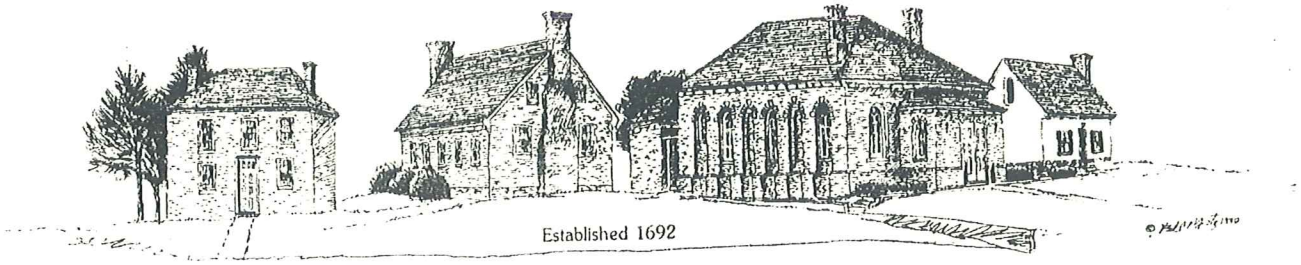


Richmond County Board of Supervisors

101 Court Circle P.O. Box 1000 Warsaw, Virginia 22572 (804) 333-3415 FAX (804) 333-3408 www.co.richmond.va.us

TO: Richmond County Board of Supervisors

FROM: R. Morgan Quicke, County Administrator RMQ

DATE: September 1, 2016

RE: September 8th Board of Supervisors Meeting

Dear Board Members:

Please find enclosed the information needed for the September 8th Board of Supervisors Meeting, set to begin at 9:00 A.M. in the County Public Meeting Room. There are no Public Hearings scheduled; therefore no 7:00 P.M. portion of the meeting.

Prior to Staff Reports, we will be joined by the players and coaches of the Richmond County Little League Junior Softball Team, who recently won the State Championship! A resolution has been drafted in honor of their great accomplishment.

At the conclusion of Staff Reports we will be joined by Mr. Ed Brown, President of the Richmond County Fair Association. Mr. Brown will give the Board an update on the recently concluded Richmond County Fair.

Mr. Rob Smith will also be present to give his every other month presentation to the Board on the status of Fones Cliffs Resort and Spa.

AGENDA ITEMS

OLD BUSINESS

EMS Building – RFP Results and Discussion

On Wednesday, September 7th, the panel will be interviewing all three firms who submitted proposals to the County in response to the RFP. The panel will update the Board on the interviews and hopefully provide a recommendation to move forward with contract negotiations with the selected firm.

Richmond County Personnel Policy – Discussion

I would like to move forward with the adoption of the new and updated Personnel Policy in October; therefore this will be an opportunity for further discussion on the policy. I am happy to go over any questions or concerns you may have prior to the meeting. The majority of the policy is boiler plate, standard policy and procedures that are uniform throughout all employers.

Joint Board of Supervisors/School Board Meeting – Tuesday, September 20th – 12:00 P.M.

The joint meeting of the two boards will be held at the Northern Neck Technical Center on September 20th at 12:00 p.m. Lunch will be provided by the culinary class prior to the meeting. Agenda items include the future uses of the Richmond County Intermediate School and the year end CIP Fund Balance. If there is anything else you wish to be included on the agenda, please mention it.

Installation of TV System in Public Meeting Room

Supervisor Parr, Chris Jett and I met a few weeks back to discuss the installation of three TV's in the Public Meeting Room for better viewing during presentations for both Board Members and the Public. The estimated cost for this endeavor seems to be between $3,000 and $5,000. The installation would include:

- 3 – 72 inch TV's
- Wiring, installation and hookups
- 1 Laptop Computer

Due to the setup of the Public Meeting Room, we did not feel that it would be feasible to do a projection screen and projector from overhead. Our problems of not being able to see the screen from everywhere would continue. With the proposed setup, two of the TV's would face the Public from an angle and the other TV would face the Board. I would recommend that the Board move forward with this project and for the money to come from the Capital Improvement Plan.

NEW BUSINESS

Lottery for Localities – Proposal

This proposal would allow localities to receive 5% of the Lottery Sales from within their locality. As it currently stands, the 1.8 Billion Dollar Virginia Lottery is untaxed in localities. Of that 1.8 Billion, 60.6% goes to prizes, 28.9% goes towards the Public School System, 5.6% goes to retailers and 4.9% to operating costs. The proposal as presented proposes the 5% kickback to the localities unrestricted general fund to be pulled from the 60.6% of prize money, not the 28.9% that goes towards the public school system.

