mr. Fred Neale Schools, Sr. to the Richmond County Social Services Board for a four year term, which will expire on June 30, 2018.”

MERRIMAC JUVENILE DETENTION BOARD – APPOINTMENT

Mr. Quicke informed the Board that his term on the Juvenile Detention Board will expire on June 30, 2014. Mr. Quicke asked the Board to consider reappointing him for a one year term.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to reappoint Mr. Morgan Quicke to the Merrimac Juvenile Detention Board for a one year term.”

FY 15 NORTHERN NECK REGIONAL JAIL BUDGET

Mr. Quicke told the Board that the Northern Neck Regional Jail Budget must be approved every year by each county. He explained that this year’s budget is roughly \$500,000 less than the previous year due to the loss of federal transport dollars and the loss of revenue from inmate phone calls due to an FCC ruling.

Mr. Quicke said the expenditure reductions include not filling vacant positions and contracting for food service. The NNRJ fund balance is still very healthy at nearly 50% of the operating budget.

Sheriff Bryant informed the Board that he will be attending a meeting on June 17, 2014 in Chesapeake, VA with the U. S. Marshalls.

“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to approve the FY15 Northern Neck Regional Jail Budget.”

4TH OF JULY CELEBRATION COMMITTEE REQUEST

Mr. Quicke informed the Board that he has received a letter from the Richmond County-Essex County 4th of July Celebration Committee requesting a \$500.00 donation from the Board of Supervisors.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to give a \$500.00 donation to the 4th of July Celebration Committee.”

VRS RESOLUTION – RICHMOND COUNTY SCHOOL BOARD

Mr. Quicke told the Board that the Board of Supervisors must pass a Resolution every two years certifying the VRS rate for the localities School Division.

“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to adopt the following resolution:”

Resolution

BE IT RESOLVED, that the Richmond County Board of Supervisors (55179) does hereby acknowledge that the Richmond County School Board has made the election for its contribution rate to be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the “Certified Rate”); and

BE IT ALSO RESOLVED, that the Richmond County Board of Supervisors (55179) does hereby certify to the Virginia Retirement System Board of Trustees that it concurs with the election of the Richmond County School Board to pay the Certified Rate, as required by Item 468(H) of the 2014 Appropriation Act; and

NOW, THEREFORE, the officers of the Richmond County Board of Supervisors (55179) are hereby authorized and directed in the name of Richmond County, to execute any required contract to carry out the provisions of this resolution. In execution of any such contract which may be required, the seal of the Richmond County Board of Supervisors as appropriate, shall be affixed and attested by the Clerk.

F. Lee Sanders, Chairman

CERTIFICATE

I, _____, Clerk of the Richmond County Board of Supervisors certify that the foregoing is a true and correct copy of a resolution passed by the Richmond County Board of Supervisors and ratified by the Richmond County Board of Supervisors at a lawfully organized meeting of the Richmond County Board of Supervisors held in Warsaw, Virginia at 9 o'clock on June 12, 2014. Given under my hand and seal of the _____ Richmond County Board of Supervisors this ____ day of _____, 2014.

R. Morgan Quicke, Clerk

This resolution must be passed prior to July 1, 2014 and received by VRS no later than July 10, 2014.

COURTHOUSE SURVEILLANCE CAMERA UPGRADES

Mr. Quicke informed the Board that a recent incident involving one of the Judges has brought up the need for better security throughout the complex, mainly in the form of additional surveillance cameras.

Mr. Quicke stated that this project has been outlined as a need in the Capital Improvement Plan. The quote for this project was \$22,000, which included the installation of approximately 7 new cameras to be located throughout.

Sheriff Bryant explained the incident and stated that all judges are requesting better security around the complexes. Sheriff Bryant feels that the additional cameras would be a great security enhancement.

Mr. Haynes feels that the cameras would be preventive and documentary.

Mr. Thomas questioned if there were grants available to help with the expense.

Sheriff Bryant stated that there may be some funding available in the Courtroom Upkeep budget line.

Chairman Sanders stated that there were not enough funds in the Courthouse Maintenance line of the budget but recommended phasing this project out.

