

# **RICHMOND COUNTY BOARD OF SUPERVISORS**

**July 11, 2013**

## **MINUTES**

At a regular meeting of the Board of Supervisors for Richmond County, Virginia, held on the 11th day of July 2013 thereof in the Public Meeting Room of the County Office Building.

**Present:**

F. Lee Sanders, Chairman  
Courtney M. Sisson, Vice-Chairman  
Richard E. Thomas, Member  
Jean C. Harper, Member  
John L. Haynes, Jr., Member

**Also Present:**

R. Morgan Quicke, County Administrator  
Jennifer L. Clark, Finance Officer  
Edith Anne Sanders, Treasurer  
Jennifer W. Delano, Commissioner of the Revenue  
Douglas A. Bryant, Sheriff  
Greg A. Baker, Chief, EMS  
David Brown, Residency Administrator, VDOT  
Dr. Greg Smith, Superintendent, RCPS  
Claudette C. Henderson, Director, RCDSS  
Mabel Lewis, Chairman, Richmond County Electoral Board  
April Walker, Director, Richmond County Family Development Center  
Milton Douglas (Totuskey Creek "No Wake Zone" Request)

### **CALL TO ORDER; INVOCATION; PLEDGE OF ALLEGIANCE – CHAIRMAN SANDERS**

Chairman Sanders called the meeting to order at 9:00 a.m. and led everyone in the invocation and Pledge of Allegiance.

### **RICHMOND COUNTY PUBLIC SCHOOLS – DR. GREG SMITH, SUPERINTENDENT**

Dr. Greg Smith, Superintendent, Richmond County Public Schools, reviewed the bid tabulation, which was reviewed on July 2, 2013 at 3:00 p.m. According to Dr. Smith, six companies submitted bids for the project and aside from the "anomaly" of Kenbridge Construction's bid, the narrow range of bids from \$15.1 to \$15.7 million indicated that it was a good representation of the market in terms of the construction project. Since the bids were close in costs, the School Board felt it was a clean bid and it was a good solid

project design. Richmond County Public Schools has \$15 million budgeted for the project in construction funds, with an additional \$1.2 million in local monies bringing their total budget to \$16.2 million.

Some of the additional expenses were related to the drainage system (sinkhole) and VDOT's recommendation of some changes to the proposed site plan.

Dr. Smith stated the bid was negotiated down to \$14.4 million to allow Richmond County Public Schools to preserve contingency monies in the amount of approximately \$700,000 for the project.

The company will be in charge of constructing additions to Rappahannock High School and Richmond County Elementary School. The new school addition will accommodate the relocation of students from the existing Richmond County Intermediate School.

Dr. Smith explained that contingency monies were only to be used for unperceived expenses in the project that were not covered by the contract, such as different types of asbestos remediation that may have to take place.

Preserving the contingency, however, means the elimination of 2,800 square feet from the high school additions, or three classrooms and a computer lab, from the project. Dr. Smith stated he did not foresee the cut having an adverse impact to the instructional program.

Based on a reported student enrollment of approximately 1160 at Richmond County Public School during the 2012-2013 school year, an average grade size of 89 ranging from grades K-12, and a projection of 26 designated classrooms at Rappahannock High School, the student-to-teacher ratio for the high school upon the project's completion was estimated to be 17-to-1.

The three classrooms that were eliminated from the project would have brought the ratio down to 15-to-1.

It is important to note that the calculations are based on core instruction classrooms alone and do not include special instruction areas such as music, art and science labs.

The averages also do not speak to what the total student enrollment will be for the 2015-2016 school year following the estimated completion of the project. Another revision in the site plan cut out provisions for a submerged retention water distribution complex near the proposed elementary wing. The School Division replaced the provisions with plans for a retention pond by the school's baseball field to cut costs.

Both designs accomplish the school's goal of controlling storm water runoff, with the difference being aesthetic. The complex would have consisted of a series of

underground pipes around the elementary school, whereas the retention pond will be above-ground. This design is saving the county approximately \$800,000.00 in reference to the pond.

Aside from having the lowest initial bid, Southwood Builders was also well received for its reputation and past work. Dr. Smith stated he had contacted several superintendents and individuals in the school construction business in regards to Southwood Builders and they have received very positive recommendations from those individuals. Dr. Smith stated he has visited their website and reviewed their list of projects and the scope of their projects is quite impressive.