At the August 19th meeting of the VACO Finance Committee, we heard the presentation from the Mayor of Crewe who has developed this initiative. To date about 15 localities have passed a resolution in support of the initiative with many more doing so throughout September. The main concern to the VACO committee was that the General Assembly would not remove a portion of

this 5% from the 28.9% school portion of the Lottery Fund. The VACO Finance Committee decided to hold off until November to formally approve this as a part of the annual Legislative Agenda, however I feel certain it will be included in the agenda.

I have prepared a Resolution for the Board to consider.

Merrimac Center – Service Agreement Proposed Changes

See the attached proposed changes to the Service Agreement to the Merrimac Center. A little background on the center:

- The Merrimac Center is the Juvenile Detention facility that Richmond County joined during the creation of the facility in the mid 1990's. We own the center along with 17 other jurisdictions which include: York County, James City County, Gloucester County, Mathews County, Middlesex County, King William County, King and Queen County, New Kent County, Charles City County, Essex County, Caroline County, Hanover County, Westmoreland County, Northumberland County, Lancaster County, the City of Williamsburg and the City of Poquoson. The center houses all Juveniles from Richmond County who are committed to the center by the Courts. Richmond County usually averages five (5) children there each year for an average of 50 total detention days each year. The center is run by an Executive Director who is hired by the Board. The Board consists of a member from each jurisdiction which meets quarterly. An executive board of 6 members is appointed from within the entire Board, and the executive board meets monthly.

There are two changes to the service agreement that are being proposed. All changes to the service agreement require a 100% approval of all 18 Governing Bodies, therefore it is quite a challenge to have everyone on the same page.

The first amendment deals with how we are billed for detention days. Currently we are billed monthly per juvenile per day.

Example: August 2016 – 1 juvenile for 10 days at $199/day = $1,990.

As simple as this formula is, it makes yearly budgeting very difficult for localities, including Richmond County. Every year we budget about $12,000 for Juvenile Detention Services. Sometimes we are well under $12,000 and sometimes (FY15) we are well over that ($75,000).

This change would allow billing for services to go off of a 5 year rolling average, therefore at the beginning of each budget year each locality would know exactly how much their budget will need to be for the year, no matter how little or how many children are in the facility. For Richmond County it will mean that in FY18 our budgeted number will be about $18,000, and if we have a good year with our numbers, it will reduce that number down in the future years.

The second amendment deals with the creation of a capital maintenance account to be shared equally by all 18 member jurisdictions, separate of the yearly cost of operations. This amount will be adopted in the yearly Merrimac budget, and shared equally among all localities. The building was built in 1994 and therefore we are planning our future capital expenditures that will be needed. How this will work:

Merrimac proposes a $50,000 Capital Maintenance Budget for FY18. Each locality will be responsible for $2,778. By instituting this change, it will allow us to segregate our child days vs. our capital expenditures; therefore keeping our daily per diem's lower going forward.

I recommend to the Board that both of these service agreement amendments be agreed upon.

FY17 – 2% Employee Raises – State Revenue Numbers

At the August 26th meeting of the Senate Finance Committee and the House Budget and Appropriations Committee, the Governor reported the FY16 and FY17 Budget numbers, which are substantially lower than projections; therefore eliminating the State raises that were to go into place December 1, 2016. Our FY17 approved budget shows the 2% raises for all County employees.

I have attached the summary sheet on the raises that show the effect to Richmond County with the State not moving forward with their raises. As the FY17 budget was adopted with these 2% raises included effective December 1, it would take a vote of the Board to go an opposite direction.

Outside Agencies – Require Audit for Budget Purposes

At the August Board Meeting, Supervisors Pemberton brought up the potential requirement of all outside agencies that are funded by the Board of Supervisors each year, to provide to the County each year an audit. I have asked our surrounding counties if they require such information and it turns out that Westmoreland County does have similar requirements while neither Lancaster nor Northumberland required these documents.

Attached is a comprehensive list of the outside agencies that are funded each year by the County, some of which already provide us with an audit.

Upcoming Board Appointments

The Board of Zoning Appeals and Planning Commission have some upcoming appointments.