Mr. Chris Jett, IT Director, explained that the systems needed to support the cameras would cost roughly 75% of the \$22,000.00 quote. He told the Board that if they chose not to install all of the cameras at this time, he would recommend cutting the cameras in the public meeting room and the hallway leading to the Treasurer and Commissioner's Offices. Mr. Jett told the Board that he should have more information available at the next Board meeting.

Mr. Quicke gave the Board some funding options for this project.

Mr. Haynes suggested tabling the decision and the Board agreed to re-discuss this issue at the next Board of Supervisors meeting.

MOTOR VEHICLE LICENSE TAX ORDINANCE AMENDMENT

Mr. Quicke informed the Board that he had removed the definition under “Persons deemed residents of the County” and added a statement that ties the Vehicle License in with the Personal Property Tax. Mr. Quicke told the Board that the County Attorney agreed that the language needed to be changed and this amendment update would require a public hearing. Mr. Quicke pointed out a line in the ordinance that needs to be crossed out that states “certain vehicles exempt from this license tax” which includes vehicles owned by volunteer rescue squads and one vehicle owned by active members of the rescue squad. He recommended taking that out of the ordinance since Richmond County no longer has a volunteer rescue squad.

Mr. Quicke suggested the Board schedule the public hearing for July 10, 2014.

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – nay; Robert B. Pemberton – aye: to advertise the Motor Vehicle License Tax Ordinance Amendment Public Hearing for July 10, 2014.”

END OF FY 14 MEETING DATE

Mr. Quicke told the Board that a meeting date needs to be set for the annual year end meeting for supplemental appropriations.

“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to schedule the End of the FY14 Meeting date for June 25, 2014 at 7:00 p.m.”

MONTHLY APPROPRIATIONS

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to appropriate \$90,000.00 to the Richmond County Department of Social Services for the month of July 2014.”

Dr. Smith asked the Board to add the Richmond County School Board Appropriations to the meeting agenda on June 25, 2014.

APPROVAL OF MINUTES – APRIL 10 (Continued), APRIL 14, APRIL 23, MAY 8, MAY 21, AND MAY 28, 2014

Mrs. Harper had two corrections to the April 10, 2014 minutes-change “eligibility” to “social” on page 2 and change “local” to “level” on page 4.

Mr. Haynes requested that his comments on the April 10, 2014 minutes be revised on page 3.

“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to approve the minutes from the April 10 (Continued), April 14, April 23, May 8, May 21, and May 28, 2014 meetings with the three corrections.”

OTHER BUSINESS

Mr. Thomas congratulated the 2014 graduates and wished them a bright future.

Mrs. Harper asked Mr. Quicke if he had heard from Judge Taliaferro about the School Selection Committee appointment. Mr. Quicke informed Mrs. Harper that he would contact the Judge to find out the status before the June 25, 2014 meeting.

Mr. Haynes requested that the July 2014 agenda include the budget committee discussion.

Chairman Sanders submitted three (3) payments, totaling \$9,000.00, to the county from the Newland Fire Station. Chairman Sanders informed the Board that the Fire Department has paid back \$36,000 of the \$60,000 borrowed from the county.

Chairman Sanders wished good luck to the Rappahannock Raiders teams as they compete for the State Championships.

Mr. Quicke informed the Board that he is working with Richard English and Stuart McKenzie about the repairing the Farnham Creek Boat Landing and should have a report available at the next monthly meeting.

Mr. Quicke introduced Mr. Joseph Quesenberry to the Board. Mr. Quesenberry is Richmond County’s new Planner. The Board welcomed Mr. Quesenberry to Richmond County.

CLOSED SESSION

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: as permitted by Virginia Code Section 2.2-3711A(1), a personnel matter involving appointment or promotion of particular officers or employees; salary or other compensation of a specific employee; Virginia Code Section 2.2-3711A(7), a briefing by staff or consultants about future litigation.”

CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC SESSION:

“On a motion made by Robert B. Pemberton, the Board voted by roll call: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: that the Board certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.”

ACTION FROM CLOSED SESSION

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to accept the recommendation of the County Administrator for raises of two employees effective May 1, 2014.”

Mr. Pemberton questioned Mr. Pettigrew’s comments about Whelen’s Marina and the county’s involvement. Mr. Quicke explained the buffer requirement and stated that the variance is compromises with the gate remaining open.