The alternate bid items that were initially listed have been deferred until the end of the project. The items consist of a gym divider curtain for Richmond County Elementary School listed at \$8,200; interior lighting replacement for Richmond County Elementary School at \$117,000.00; interior re-painting of Richmond County Elementary School at \$39,000.00; parking lot improvements at Richmond County Elementary School at \$111,000.00; and athletic field improvements at Rappahannock High School that will not include previously planned provisions for the high school track. The cost to add the track in the plan was too far outside the school's construction project budget. Negotiations have been completed and the contract is close to being finalized.

Dr. Smith stated they are moving forward quickly to affirm the contract and get it signed with the end result of the project being a real source of pride for the Richmond County community.

In addition to the new wings, Rappahannock High School will feature a 600-seat auditorium with a music room and 1,000-seat gymnasium.

Southwood was originally the lowest bidder of six companies that were considered by Richmond County Public Schools at \$15,132,000.

The additional costs included purchasing the entrance (contingency), architectural & engineering, and furniture & fixtures; the total cost of the project - \$16.2 million.

*“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to approve the following resolution:*

**BE IT RESOLVED, by the Board of Supervisors of the County of Richmond, in regular session at Warsaw, Virginia, on Thursday, July 11, 2013, that this Board of Supervisors of said County grants permission to the Richmond County School Board to transfer funds from one category to another within the Budget as set for 2013-2014.**

**F. Lee Sanders, Chairman**

**Richmond County Board of Supervisors**

*“On a motion made by John L. Haynes, Jr.; the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to approve the following resolution:*

**WHEREAS, Section 22.1-122 of the Code of Virginia states that the School Board shall examine and approve all claims against it and authorized payment thereof; and**

**WHEREAS, this section also provides for the drawing of special warrants when the School Board has by resolution authorized payment thereof, and**

**WHEREAS, the regular meeting of the Richmond County School Board falls too early in the month for the payment of the bills, and**

**WHEREAS, from time to time warrants have to be drawn for situations deemed an emergency,**

**NOW, THEREFORE, BE IT RESOLVED, that the Richmond County Board of Supervisors by this resolution does authorize and direct the Superintendent and the Director of Finance to draw any warrants they deem necessary for payment. A list of all warrants drawn shall be presented to the School Board at their next regular meeting.**

**F. Lee Sanders, Chairman  
Richmond County Board of Supervisors**

**VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mr. David Brown, Residency Administrator, presented the following presentation on the Highlights of the FY 2014-2016 Six Year Plan and VDOT Maintenance Services: [VDOT Presentation 072013.pdf](#)

Mr. Brown told the Board that VDOT was concentrating on vegetation removal to improve site distances, patching potholes, and mowing. The next scheduled mowing will be in August 2013.

Chairman Sanders asked the status of the Smith Lane project. Mr. Brown stated they were working on pipe insulation and should be finished with the project by the end of July 2013.

**SHERIFF**

Sheriff Douglas A. Bryant reported that the Sheriff's Office has dispatched 650 calls for police, fire & rescue calls for service since June 13<sup>th</sup> making the total calls for 2013 – 4,184.

The Northern Neck Regional Jail population for Richmond County this week is 31.

There were no delinquent fines and cost collected for the month of June 2013; however, the total fines and cost collected since April 2007 is \$122,518.16.

Deputy Dan Kurdziel graduated from Drug K-9 School along with his yellow lab mix - Quincy ("Q").

Sheriff Bryant stated he was pleased to advise the Board that Richmond County received two grants for the School Resource Officers. This will allow Richmond County to have a School Resource Officer at Richmond County Elementary School and a School Resource Officer at Rappahannock High School. The grant award acceptance forms have been signed and the Sheriff's Office is moving forward with the hiring process. The state funds for each grant will be \$23,035 with a local match of \$12,952. These are four-year grants; however, they will have to be applied for each year.

The Fourth of July fireworks went well. The new Richmond County Little League Complex and the Richmond County Fairgrounds was an excellent location. There was a large attendance; however, all vehicles were cleared in approximately 45 minutes with no problems.

The Richmond County Farmers Market will be held this Saturday, June 13, 2013 and the staff from the Sheriff's Office will be in attendance.