On the Board of Zoning Appeals, Mr. Louis Thompson's term expires on November 30, 2016. As it currently stands, District 2 has two members on the BZA and District 4 has none. I would recommend this position be transferred to District 4 and that would give each district a BZA member. Remember, this is an appointment made by the Circuit Court Judge, generally with the recommendation of the Board of Supervisors. Membership currently includes:

Elizabeth Burruss
Term Expires: 11/30/19
Voting District 1

S. Louis Thompson
Term Expires: 11/30/16
Voting District 2

Harry F. Smith, Jr., Chairman
Term Expires: 11/30/17
Voting District 2

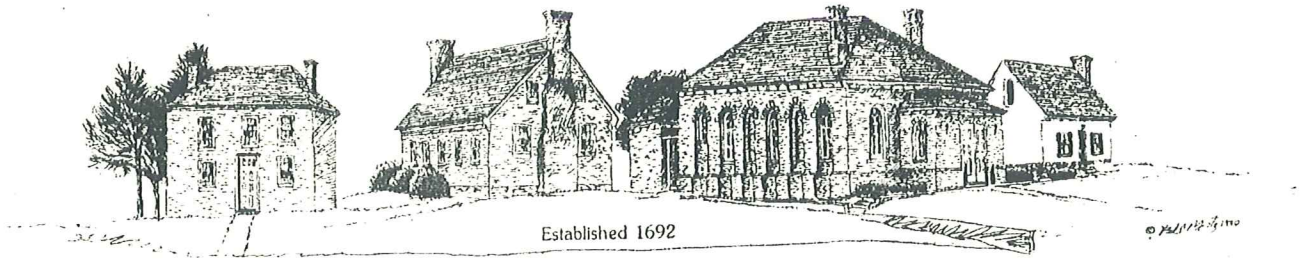
Robert Carter Wellford, III
Term Expires: 11/30/18
Voting District 3

Judy Sydnor
Term Expires: 11/30/20
Voting District 5

On the Planning Commission we have several terms expiring on 12/31/2016:

District 1 – Cassandra Jackson	(Not Eligible for Reappointment)
District 3 – Jesse Clark	(Eligible for Reappointment)
District 3 – Rick Cox	(Not Eligible for Reappointment)
District 4 – John Lewis	(Eligible for Reappointment)
District 5 – Glenn Bowen	(Eligible for Reappointment)

As usual, please contact me if you wish to discuss any of these items prior to the meeting!



Richmond County Board of Supervisors

101 Court Circle P.O. Box 1000 Warsaw, Virginia 22572 (804) 333-3415 FAX (804) 333-3408 www.co.richmond.va.us

September 8, 2016

RICHMOND COUNTY BOARD OF SUPERVISORS

AGENDA

9:00 A.M.

1. Call to Order, Invocation and Pledge of Allegiance
2. Richmond County Little League Junior Softball – State Champions (1)
3. Monthly Staff Reports
   - Richmond County Public Schools
   - VDOT
   - Sheriff
   - Treasurer
   - Commissioner of the Revenue
   - Planning/Zoning/Land Use
   - Chief of Emergency Services
   - Fire Chief
4. Public Comment
5. Mr. Ed Brown – Richmond County Fair Association
6. Mr. Rob Smith – Fones Cliffs Resort and Spa

OLD BUSINESS

7. EMS Building – RFP Results and Discussion
8. Richmond County Personnel Policy – Discussion

9. Joint Board of Supervisors/School Board Meeting – Tuesday, September 20th at 12:00 P.M.

10. Installation of TV system in Board Room

NEW BUSINESS

11. Lottery for Localities – Proposal (2)

12. Merrimac Center – Service Agreement Proposed Changes (3)

13. FY17 – 2% Employee Raises – State Revenue Numbers (4)

14. Outside Agencies – Require Audit for Budget Purposes (5)

15. Upcoming Board Appointments

ONGOING PROJECTS/ISSUES

16. Little Florida – Zoning Case

17. Monthly Appropriations- Richmond County Department of Social Services

18. Monthly Appropriations- Richmond County School Board

19. Monthly Supplemental Appropriations

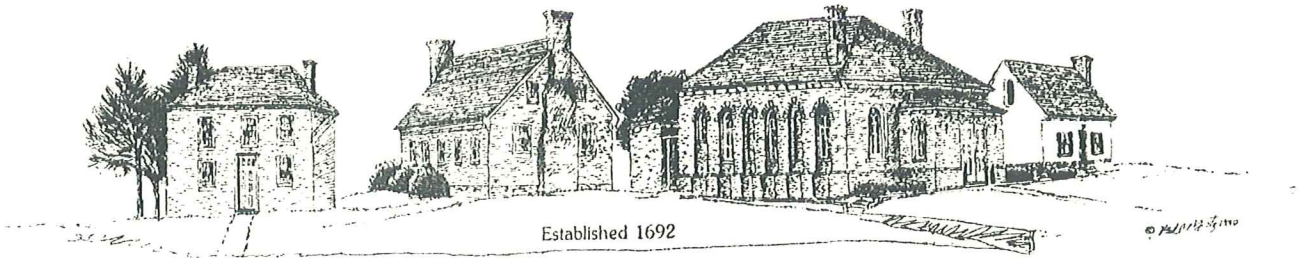
20. Approval of Minutes - August 11, 2016

21. Other Business

22. Recess until Tuesday, September 20th at 12:00 P.M. for joint meeting with the Richmond County School Board at the Northern Neck Technical Center

Next Regular Meeting: October 13, 2016 – 9:00 A.M.