RECESS

There being no further business, Chairman Sanders recessed the meeting until June 25, 2014 at 7:00 p.m.

RECONVENE MEETING – 7:00 P.M. FOR END OF FY14 BUDGET MEETING

Chairman Sanders reconvened at 7:00 p.m. on June 25, 2014 for an end of FY14 budget meeting.

Present:

F. Lee Sanders, Chairman
Richard E. Thomas, Vice-Chairman
Jean C. Harper, Member
John L. Haynes, Jr., Member
Robert B. Pemberton, Member

Also Present:

R. Morgan Quicke, County Administrator
Mercedes L. Pierce, Finance Officer
Dr. Greg Smith, Superintendent, Richmond County Public Schools
Douglas A. Bryant, Sheriff
Christopher Jett, Information Technology Director
Susan Johns, Finance Office, School Board
Joseph Quesenberry, Planner
Joyce Pemberton

Chairman Sanders called the meeting back to order and informed everyone that the Board was deviating from the agenda and would be starting at Item #5.

FY14 SUPPLEMENTAL APPROPRIATIONS

Mr. Quicke read from a memo he drafted to the Board which listed all the county budgets that exceeded their original budget numbers and provided an explanation as to why the overages occurred. Mr. Quicke provided the following information pertaining to these budget overages:

Board of Supervisors

Original Budget - \$98,344
Final Expenditure- \$3,110,673

Difference- **-\$3,012,329**

Reason(s): The over expenditure of the Board of Supervisor’s Budget is due to the issuance of last year’s Revenue Anticipation Note (RAN). The over expenditure comes to a total of \$3,012,329.

County Administrator

Original Budget - \$163, 951
Final Expenditure- \$205,580

Difference- **-\$41,629**

Reason(s) – The main reason for the over expenditure in the County Administrator’s budget is due to Professional Services. Professional Services mainly includes the County Attorney, but also some engineering services as well. This was the first year that the County has budgeted for a County Attorney and the budget showed \$15,000. Actual County Attorney figures show as \$39,184. The breakdown is as follows:

\$14,559.50 – Rappahannock Cliffs Zoning
\$3,834.71 - Pier Amendment
\$2,879.99 - Diatomite Zoning
\$9,356 - Helena Land Sale
\$8,554 - Miscellaneous Legal (FOIA/COIA/Zoning/Personnel, etc)

\$39,184 Total

Another issue found was the County Administrator’s Travel which was roughly \$5,000 over budget. This is due to the County Administrator not having a County Vehicle and driving a personal vehicle for County related travel and being reimbursed mileage.

The balance of the overage results from some additional engineering fees related to the Helena land sale. If you remember correctly, the sale resulted in \$180,000. Of that \$120,000, \$100,000 was put towards the Fund Balance, \$40,000 was put towards the CIP and \$20,000 was put in the General Fund to recoup engineering and attorney fees associated with the land sale.

Information Technology

Original Budget -	\$220,542
Final Expenditure-	\$229,232
Difference-	-\$8,690

The primary reason for the difference in the IT budget relates to the raise that the Board authorized for Chris Jett last fall.

Additionally, the IT department received an additional \$11,816 in grant funding awarded to the Department of Emergency Services; therefore, actual expenditures are \$3,126 to the good.

Commissioner of the Revenue

Original Budget-	\$165,849
Final Expenditure-	\$171,477
Difference-	-\$5,628

The primary reason for the overage in the Commissioner's Office relates to a Health Insurance premium change and paying an unbudgeted amount of \$2,100 to Pearson's Appraisal Service to assess new construction.

Treasurer

Original Budget-	\$205,486
Final Expenditure-	\$207,991
Difference-	-\$2,505

The over expenditure in the Treasurer's office relates primarily to an increased salary for one of the Deputy Treasurers, which is funded by the Commonwealth.

Electoral Board

Original Budget-	\$17,711
Final Expenditure-	\$18,434
Difference-	-\$723

Richmond County Board of Supervisors Minutes: June 12, 2014

The over expenditure of this office is due to increased wages to Election Staff from the most recent primary held in June.