**TREASURER**

Mrs. Edith Anne Sanders, Treasurer, presented the Trial Balance Report for the month of June 2013.

**COMMISSIONER OF THE REVENUE**

Mrs. Jennifer W. Delano, Commissioner of the Revenue, stated that her office was working on assessing building permits for 2012.

**DEPARTMENT OF EMERGENCY SERVICES**

Chief Greg Baker, Department of Emergency Services, presented the following activities for the month of June 2013: 114 – 911 calls in Richmond County; 2 – calls for mutual aide to bordering counties for ALS provider; 1 – call to bordering counties for

mutual aide; 5 – calls that were handled with assistance from off-duty and RCVFD members.

The Richmond County Department of Emergency Services staff attended many stand-by events this past month along with the Richmond County Sheriff's Office and there were no major problems.

The Richmond County Department of Emergency Services successfully completed the required Radiological Emergency Operations Plan and Exercise; therefore, received the radiological fund which is set aside by the nuclear power plants toward emergency management. (Received - \$2,100.00)

Chief Baker has received confirmation that the funds will be released from FEMA and VDEM for the Local Emergency Planning Grant. (\$7,500 based on population).

Chief Baker also noted Richmond County has received a grant from the USDA in the amount of \$25,000.0, which needs to be used for FY 13-14 ambulance payment which needs to be earmarked for this year's ambulance payment.

### **PUBLIC COMMENT**

Chairman Sanders opened the public comment period.

Mrs. April Walker, Director, Richmond County Family Development Center, requested the Board of Supervisors waive the rent on the county-owned building they occupy.

Mrs. Walker stated they were struggling with double their usual bills after the Head Start Program was cut from the county due to federal budget cuts related to sequestration. Richmond County Family Development Center currently pays \$1,500.00 per month to Richmond County and until the Head Start Program was cut they were sharing the rent 50/50.

There being no further public comment, Chairman Sanders closed the public comment portion of the meeting.

### **RICHMOND COUNTY ELECTORAL BOARD**

Ms. Mabel Lewis, Chairman, Richmond County Electoral Board, requested the Board of Supervisors to change the following polling places: Newland Church of Christ be moved to the Newland Fire Station; Farnham Fire Station to the Richmond County Community Services Association (Old Julia G. Page School). If approved, the new polling places would have to meet State Board of Elections requirements.

The Richmond County Electoral Board respectfully requests these changes be made as soon as possible so they can be in place for the November 2013 election.

The Board discussed the changes and if the new polling places would be handicapped accessible. By consensus, the Board asked Mr. Quicke to place the issue on the August 8, 2013 meeting agenda for further consideration.

### **TOTUSKEY CREEK “NO WAKE ZONE” REQUEST**

Mr. Milton Douglas, Jr. presented a request from The Landing Waterfront Community Home Owners Association to put up two (2) No Wake signs on Totuskey Creek just south of the public boat ramp at Route 3 Bridge and the creek. During the summer boating season, there is a lot of boat traffic on the creek and their dock and boat slips are taking a beating from the boat wakes as they travel past the community. Mr. Douglas stated he has contacted the Virginia Department of Game and Inland Fisheries and was told to contact the county for approval. The signs will be installed with no costs to the county/state and to meet county/state code.

Mr. Quicke stated if the Board wishes to support Mr. Douglas’s application to the Department of Game and Inland Fisheries, it would need to be in the form of a Resolution, much like what was done for the Caponka shipwreck.

Supervisor Thomas stated that at one time there was a No Wake sign at the Totuskey Boat Landing; however, they deteriorated and were removed.

Supervisor Thomas asked who would hold the responsibility of maintenance of the signs. Mr. Douglas stated the Home Owners Association would maintain the signs and comply with all guidelines of the Game and Inland Fisheries.

Supervisor Haynes stated he supported the request. By consensus of the Board, Mr. Quicke will draft a resolution to be considered at the August 8, 2013 meeting.

### **DEPARTMENT OF SOCIAL SERVICES**

Mrs. Claudette C. Henderson, Director, DSS, presented an overview of services that the Department of Social Services provides to the citizens.