Richmond County Little League Junior Softball – State Champions Resolution



Richmond County Board of Supervisors

101 Court Circle P.O. Box 1000 Warsaw, Virginia 22572 (804) 333-3415 FAX (804) 333-3408 www.co.richmond.va.us

A Resolution Recognizing the Richmond County Little League Junior Softball State Champions!

WHEREAS, the Richmond County Little League Junior Softball Team recently won the Virginia State Championship in Coeburn, Virginia over Coeburn, Tazewell, Damascus, Louisa and Virginia Beach; and

WHEREAS, the Richmond County Little League Junior Softball team traveled to North Carolina for the Southeast Regional's where there finished as the Runners-Up; and

WHEREAS, the Richmond County Little League Junior Softball team consisted of Rilee Baughan, Ashley Perrey, Kayla Packett, Grace Minor, Savannah Goodman, Elizabeth Norris, Blaire Sydnor, Skylar Blackwell, Maddie Baughan, Cassie Jenkins, Ty Rich, Willa Rennolds, Samantha Wright, Coaches Al France and Bill Perrey and Manager Lizzie Sydnor; and

NOW BE IT RESOLVED by the Richmond County Board of Supervisors that we express our congratulations, admiration and pride to this outstanding group of Richmond County Little League players, coaches and their families for their exceptional accomplishments at the State and Regional Level;

BE IT FURTHER RESOLVED that a copy of this resolution is made a part of the minutes of the September 8, 2016 meeting of the Board of Supervisors of Richmond County, Virginia.

_____

F. Lee Sanders, Chairman
Richmond County Board of Supervisors

Richard E. Thomas
Election District 1

J. David Parr
Election District 2

William C Herbert, II
Election District 3

Robert B. Pemberton
Election District 4

Lee Sanders
Election District 5

R. Morgan Quicke
County Administrator

Lottery for Localities – Proposal

A Joint Petition
from the representatives of the citizens of Nottoway County, Virginia

344 West Courthouse Road
P.O. Box 92
Nottoway, Va 23933
434-645-8696
nottoway@nottoway.org

100 West Elm Street
Blackstone, Va 23824
434-292-7251
Info@townofblackstoneva.com

224 Second Street
Burkeville, Va 23922
434-767-4095
Burkeville1@embarqmail.com

125 East Carolina Ave.
Crewe, Va 23930
434-645-9453
creweva@embarqmail.com

Senator Frank Ruff
P.O. Box 332
Clarksville, VA 23927

14 July 2016

Delegate Thomas C. Wright, Jr.
P.O. Box 1323
Victoria, Va 23974

Subject: Lottery for Localities

Gentlemen;

We are requesting a 'Lottery for Localities'. Specifically we are requesting legislation that will allocate 5% of total lottery sales back to the general revenue funds of localities where those sales originated. It is envisioned the allocation will be culled from total sales and subtracted from that portion of the lottery pool designated as the 'prize pool' (approximately 60.6% of sales). In this way, the public school funding allocation (approximately 29% of sales) is untouched. No monies are diverted from public education by our formula.

The attached background paper and plan provides facts in regards to the Virginia State Lottery in Nottoway County (as a case study of a Virginia community). It outlines what we envision as a course for action that will benefit all Virginia's localities and Virginia's citizens. This plan has been presented to the governing bodies of the three towns and the county. These governing bodies have voted for support of this plan and seek legislation that will implement this concept to the benefit of all Virginians.

The revenue infusion a 'Lottery for Localities' can provide to local governments will have a positive impact for cash strapped rural communities facing an ever shrinking business and community tax base while demands for public services rise. We feel this is a discussion that needs to be initiated across the Commonwealth with local governments and state officials. We are open to constructive dialogue and suggestions on how make this concept a reality.

By copy of this letter, we are formally requesting the Virginia Municipal League and the Virginia Association of Counties to make this legislation a priority on their respective legislative agenda for the 2017 session.

