VIRGINIA: IN THE CIRCUIT COURT OF RICHMOND COUNTY

ORDER

PAYMENT OF FINES AND COSTS ON INSTALLMENT BASIS

(TIME TO PAY PLANS)

The Clerk of this Court, pursuant to Va. Code Section 19.2-354, is hereby authorized to establish written agreements for the deferral or installment payment of fines, restitution, forfeitures, penalties and costs imposed upon a defendant for conviction in this Court of any violation of any criminal or traffic laws whenever the defendant is unable to pay such obligations within 30 days of sentencing, subject to the guidelines and conditions set forth in this Order.

It is ordered that the Clerk of this Court is authorized to establish Time to Pay (TTP) plans according to the following:

(1) The TTP plan shall set a schedule of minimum periodic payments due and payable on set dates. The amount of the payments may be set at the Clerk's discretion according to the ability of the defendant to pay. (The Clerk should ask the defendant how much he or she can reasonably afford to pay. The goal is always to encourage participation in a TTP plan.)

(2) The Clerk may require the defendant to make one payment in advance as a condition of starting a TTP plan.

(3) The TTP plan shall include a payment in full date calculated on the amount of the periodic payment and the balance owed.

(4) Upon notice from DMV that the defendant has defaulted in payment as ordered, the Clerk shall issue a ten day notice to the defendant and if full payment is not made within ten days, the defendant's operator's license shall be revoked and the Clerk will not be able to reinstate the defendant's plan.

(5) If, after being revoked, the defendant again applies for a TTP plan, the Clerk may require the defendant to make two payments in advance, or impose some other reasonable financial requirement, as a condition of starting another plan.

(6) In lieu of payment in cash the defendant shall have the option to discharge such obligations (other than restitution) by earned credits for the performance of community service work performed either before or after incarceration. The defendant shall be credited for $10.00 for each hour of community service performed, provided there is proper verification by a program approved by the Court.

(7) The TTP plan shall require the defendant to inform the Clerk of the Court of any change of his or her address.

(8) The TTP plan shall contain a notification to the defendant that his or her failure to pay as ordered may result in fine or imprisonment pursuant to Va. Code §19.2-358 and revocation of his or her privilege to operate a motor vehicle pursuant to Va. Code §46.2-395.

IT IS ORDERED that the Clerk of this Court shall prominently post a copy of this Order in the Clerk's Office as notice to the public.

ENTER

JUL 2 1 2015

Date

Harry T. Taliaferro, III, Judge

A TRUE COPY
RICHMOND COUNTY CIRCUIT COURT
TESTE: ROSA S. FORRESTER, CLERK
BY: Rosa S Forrester DEPUTY
DATE: 7-21-15