Supervisor Haynes asked for clarification on the Foster Parent Respite Program. Mrs. Henderson stated that respite care is short term foster care. For example: if a family were going on vacation and they were unable to take the foster child, the child would go to Respite Care. Another example: DSS takes a child into care but do not have a foster family set up for the long term; however, have some foster parents that choose to do respite care so the child would go to them for a few days/weeks until a longer term family could be found.

Supervisor Haynes asked Mrs. Henderson if DSS referred clients to the Walnut Street Daycare. Mrs. Henderson stated that DSS cannot refer or make recommendations;

the only qualification is that the daycare be a licensed facility. The parents/guardians choose which daycare program they prefer for their children.

### **YMCA SOCCER FIELD UPDATE**

Mr. Quicke told the Board that he had met with Mr. Phillip Belfield regarding the YMCA Soccer Fields and will be continuing discussions in the coming month and plans to have it on the agenda for the August 8, 2013 meeting.

### **2013 REVENUE ANTICIPATION NOTE UPDATE**

Mr. Quicke told the Board that the Revenue Anticipation Note was closed on Monday, July 8, 2013. The County received two bids and they were again from Union First Market Bank and Bank of Lancaster. The lowest bid was received from Bank of Lancaster, which was .75%. Mr. Quicke provided the spec sheet provided by Davenport & Company as well as the closing documents.

### **FAMILY DEVELOPMENT CENTER REQUEST**

Mr. Quicke presented the request from the Richmond County Family Development Center, in which they ask the County to waive their rent of \$1,500.00 per month.

Supervisor Haynes stated he had spoken to Dr. Chip Minor (FDC Board Member) regarding the Family Development Center and the Pre-School Initiative Program. Mr. Haynes stated Dr. Minor had explained the way the Pre-School Initiative Funding and the loss of income from the Head Start Program affect the way the paid and public school share the same property.

Mr. Quicke stated there was not a current lease in place with the Family Development Center. The Board asked Mr. Quicke to work with the FDC Director and Board toward an amenable tenancy agreement. Mr. Quicke stated he would work toward having an amenable agreement by the October 10, 2013 meeting.

Supervisor Thomas stated this was an issue that needed to be acted on at this meeting.

Supervisor Harper asked Mrs. Walker (Director, FDC) how many students there are to a classroom. Mrs. Walker stated there were two teachers and two aides with 18 students per classroom. Mrs. Harper asked if the classrooms could be made larger in order to reduce staffing. Mrs. Walker stated that state regulations would preclude that option; however, they were looking at cutting part-time hours when assistants aren't necessary, such as during nap hours in the afternoon.

Supervisor Haynes stated he would be supportive of granting temporary relief and work with the Public Schools and Department of Social Services on a long-range plan.

Supervisor Sisson stated she supported the request of waiving the rent for the Family Development Center because she believed the public school should absorb the cost of these facilities since this program is part of a mandated pre-school initiative program.

Chairman Sanders suggested waiving the rent payment by 50% for three months at which time a lease could be negotiated.

*“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – nay; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to set the rent in the amount of \$750.00 per month for ninety days (October 2013) at which time a lease can be drafted.”*

### **END FY13 FUNDING REQUESTS**

Mr. Quicke presented two requests from Richmond County Little League and Main Street Program that were discussed and tabled from the June 26, 2013 and continued to this meeting for further discussion.

Supervisor Haynes expressed the fact that these programs were given contributions on a one-time basis and felt the Board should stand by its decision. Supervisor Harper agreed with Mr. Haynes.

Supervisor Haynes noted that the County had just taken out a Revenue Anticipation Note as a means of short-term financing, which means county funds were still not stabilized.

Mr. Quicke stated that the County had between a \$400,000-\$450,000.00 surplus in FY 13; however, it is not cash in bank.

Supervisor Thomas asked if a contribution to the Richmond County Volunteer Fire Department could be included in the Capital Improvement Plan earmarked for the RCVFD. Mr. Quicke stated that it could be included for the RCVFD.

By consensus, the Board tabled the requests until a future meeting.

### **HELENA LAND SALES UPDATE**

Mr. Quicke told the Board that they are close to reaching a purchase agreement with Helena Chemical Company; hopefully completely by end of July 2013.

### **FY14 BUDGET APPROPRIATIONS**

Mr. Quicke stated that the Board has traditionally appropriated the remainder of the budget at the July meeting to all departments with the exception of Richmond County Department of Social Services and Richmond County Public Schools.