Respectfully,

Hon. Greg Eanes
Mayor
Town of Crewe

Hon. William C. Coleburn
Mayor
Town of Blackstone

Hon. Joe Morrissette
Mayor
Town of Burkeville

Hon. Gary Simmons
Chairman
Nottoway County Board of Supervisors

Cc:

Virginia Municipal League
P.O. Box 12164
Richmond, Va 23241

Hon. Riley E. Ingram
Chair, Cities, Counties and Towns
3302 Oaklawn Boulevard
Hopewell, Va 23860

Hon. Chris S. Jones
Chair, Appropriations Committee
P.O. Box 5059
Suffolk, Va 23435-0059

Sen. Emmett Hanger
Co-Chair, Senate Finance
P.O. Box 2
Mount Solon, Va 22843-0002

Virginia Association of Counties
1207 East Main Street, Suite 300
Richmond, Va 23219-3627

Sen. Thomas K. Norment
Co-Chair, Senate Finance
P.O. Box 6205
Williamsburg, Va 23188

Sen. Bill Stanley
Chair, Local Government
13508 Booker T. Washington
Highway
Moneta, Va 24121

Background Paper

Lottery for Localities

A Course for Action

1. Background: The Virginia State Lottery is a $1.8 billion[1] state run enterprise. The sales of lottery tickets are untaxed by localities. The lottery been referred to as a 'backdoor tax' or 'regressive tax' in which the poor give money to the state government.[2] Lottery spending drains rural communities of dollars that might otherwise be spent energizing our local economies by generating local retail sales as well as meals, gas and lodging taxes for our local general revenue. Virginia Lottery disbursements for calendar year 2015 resulted in an estimated $1.166 billion (60.6%) devoted to prizes; $103 million (5.6%) was paid out to retailers and $90.8 million (4.9%) was devoted to operating costs. That left $533.8 million (28.9%) to be distributed to Virginia's public school systems in accordance to a state formula.[3]

2. Local Sales: In response to a request for information, the Virginia Lottery submitted the data below reflecting the Nottoway County calendar year 2015 sales of Virginia Lottery tickets.[4]

we're game
virginia lottery

OFFICIAL LOTTERY RECORD
TOTAL SALES: CERTAIN ZIP CODES
CALENDAR YEAR 2015

ZIP Code		Total Sales
23824		$3,676,892.25
23922		$495,168.25
23930		$2,035,514.50
	Sum:	$6,207,575.00

3. Local Education Return: The $6.2 million in local sales results in just over $2 million a year returning to Nottoway County Schools. Lottery proceeds are paid to the county school system twice a month. The formula used by the lottery to return monies to school systems is not based on locality sales but on a student per capita formula. For example, Fairfax County, the fastest growing county in Virginia and among the ten richest in the nation, received over $36 million in lottery proceeds in FY2015.[5]

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[1] 2015 figures from the Virginia State Lottery website. $1.844 billion in sales.
[2] It is not our intent to suggest the lottery should be abolished, only to make an observation.
[3] See Virginia Lottery website for the overall breakdown.
[4] Phone inquiry and E-mail dated 19 May 2016, Greg Eanes to Amy Roper, Policy, Process and Legal Document Administrator, Va State Lottery; E-mail response dated 23 May from Roper to Eanes, with attachment.
[5] See Virginia Lottery for payouts, https://www.valottery.com/playing_matters.aspx.

4. Prior Efforts at Taxation: In the 2012 Legislative Session Senator Frank Ruff proposed a bill for a sales tax on the purchase of lottery tickets. The Virginia Municipal League supported the measure. The Virginia Lottery opposed the bill and was successful in defeating the bill during the Senate Finance Committee hearing. VML Director of Fiscal Policy Neal Menkes says, "To the best of my knowledge no attempt has been made since 2012."[6]

5. Virginia Constitution: VML advises the Virginia Constitution, specifically Article X, Section 7-A *"explicitly identifies public education as the sole purpose of Lottery proceeds."* The Virginia General Assembly can redirect a portion of the Lottery Proceeds Fund for other purposes but it requires a 4/5 majority vote in both Houses (32 Senators and 80 House members).[7] The power to change the formula to benefit all Virginia communities rests with the Virginia General Assembly.

6. Observations: Using 2015 lottery sales figures, if the Nottoway County lottery sales were taxed at 5% or had a 5% kick-back to locality general revenue funds, the county and towns would take in $310,378.74.[8] It is envisioned the 5% formula be split between the County and the Towns with the County receiving 40% of the total revenues generated in the incorporated towns and 100% of total revenues generated by retail outlets outside of the towns. Using 2015 sales figures this would result in the following (estimated):

Blackstone	$110,306.77 (-)
Burkeville	$15,455.05
Crewe	$61,065.43
Nottoway County	$124,151.49 (+)
Grand Total	**$310, 978.74**

Note: Three of the 23824 outlets are outside of Blackstone and in the County therefore the actual total for Blackstone would be less and the total for the county would be more. The data used was requested from the Lottery based on the zip codes of the Lottery retail outlets.