Registrar

Original Budget- \$59,626
Final Expenditure- \$65,551

Difference- **-\$5,925**

Like the Electoral Board budget, the primary reason for the Registrar's Office being over budget also relates to the fact that an additional Primary was held and the Registrar's position was moved to full time during a period that is usually part-time. Much of this additional expense will be reimbursed by the Commonwealth.

Circuit Court

Original Budget- \$59,567
Final Expenditure- \$75,735

Difference- **-\$16,168**

As mentioned in the past, the five counties pay the salary of the Secretary for the Circuit Court Judge. Since Richmond County serves as the Judge's primary office, we pay certain expenditures that the other counties do not contribute to.

All five counties send the Judge a check for \$11,700, the Judge then turns around and writes a check to Richmond County for \$58,500.

Increased health care premiums for the County contribution also contributes to this year's budget deficit in this office.

Sheriff

Original Budget- \$1,394,322
Final Expenditure- \$1,510,198

Difference- **-\$115,876**

The main reasons that the Sheriff's Office is over budget are as follows:

- Wrecked a patrol car and replaced it with a brand new one - \$26,000 over budget
- Two School Resource Officer Positions (SRO) - \$30,000 over budget
- Part-time dispatch - \$33,000 over budget
- Health Insurance Plan - \$24,000 over budget

The Sheriff's Office did however bring in \$124,193.19 in additional un-budgeted revenue through certain grants and reimbursements; therefore, making the Sheriff's Office \$8,317 to the good.

Attached is the Sheriff's report regarding these grants and reimbursements.

E-911

Original Budget- \$72,000
Final Expenditure- \$163,087

Difference- **-\$91,087**

The reason for the major overage in the E-911 department comes from the Customer Premise Equipment upgrade, the 911 system for the servers and the computers that the Dispatcher's use in Dispatch. The County received a grant for this project in the amount of \$126,280.80. The E-911 department also received a grant in the amount of \$1,388.76.

In total with the grant reimbursements, the E-911 department was \$36,582.56 to the good.

Juvenile Group Home

Original Budget- \$1,000
Final Expenditure- \$12,640

Difference- **-\$11,640**

It is my understanding that when the Bridgehouse closed down some years ago, the County began providing funding for the Virginia Juvenile Community Crime Control Act (VJCCCA) in the amount of \$11,698 per year. This figure is set by the State as our Locality Maintenance of Effort. This is an item that was never budgeted for once Bridgehouse closed down, but should probably be included in the coming years.

Local Health Services

Original Budget- \$130,309
Final Expenditure- \$135,761

Difference- **-\$5,452**

This is due to quarterly overpayments to the Health Department. I have reached out to the Health Department and am working with them to recoup these overpayments. However, I do not feel that this will be finalized by June 30th and therefore, this supplemental will need to be approved.

Comprehensive Services Act

Richmond County Board of Supervisors Minutes: June 12, 2014

Original Budget- \$332,000
Final Expenditure- \$375,000

Difference- **-\$43,000**

As you are aware, CSA money is one of the items where the County has no control over the expenditures. Both the FAPT team and the CPMT team work very hard to control the costs associated with the Comprehensive Services Act. The last few years have been very good for CSA money; however, due to certain circumstances this year, we were slightly over budget.

Family Development Center

Original Budget- \$126,000
Final Expenditure- \$126,857

Difference- **-\$857**

This overage is due to the County paying certain expenses related to Vehicle Equipment and Supplies; however, these costs are reimbursed back to the County.

Richmond County Public Schools

Original Budget- \$13,356,673
Final Expenditure- \$13,432,665

Difference- **-\$75,992**

Attached are two resolutions that were adopted by the Richmond County School Board. The first is regarding a School Security Grant that was received in the Fiscal year and has already been expended.

The second resolution passed by the Richmond County School Board is asking the Board to consider creating an assigned fund balance for “construction related expenses and capital purchases”, to be created from the additional state revenue of \$284,970, of which \$113,488 will remain in the General Fund of the County to help fund the FY15 Budget.

Richmond County Museum

Original Budget- \$18,129
Final Expenditure- \$19,372

Difference- **-\$1,243**

All museum costs are reimbursed by the Museum with the exception of the \$4,000 contribution from Richmond County each year. The deficit amount shown above has been reimbursed to the County.