***“On a motion made by Courtney M. Sisson, the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to appropriate the FY14 Budget with the exception of Richmond County Department of Social Services and Richmond County Public Schools.”***

### **EMS RETENTION PLAN**

Mr. Quicke stated that the Board had been approached by the full-time employees of the Emergency Services Department in regards to working with them to create a retention and incentive plan similar to what was enacted for the Sheriff’s Office a few years back. They are asking that it include the following:

- Step increases that reward years of service
- Inclusion in the VRS LEO’s/Hazardous Duty Retirement Plan
- Career Development Program

Mr. Quicke stated he was approached by Captain Mitchell Paulette about this plan and he asked him to put together statistics from the neighboring localities that we compete with as well as their proposals for the RCDES retention program so that he could present them to the Board for consideration. It is noted in their findings that the RCDES runs more calls, works more hours and are paid less money than the neighboring localities.

Mr. Quicke stated that he felt if a good, reasonable plan were to be put in place for the department, that it may actually be a money saver for the County in the future. Their requests regarding the step increases and Career Development Program are very reasonable and sustainable. In many cases, it is more costly to the County to constantly train, outfit and educate new employees to only lose them a short time later to a neighboring department.

Chief Baker has been requesting that the VRS LEO’s/Hazardous Duty Retirement Plan be included in the budget for a few years now, but it never has been included. The buy-in to the plan will cost between \$30,000 and \$40,000 initially and will only continue to rise until the County decides to enter into it. Richmond County is not required to provide this type of retirement; however, it is an additional incentive when it comes to hiring and retaining quality members of the department.

Mr. Quicke stated he was bringing this up at this time for discussion and to see if this is something that the Board wishes to consider in the future, possibility with the FY15 budget. No action is needed at this time.

Supervisor Thomas asked if this retention plan would be retroactive and Mr. Quicke stated it was something that could be negotiated. Mr. Thomas stated it should be consistent with how the Sheriff's Department's was done.

### **DEPARTMENT OF PLANNING & ZONING JOB UPDATE**

Mr. Quicke stated that applications for the position were due back Friday, June 21, 2013. The office received 11 applications for the position. Mr. Quicke stated that he planned on holding the first round of interviews in the next few weeks, and narrowing the candidates down to three. He would then like to have the Board sit in on the final round as done in the past, if the Board concurs.

Supervisor Thomas suggested having no less than three recommendations from staff.

Mr. Quicke was directed to proceed with the interviews, with staff giving the Board their recommendations.

### **VERIZON/IDA RENT UPDATE**

Mr. Quicke stated he had been contacted by Verizon about amending the current lease they have with the IDA building, which would give Verizon more flexibility. Mr. Quicke is putting together an IDA meeting to discuss the concerns and requests of Verizon. Mr. Quicke provided the Board with the information on the request. This is only an update; no action is needed by the Board.

### **MONTHLY APPROPRIATIONS**

*“On a motion made by Courtney M. Sisson, the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to approve the following appropriation for the month of August 2013: Richmond County Department of Social Services - \$75,000.00.”*

*“On a motion made by Courtney M. Sisson, the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to approve the following appropriation for the month of August 2013: Richmond County Public Schools - \$1,214,300.00.”*

### **APPROVAL OF MINUTES – JUNE 13, 2013 & JUNE 26, 2013**

*“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to approve the Minutes of the June 13, 2013 and June 26, 2013 meetings as submitted.”*

## **OTHER BUSINESS**

Supervisor Thomas expressed appreciation to the Richmond County Public Schools and Northern Neck News for their support of the Car Show, which was held for the benefit the Richmond County Community Support Group.

Chairman Sanders and Supervisor Haynes expressed their thanks to Dr. Smith for his work on the school project.

Mr. Quicke stated he was working on the crop lease in the Commerce Park, which would take out 10 acres that is to be sold to Helena Chemical Company. This would reduce the crop lease from 58 acres to 48 acres.

Mr. Quicke requested the Board authorize him to execute the amended lease with the tenants.

***“On a motion made by Courtney M. Sisson, the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to authorize R. Morgan Quicke, County Administrator, to execute the amended lease with the tenant on the Commerce Park.”***

Mr. Quicke gave an invitation to the Board from John Slusser, Town Manager, to the opening of the Warsaw Town Park Playground on Saturday, July 20, 2013.