While larger communities might view these amounts as 'chump change', they do represent significant sums to rural communities. If Crewe received an additional $61,000 it could pay down the debt from government mandates, improve infrastructure, etc. These are monies that could help town governments take care of big ticket items and desired community development projects which it seldom has funds to address.

Using 2015 figures, state lottery total sales were $1.844 billion. Pulling off 5% off the total sales would result in $92,200,000 that could be returned to localities.

Taking $92.2 million from the 2015 prize payout portion *only* would reduce the payout fund from $1.166 billion to 1.073 billion and does not take away from the amount returned to local

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[6] E-mail dated 19 May 2016 from Neal Menkes to Eanes.

[7] Ibid.

[8] Of course this would fluctuate depending on annual sales. The estimated 5% levy on 2015 sales for the 23824 zip code would equate to $183,844.61; on 23922 sales equates to $24,758.41 and 23930 sales at $101,775.73.

school systems.[9] Lottery jackpots are announced ahead of sales. The diversion of the 5% of sales is invisible to individual players and will not impact those announcements nor deter people from playing the lottery.

Lottery returns to localities should be based on local sales and not a per capita basis. In this way, we in the locality only get a percentage of what is generated in our localities.

Further, the lottery funds that come to the localities should be unrestricted and for our general revenue to address local needs.

This should be viewed as a bi-partisan effort which benefits all Virginia's taxpayers and local governments regardless of the size of their populations.

7. Proposed Course of Action:

a. Enact legislation to allocate 5% of total lottery sales to the localities in which the sales are made.

   i. Only the prize payout portion of the funds will be impacted (trimmed from 60.6% to 55.6% of total lottery allocations);

   ii. These funds are to be culled by the Virginia Lottery from sales and placed in a separate 'Lottery for Localities' fund until payout;

   iii. Payouts to localities to be made on a quarterly basis;

   iv. Payouts to localities will go to incorporated town, county or city general revenue funds, based on total lottery sales in those localities;

   v. Payouts to localities will be unrestricted in how they are spent.

   vi. County governments would receive up to 40% of incorporated town lottery proceeds unless the county government opts for a lower percentage at the local level.

b. Phased Implementation:

   i. Legislation passed in the 2017 session will take effect on 1 July 2017.

   ii. It is envisioned the 5% would be culled from the last six months of 2017 sales and these could be paid by 15 January 2018 with follow-on payments after every quarter.

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[9] It is envisioned the new formula could be locked in as follows: Prize Pool, 55.6%, Lottery for Localities Fund, 5%, Retailers, 5.6%, Operating Costs, 4.9% and Public School Fund, 28.9%.

iii. This phased implementation gives the Virginia State Lottery more than six months to orchestrate the administrative procedures to accommodate the new legislative mandate while building the 'Lottery for Localities' pool.

-end-

Merrimac Center – Service Agreement Proposed Changes

RESOLUTION OF THE MEMBER JURISDICTIONS OF THE MIDDLE PENINSULA JUVENILE DETENTION COMMISSION ADDING A SECTION NUMBERED 4.1:1 TO THEIR 1994 SERVICE AGREEMENT

Be it concurrently resolved by the Middle Peninsula Juvenile Detention Commission, the Boards of Supervisors of the Counties of Caroline, Charles City, Essex, Gloucester, Hanover, James City, King and Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northumberland, Richmond Westmoreland and York, and the Councils of the Cites of Poquoson and Williamsburg, that the Service Agreement adopted by all of them effective December 12, 1994 is amended by adding a Section 4.1:1, as follows:

Section 4.1:1. Maintenance and Replacement Reserve.

Notwithstanding any other provision of this Agreement, the Commission may, as part of any annual budget, set an amount to be held in a Maintenance and Replacement Fund, which will be in addition to any usage charges and will be divided equally among all Member Jurisdictions and invoiced with the first billing to them in each fiscal year.

Adopted the ____ day of _____, 2016, by the Board of Supervisors [City Council] of the County [City] of _____, Virginia

_____

Clerk

RESOLUTION OF THE MEMBER JURISDICTIONS OF THE MIDDLE PENINSULA JUVENILE DETENTION COMMISSION AMENDING SECTIONS 3.7 AND 4.1 OF THEIR 1994 SERVICE AGREEMENT

Be it concurrently resolved by the Middle Peninsula Juvenile Detention Commission, the Boards of Supervisors of the Counties of Caroline, Charles City, Essex, Gloucester, Hanover, James City, King and Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northumberland, Richmond and Westmoreland, and the Councils of the Cites of Poquoson and Williamsburg, that sections 3.7 and 4.1 of the Service Agreement adopted by all of them effective December 12, 1994, are amended and readopted as follows:

Section 3.7 Annual Budget.