Coop. Extension Program

Original Budget-	\$62,974
Final Expenditure-	\$67,241
Difference-	-\$4,276

The Coop. Extension Program's deficit is directly attributed to utilities and maintenance of the building as well as increased rent costs due to the renegotiation of the lease contract.

Misc. and Contingencies

Original Budget-	\$86,596
Final Expenditure-	\$103,521
Difference-	-\$16,925

The deficit in the Misc. and Contingencies budget is directly related to an approximate \$17,000 worth of refunds that the county had to give to certain individuals once we found out that the wrong calculation and formula was being used for VRS. Certain employees hired between July 1, 2010 and December 31, 2013 were being assessed a higher VRS percentage than necessary by the County, however the County was not turning that entire amount over to VRS because of the way VRS bills.

About 15 employees saw a refund check from the County based on this situation.

It is also important to note that although the EMS Department does not show up in the list for supplemental appropriations since they were under budget for the year, they did bring in an additional \$37,242.17 in revenue that was not budgeted for.

Chairman Sanders questioned if the \$2,100 paid to Pearson's Appraisal in the Commissioner of Revenue's budget was paid from funds already allocated to this business for the regular reassessment. Mr. Quicke informed Chairman Sanders that this amount was not paid from the regular reassessment funds since it was a charge for annual new construction assessment and is completely separate from the \$120,000 contract for the regular reassessment.

Mr. Haynes asked if the higher amount on the checks written to the local Health Department was due to human error and questioned what exactly caused the discrepancy. Mr. Quicke explained that he cannot say for sure what caused the differences in amounts, but believes there is a great possibility that it was due to human error. Mr. Quicke stated that the county is currently working with the Health Department to try and recover the difference between the approved contribution amount and the amount actually given. The county first noticed the discrepancy.

Mr. Pemberton questioned the \$17,000 overage in the Misc. and Contingencies budget. Mr. Quicke explained that several employees received refund checks from the county because their VRS plan number was incorrect in our accounting system and too much money was being deducted from their paychecks. This issue has been corrected.

Mr. Quicke pointed out three different spreadsheets that were included in the Board members' meeting packets. The first spreadsheet lists all the departments' original budgets, projected final expenditures, and any differences. It shows a total overage of \$3,264,007 for the FY14 budget. The second spreadsheet shows revenue projections totaling \$26,316,728. The third spreadsheet shows a balance sheet that lists an \$859,376 total surplus, which does include \$445,000 in revenue from a VDOT reimbursement and the sale of the land to Helena. At the bottom of the third spreadsheet, Mr. Quicke presented an estimation for the ending fund balance, which totaled \$1,216,376.

Mr. Haynes noted that the revenue collected from the sale of the property to Helena and the VDOT reimbursement were non-recurring, meaning these were one-time only means of funding that the county will not receive next year.

Mr. Quicke stated that a motion needed to be made to approve the supplemental appropriations in the amount of \$3,264,007.

Mr. Haynes questioned if the total for the supplemental appropriations included the request from the school. Mr. Quicke stated that it does not and if the request is granted, it will be placed into the general fund in a designated fund balance because it is money that has not been expended. If it is not granted, it will just go towards the county's general fund.

“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to approve the FY14 supplemental appropriations in the amount of \$3,264,007.00.”

Chairman Sanders and Mr. Quicke discussed the inclusion of the school resolutions in the Board meeting packets. Mr. Quicke stated these resolutions were included for informational purposes, but it is up to the Board of Supervisors to determine how they want to respond to the resolutions.

Mrs. Harper suggested tabling the school resolutions until the July meeting.

Mr. Haynes stated that the Board had discussed in the past before the final approval of the school project that the amount already allotted would be it for the school project and the School Board agreed with this and felt it was sufficient and now, the School Board is requesting money be set aside into a separate fund. Mr. Haynes suggested tabling the school resolutions.

Chairman Sanders tabled the school resolutions until the July Board of Supervisors meeting.

JULY 2014 SCHOOL BOARD APPROPRIATION - \$1,255,743

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – absent; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to appropriate \$1,255,743.00 to the Richmond County Public Schools for the month of July 2014.”