Mr. Quicke requested the Board approve creating a new assigned fund balance showing \$23,332.00 for the Capital Improvement Plan.

***“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to approve creating a new assigned fund balance of \$23,332.00 for the Capital Improvement Plan.”***

Mr. Quicke told the Board that the County received \$6,500.00 from Northern Neck Electric as a refund on the Community Park Electric Service, which is shown in the assigned fund balance – Community Park Electric Service - \$20,196.96 in the Treasurer’s Trial Balance Report for June 2013.

Mr. Quicke stated there were four vacancies on the Richmond County Wetlands Board (per Mr. Richard English, Code Compliance Officer’s report) as follows:

Primary Position, District 4, William Walker, Jr., Exp. - June 30, 2013. Mr. Walker is willing to continue serving on the Wetlands Board and requests the Board consider reappointing him as a primary member.

***“On a motion made by John L. Haynes, Jr., the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to reappoint Mr. William Walker, Jr. to the Wetlands Board as a Primary Member (District 4).”***

Mr. Greg Gruner, Alternate Position, District 2, Exp. June 30, 2013. Mr. Gruner is willing to continue serving on the Wetlands Board and requests the Board consider appointing him to fill the currently vacant primary position.

***“On a motion made by Jean C. Harper, the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to appoint Mr. Greg Gruner to the Wetlands Board as a Primary Member (District 2).”***

Mr. Thomas Kiple, Alternate Position, District 2, Exp. June 30, 2013. Mr. Kiple is willing to continue serving on the Wetlands Board and requests the Board consider reappointing him to fill the alternate member position.

***“On a motion made by Courtney M. Sisson, the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to reappoint Mr. Thomas Kiple to the alternate member position on the Wetlands Board (District 2).”***

**RECESS UNTIL 7:00 P.M. FOR THE COMPREHENSIVE PLAN ADOPTION  
PUBLIC HEARING**

Chairman Sanders called the reconvened the meeting to order at 7:00 p.m. to receive public comment on the proposed Comprehensive Plan.

Members Present: F. Lee Sanders, Chairman; Courtney M. Sisson, Vice-Chairman; Richard E. Thomas; Jean C. Harper; John L. Haynes, Jr.

Staff Present: R. Morgan Quicke, County Administrator; Jennifer L. Clark, Finance Officer

Public Comment: William Walker, Jr., Joyce Pemberton, Rick Cox

Mr. Quicke gave a power point presentation on the Richmond County Comprehensive Plan, which includes the following sections:

- I- Introduction
- II- Inventory and Analysis

- III- Mapping
- IV- Goals, Issues, Objectives and Recommendations
- V- Current and Future Land Use
- VI- Development and Policy Plan

After the presentation, Chairman Sanders opened the Public Comment portion of the meeting.

Mr. William Walker spoke in favor of the revised Comprehensive Plan and urged the Board of Supervisors to adopt the plan as soon as possible with a suggestion to include the adoption date on the cover.

Mr. Walker stated that the Review Committee worked on creating this revised plan holding six public information meetings and hoped the county would follow the plan.

Mrs. Joyce Pemberton thanked Martha Hall and Maxine Ball for their help with the wording and punctuation of the plan.

There being no further comments from the public, Chairman Sanders closed the Public Comment portion of the meeting.

Supervisor Haynes thanked the Review Committee and the Planning Commission for their work creating this Comprehensive Plan and stated it would make it much easier in the future.

There being no further questions or comments from the public or Board of Supervisors, the following action was taken:

***“On a motion made by Richard E. Thomas, the Board voted: F. Lee Sanders – aye; Courtney M. Sisson – aye; Richard E. Thomas – aye; Jean C. Harper – aye; John L. Haynes, Jr. – aye: to adopt the revised Richmond County Comprehensive Plan with the adopted date (July 11, 2013) being included to the cover.*”**

### **OTHER BUSINESS**

Chairman Sanders stated that in the morning portion of the meeting, there was an oversight of nominating Michael Sisson to the Wetlands Board as an Alternate Member for District 4. The Board will have this on their August 8, 2013 agenda for vote.

### **ADJOURNMENT**

There being no further business, Chairman Sanders adjourned the meeting.

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F. Lee Sanders, Chairman  
Richmond County Board of Supervisors