The Commission shall provide to each Member Jurisdiction on or before each January 1 the Commission's Annual Budget for the next Fiscal Year including any proposed capital projects. Beginning with the budget for Fiscal Year 2018, and in each Fiscal Year thereafter, the Commission shall establish each Member Jurisdiction's annual charge for the Fiscal Year based on the ratio of such Member Jurisdiction's usage of space in the Detention Center during the preceding five Fiscal Years to the aggregate usage of space by all Member Jurisdictions during the same five Fiscal Years.

Section 4.1 Payments from Member Jurisdictions.

(a) Each Member Jurisdiction agrees to pay the Commission its annual charge for each Fiscal Year based on usage as determined by the method prescribed in Section 3.7.

(b) One fourth of the annual charges due from Member Jurisdictions shall be invoiced quarterly by the Commission not later than the first day of the quarter. Such charges shall be due and payable to the Commission no later than 30 days from- the date of the invoice, and if not paid when due shall bear interest at the rate set forth in Section 2.2-4352 of the Code of Virginia unless otherwise provided by law.

(c) If the amount owed by any Member Jurisdiction based on the usage calculation in Section 3.7 is below $2,500, for any Fiscal Year, such Member Jurisdiction shall pay the Commission a minimum charge for such Fiscal Year of $2,500 to cover general and administrative expenses.

Adopted the ____ day of _____, 2016, by the Board of Supervisors [City Council] of the County [City] of _____, Virginia

_____

Clerk

FY17 – 2% Employee Raises – State Revenue Numbers

2% Employee Raises
December 1, 2016

Background:

- In the FY17 Budget, approved was a 2% raise for all full time employees of Richmond County.
- The raises were approved in conjunction with the raises approved by the General Assembly for State Employees and State Supported Local Employees.
- These raises at the State level were contingent on Revenue's being sufficient.
- The State has determined that revenue's were not sufficient and fell 1.8% below projected levels to finish out FY16.
- Anything more than 1% requires an automatic revenue reforecast at the State Level. (August 26th)
- It is possible the State will not pass forward the 2% raises to State Employees which means the State will not pass through funding to State Supported Local Employees.
- State Supported Local Employees mean the following offices: Commissioner of the Revenue, Treasurer, Clerk of the Circuit Court, Commonwealth's Attorney, Sheriff, Registrar, Department of Social Services)
- What does this mean for Richmond County? Initially, the numbers looked like this for 53 County Employees, excluding the Department of Social Services and the Richmond County School Board:

  $28,748 – Total Costs of Raises/Benefits for 7 months

  $13,457 – Total amount of Compensation Board help

  $15,291 – Cost to Richmond County

- Without State Support, the total costs of the Raises/Benefits will still be $28,748, but with the County paying the full bill, therefore approximately, $13,457 of budgeted revenue will not be realized.
- I would **estimate** these raises to cost the Department of Social Services approximately $5,700 and the Richmond County School Board $85,000, of which both Boards will also need to readjust revenue/expenditure numbers if their two boards decide to move forward with the raises.

Outside Agencies – Require Audit for Budget Purposes

Outside Organizations - Contribution Amounts	
AGENCY	**FY17 Approved**
R.C.V.F.D	$130,000
R.C. Public Library	$88,160
MP-NN CSB	$25,000
Bay Aging	$7,650
Bay Transit	$37,850
Rapp Community College	$9,647
YMCA	$25,000
Little League	$15,000
Youth Football	$2,500
NN Food Bank	$1,000
NN Soil and Water	$12,000
Rapp River Basin	$1,000
The Haven	$4,000
NN PDC	$4,500
NN Tourism	$6,500
NN-CB Partnership	$4,000
Health Department	$111,759
Tapp Free Health	$7,000
NN Free Health	$3,000
RC Museum	$4,000
Menokin	$1,000
TOTAL	**$500,566**

Richmond County Building Official
Building Permit Report For August, 2016

Breakdown of New Projects Begun

Project Description	Number
Accessory Structure (Residential)	3
Amusement Devices	1
Deck	1
Demolition	1
Dwelling (Single Family)	6
Electrical	1
Electrical Service Upgrade (Residential)	1
Fuel Piping and/or Tank	1
Marine Structure	2
Remodel (Commercial / Industrial)	1
Requested Inspection	1