BAY AGING BOARD APPOINTMENT

Mr. Pemberton stated he came up with a name and contacted the out-going appointee, Mrs. Gray, and asked her to call the prospective appointee, Mrs. Virginia (Sandy) Garretson, but they have yet to get in contact. Mr. Pemberton requested waiting until the July meeting to make the appointment.

Mr. Haynes stated Mrs. Garretson, whom he knows well and believes would do a good job, is not a resident of Richmond County or Virginia; she’s a Maryland resident. Mr. Pemberton stated that he did not know this information.

Chairman Sanders decided to table the appointment until the July meeting.

COURTHOUSE SECURITY CAMERA PROJECT

Mr. Quicke informed the Board that Chris Jett received a revised quote for the camera system that includes less equipment, where three cameras and backend equipment would be provided instead of the seven. The backend equipment ultimately can work with up to sixteen cameras. The revised quote totals \$13,800.

Chairman Sanders asked if a quote was received for the entire project.

Mr. Jett, IT Director, stated that the quote for the entire project totaled \$22,000 and that he had recommended saving by not placing four cameras in the County Office Building. The three cameras that would be included in the revised quote would be placed on the exterior of the Circuit Court, one in the holding cell area of the Circuit Court, and one on the front of the District Court Building on the upper level by the main entrance door. Mr. Jett explained that the largest cost in this project is the backend equipment, which is called the NVR.

Chairman Sanders asked how many cameras were included in the \$22,000 quote. Mr. Jett replied stating seven cameras would be included.

Mr. Jett explained why placing cameras in the County Office Building would be so costly. A network switch would need to be placed in this building to allow the cameras to receive power. Mr. Jett stated that the county could look at other options with other vendors, but is concerned because the company the county received the proposal from also handles the doors at the Sheriff’s Office and General District Court and believes it would be easier to work with a smaller number of vendors.

Mr. Thomas questioned if additional cameras could be added at a later date and it was confirmed that they could.

Chairman Sanders asked how much the additional four cameras would cost later on if initially opting for the quote with only three cameras. Mr. Jett explained that the county is currently saving \$8,000 from the \$22,000 by only going with three cameras, so the county could be looking at a cost of about \$10,000 later on.

Mr. Haynes stated that even if the equipment were to cost more in the future, with inflation, the actual spending value of the money may not be more.

Mr. Thomas questioned if there was a possibility of the county renting a temporary camera system to be used solely during tax time. Mr. Jett believes more costs would be incurred in this situation.

Mr. Haynes stated there has been a lot of talk regarding security.

Sheriff Bryant explained that the initial discussion to add additional cameras began when someone in Northumberland County made a phony bomb and taped it to the front of the courthouse, which caused enormous resources to be utilized. He believes a camera at the front door would allow the county to be able to monitor any situation like this. Sheriff Bryant described other situations that heightened the county's awareness for the need for increased security.

Mr. Pemberton asked Sheriff Bryant for the total number of camera screens down at the Sheriff's Office and the number of people who watch these screens. Sheriff Bryant replied stating there are sixteen screens being watched by one person most of the time, but he tries to have two people watching the screens when possible. There was further discussion on the Sheriff's Office current camera system.

Chairman Sanders asked Mr. Quicke for the amount that was currently in the Courthouse Maintenance fund. Mr. Quicke informed Mr. Sanders that there is \$24,000 in this fund and this camera project was slated for FY15 in the CIP.

Mr. Thomas asked if the county found any grants to fund this project or if there were any that could be found for the future. Mr. Jett stated he is not aware of any grants right now, but can search for some in the future.

Mr. Haynes stated that he saw something in a VACo monthly publication a few months ago regarding a grant for courthouse security and will pass the information along if it is relevant to this project.

“On a motion made by Robert B. Pemberton, the Board voted: F. Lee Sanders – aye; Richard E. Thomas – aye; Jean C. Harper – absent; John L. Haynes, Jr. – aye; Robert B. Pemberton – aye: to proceed with the courthouse security camera project based on the \$13,800 revised quote for three cameras and backend equipment.”

The Board decided to take this cost out of the Courthouse Maintenance fund.

OTHER BUSINESS

There was no other business to be discussed.

ADJOURNMENT

Chairman Sanders adjourned the meeting at 7:44 p.m.

F. Lee Sanders, Chairman
Richmond County Board of Supervisors