Total of All New Projects Begun

Total
19

Totals of Fees Collected and Construction Costs

Total Fees Collected	Total Construction Cost
$3,624.96	$1,362,060.00

Richmond County Building Official

Richmond County Building Official
Building Permit Report For August, 2016

Proj #	Applicant Name	Project Location	Project Description	Total Fee	Construction Cost
10435	George H. & Kathleen F. Beane	933 Woodberry Lane	Dwelling (Single Family)	$30.60	$500.00
10549	Bailey Living Trust	Baileys Ridge Subdivision (Memori	Dwelling (Single Family)	$248.44	$169,500.00
10550	Bailey Living Trust	Baileys Ridge Subdivision (Memori	Dwelling (Single Family)	$218.09	$149,200.00
10551	Bailey Living Trust	Baileys Ridge Subdivision (Memori	Dwelling (Single Family)	$274.39	$179,000.00
10585	Rappahannock Church of Christ	4324 Richmond Road, Warsaw, VA	Remodel (Commercial / Industrial)	$965.37	$66,822.00
10621	Michael T. Davis	66 Milden Lane	Marine Structure	$120.77	$19,733.00
10622	Terry Self	11562 Richmond Road, Warsaw, V	Accessory Structure (Residential)	$202.53	$28,000.00
10623	Irina Chandler	253 Main Street	Remodel (Commercial / Industrial)	$51.00	$3,800.00
10624	Joseph Aylor	3002 Simonson Road, Farnham, V	Marine Structure	$144.46	$18,605.00
10625	Derek R. Bell	1925 Ridge Road, Callao, VA 2243	Dwelling (Single Family)	$363.53	$200,000.00
10626	Rosedale Attractions & Shows, Inc.	315 Community Park Drive	Amusement Devices	$51.00	$0.00
10627	Thomas M. Weschler, Sr.	Lambs Lane	Accessory Structure (Residential)	$141.00	$50,000.00
10628	Wayne C. Blake	356 Rappa Point Road	Dwelling (Single Family)	Exempt	$250,000.00
10629	Walker Gaulding, Jr.	309 Oak Row Road	Electrical Service Upgrade (Resident	$30.60	$2,500.00
10632	Rappahannock Church of Christ	9514 Richmond Road	Electrical	$51.00	$500.00
10633	Rappahannock Community College	5502 Richmond Road	Demolition	$30.60	$0.00
10634	Angela L. Phillips	257 Parish Road	Dwelling (Single Family)	$413.20	$185,400.00
10636	Charles Brian & Amy Elizabeth Jefferson	2210 Suggets Point Road	Deck	$78.34	$15,000.00
10637	Charles J. & Nancy G. Sanford	567 Naylors Beach Road	Fuel Piping and/or Tank	$30.60	$500.00
10639	JAMES B. & ALICIA H. HARRIS	284 MEADOWBROOK ROAD	Accessory Structure (Residential)	$148.84	$23,000.00
10640	Empowering Youth for Positive Change	53 Gordon Lane	Requested Inspection	$30.60	$0.00

Board of Supervisors: 9/8/2016 Monthly Report

Activity for the month of August 2016:

- 0 E&SC and SWM plan(s) was/were submitted for review;
- 0 Revised E&SC and SWM plan(s) was/were submitted for review;
- 1 E&SC and SWM plan(s) was/were reviewed and approved;
- 0 E&SC and SWM Plan(s) was/were found deficient and not approved;
- 0 E&SC and SWM plan(s) is/are pending review;
- 3 New Land-Disturbing Permits was/were issued;
- 4 Permitted Land-Disturbing project(s) was/were completed;
- 0 Permitted Land-Disturbing project(s) was/were renewed;
- There are 26 active Land-Disturbing projects;
- Performed E&SC site inspections upon active land-disturbing projects;
- Provided guidance to engineers and property owners regarding erosion and sediment control and stormwater management;
- Provided guidance to citizens regarding the permitting process for proposed shoreline activities, water-dependant facilities and land-disturbing activities;
- There was not a Wetlands Hearing held in August. There is currently nothing on the agenda for the month of September.

Best regards,

Report Prepared By: T. Richard English Jr.
Environmental Compliance Agent

101 COURT CIRCLE · P.O. BOX 1000
WARSAW, VIRGINIA 22572-1000

(804)333-3415
Fax: (804)333-3408

www.co.richmond.va.us

D. BARRY SANDERS
Director of Code Administration

T. RICHARD ENGLISH
Code Compliance Officer

N. Dwayne Sanders
Richmond County Planner

Monthly Status August through September

To: Richmond County Board of Supervisors
From: Dwayne Sanders, Richmond County Planner

Subject: Monthly Status on Planning and Zoning

Planning:

- Completed the installation of all the Welcome Signs coming into Richmond County.
- Investigated guidelines / requirements from surrounding localities on issuing building permits for boathouses.
- Prepared an amendment for horses in RI & RII District to be discussed during the Planning Commission Meeting for this month.

Development & Zoning Violations:

- One zoning infraction occurred and violation letter was sent out.

Questions or concerns please feel to contact me at 804-333-3415

Sincerely,

Dwayne Sanders
Richmond County Planner